



BOARD OF SELECTMEN RECORD OF MEETING
SEPTEMBER 1, 2020
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members. During COVID-19 (Coronavirus) “An Order to Protect Public Health” we are now able to increase the amount of attendance as of June 1, 2020 from 10 to 50 people per the restrictions set forth in Executive Order 14 §I(A). Under the emergency legislation (LD2167) enacted March 17th, a board may meet “remotely”, by telephonic, video, electronic or similar means, provided (1) each board member can at least hear and speak to each other, (2) members of the public can at least hear the proceedings, and (3) all voters are taken by roll call vote. (See Town of Windsor’s website on “How to attend a Public Meeting”).

Members Present: Richard H. Gray, Jr., Ray Bates, and William Appel, Jr.

Members Absent: Ronald F. Brann and Andrew Ballantyne.

Public Attending: Tom Reed, Simon Hanson, and Ray Hanson

Employees Attending: Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Timothy Coston (*Transfer Station Manager*), Joyce Perry (*Cemetery Sexton*), and Kyoko Roderick (*Selectmen Secretary*).

William Appel, Jr. called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: **Richard H. Gray, Jr. made a motion to approve the August 18th and August 25th minutes as read seconded by Ray Bates and approved 3-0-0.**

Public Works – Keith Hall:

- a) Windsor Neck Road has been ditched and 300 feet of piping has been replaced.
- b) Keith did Dig Safe on Sampson Road and said if the weather permits they should be done by Friday.
- c) Keith said there are quite a few shoulders that need to be worked on, but they should all get done. Sean, the Transfer Station Attendant has been helping and flagging for Public Works.

Eagle Scout Project -- Ray and Simon Hanson were in attendance to propose and seek approval from the Board of Selectmen for Simon to complete an Eagle Scout Project for the Town. It was suggested that the fence on the Parke Property off Route 105 would be a good project as it needs repairing and painting. There was discussion of cutting back some of the brush from the fence. Ray talked about possibly getting Chris Bishop to cut some of the branches. Ray listed the supplies that would be needed such as posts, paint, screws and any other items to complete the project. An estimate of \$429.98 and approximately 2 weekends to complete the work was presented. It was asked that before and after pictures be taken to display the project in our Town Hall. **Ray Bates made a motion to put the monthly interest accrued from the Park Property CD into the savings account seconded by Richard H. Gray, Jr., and approved 3-0-0. Ray Bates made a motion to approve the Eagle Scout Project as presented for Simon Hanson seconded by William Appel, Jr., and approved 3-0-0.**

Transfer Station – Timothy Coston:

- a) The monthly numbers were handed out. In August we got in \$7,890.15 which is \$1,426.75 up from last year.
- b) Tim called 2 weeks ago to get the A/C units drained and is still waiting for them to show up.
- c) The hopper that was recently painted has some missing and broken hinges. Tim is going to call Mark Newcombe Welding to come out and fix it.

- d) Tim mentioned that someone ran into the small scale on Friday. There was no significant damaged just some paint scuffs. It did need to be leveled back up. The attendants were reminded to document and fill out a report for any accidents that happen and to contact Tim Coston and/or the Town Manager a.s.a.p.
- e) Tim was looking to have Friday and Saturday off from the Transfer Station and felt Sean and Jeffrey would be able to handle it on their own.

Animal Control Officer – Kim Bolduc-Bartlett: Nothing new.

Cemetery Sexton – Joyce Perry:

- a) Joyce presented Cemetery Lot Conveyances to the Board of Selectmen for signatures. 2 Lots of 6 plots each at Resthaven South #63 A-F and #68 A-F for Pablo Barajas and Bette Barajas and 1 lot of 6 plots at Resthaven South #58 A-F for Ann Marie Ulrich and Bette Barajas. **Ray Bates made a motion to approve the two Cemetery Lot Conveyances as presented, seconded by Richard H Gray Jr. and approved 3-0-0.**
- b) Joyce gave a count of space available at Resthaven and Oakhill Cemetery. Resthaven Cemetery has 27, 6 plots, 12, 3 plots and 57 cremations available. Oakhill Cemetery has 75 single plots available.
- c) The flagpole light at Oakhill Cemetery that was repaired is not working again. Theresa is going to send an email about the issue.

Public Comment: None.

Consideration of Warrants # 9 and # 10: Ray Bates made a motion to approve Warrants # 9 and # 10 seconded by Richard H. Gray, Jr., and approved 3-0-0.

Town Manager's Items:

- a) Arthur was going to discuss creating a new road name for a resident however, decided to assign a new house number instead. This preceded much discussion on the E911 system. A suggestion was made to look in to hiring a third-party person to maintain our E911 system. Theresa will look in to the expense of it.
- b) **Ray Bates made a motion to suspend as Board of Selectmen and convene as Board of Assessors at 8:02 p.m. seconded by Richard H. Gray, Jr., and approved 3-0-0.** The Board of Assessors reviewed the handout regarding Abatements and Supplemental Assessments provided by our Town Assessor, Vern. It was noted there was an error on the date of signatures. **Richard H. Gray, Jr., made a motion to postpone signing the Abatements and Supplemental Assessments until the next Board of Selectmen meeting to revise the date of signatures, seconded by Ray Bates, and approved 3-0-0. Ray Bates adjourned as Board of Assessors and reconvened as Board of Selectmen at 8:15 p.m. seconded by Richard H. Gray, Jr., and approved 3-0-0.**

Selectmen's Items: Ray mentioned that the Old Rideout's building on Augusta Rockland Road has a for sale sign in the window and an orange cease and desist sign was on the door.

William Appel, Jr. adjourned the Board of Selectmen's Meeting at 8:21 p.m.

These minutes were approved by the Board of Selectmen on September 15, 2020.

The next Board of Selectmen's Meeting will be Tuesday, September 15, 2020 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Board of Selectmen Secretary