



SPECIAL BOARD OF SELECTMEN RECORD OF MEETING
AUGUST 25, 2020
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members. During COVID-19 (Coronavirus) “An Order to Protect Public Health” we are now able to increase the amount of attendance as of June 1, 2020 from 10 to 50 people per the restrictions set forth in Executive Order 14 §I(A). Under the emergency legislation (LD2167) enacted March 17th, a board may meet “remotely”, by telephonic, video, electronic or similar means, provided (1) each board member can at least hear and speak to each other, (2) members of the public can at least hear the proceedings, and (3) all voters are taken by roll call vote. (See Town of Windsor’s website on “How to attend a Public Meeting”).

Members Present: Ray Bates, Richard H. Gray, Jr., Ronald F. Brann (arriving at 6:07 p.m.), William Appel, Jr., and Andrew Ballantyne.

Members Absent: None

Public Attending: Tom Reed.

Employees Attending: Theresa L. Haskell (*Town Manager*) and Kyoko Roderick (*Selectmen Secretary*).

William Appel, Jr. called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Public Comment: None

Employee Manual Update with Job Description: There was much discussion on the Classification of Employees and the Vacation/PTO/Sick time accrual dates. Nothing has been agreed upon at this time. The Employee Manual will continue to be a discussion in the next Board of Selectmen Meetings.

Selectmen’s Items: Nothing new.

William Appel, Jr. ended tonight’s Special Board of Selectmen’s Meeting at 7:42 p.m. with the continuation meeting to be on the next Board of Selectmen’s Meeting scheduled for Tuesday, September 1, 2020 at 6:00 p.m.

These minutes were approved by the Board of Selectmen on Tuesday, September 1, 2020.

The next Regular Board of Selectmen’s Meeting on Tuesday, September 1, 2020 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Board of Selectmen Secretary