



Meeting of the Board of Selectmen, Assessors and Overseers of the Poor

Date: Aug 4, 2020 at 6:00 p.m. Windsor Town Hall

**Board Meeting Agenda, Personnel and Municipal Calendar of Events**

**Meeting Agenda**

1. Call to Order/Pledge of Allegiance.
  2. Previous Meeting Minutes.
  3. Assessor's Agent – Vern Ziegler
  4. Public Works – Keith Hall.
  5. Transfer Station – Tim Coston.
    - a) *Monthly Report*
  6. Animal Control Officer – Kim Bolduc-Bartlett
  7. Cemetery Sexton – Joyce Perry
    - a) *Cemetery Lot Conveyance*
  8. Public Comment.
  9. Consideration of Payment Warrants (#5 & #6).
  10. Town Manager's Items
    - a) *Maine Municipal Voting Ballot*
    - b) *Employee Manual*
    - c) *Job Descriptions*
    - d) *COVID-19 Update*
  11. Selectmen's Items.
- Adjournment.

**Meeting Personnel**

William Appel, Jr.  
Ray L. Bates  
Ronald F. Brann  
Richard Gray Jr.  
Andrew Ballantyne  
**Board of Selectmen**

Theresa Haskell  
**Town Manager,  
Tax Collector,  
Treasurer,  
Bookkeeper,  
Health Officer,  
& Road Commissioner**

Kyoko Roderick  
**Secretary to the Board of Selectmen**

**CALENDAR ITEMS**

Wednesday, August 5, 2020	Food Bank 5:00 p.m. to 6:00 p.m.
Monday, August 17, 2020	Cemetery Meeting 6:00 p.m.
Tuesday, August 18, 2020	Board of Selectmen Meeting 6:00 p.m.
Wednesday, August 19, 2020	Food Bank 5:00 p.m. to 6:00 p.m.

***Please note: All meetings will be at the Windsor Town Hall unless otherwise noted.***