

Special Meeting of the Board of Selectmen, Assessors and Overseers of the Poor Date: <u>August 25, 2020</u> at 6:00 p.m. Windsor Town Hall **Board Meeting Agenda, Personnel and Municipal Calendar of Events**

Meeting Agenda

- 1. Call to Order/Pledge of Allegiance.
- 2. Public Comment.
- 3. Employee Manual Update with Job Descriptions.
- 4. Town Manager's Items.

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5. Selectmen's Items.

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6. Adjournment.

Ray L. Bates Ronald F. Brann William Appel Jr. Richard Gray Jr. Andrew Ballantyne *Board of Selectmen*

Meeting Personnel

Theresa Haskell Town Manager, Tax Collector, Bookkeeper, Health Officer, & Road Commissioner

Kyoko Roderick Secretary to the Selectmen

CALENDAR ITEMS

Tuesday, September 1, 2020 Board of Selectmen Meeting 6:00 p.m. Wednesday, September 2, 2020 Food Bank 5:00 p.m. to 6:00 p.m. Monday, September 7, 2020 LABOR DAY—HOLIDAY