



BOARD OF SELECTMEN RECORD OF MEETING
JULY 7, 2020
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members. During COVID-19 (Coronavirus) “An Order to Protect Public Health” we are now able to increase the amount of attendance as of June 1, 2020 from 10 to 50 people per the restrictions set forth in Executive Order 14 §I(A). Under the emergency legislation (LD2167) enacted March 17th, a board may meet “remotely”, by telephonic, video, electronic or similar means, provided (1) each board member can at least hear and speak to each other, (2) members of the public can at least hear the proceedings, and (3) all voters are taken by roll call vote. (See Town of Windsor’s website on “How to attend a Public Meeting”).

Members Present: Ray Bates, Ronald F. Brann, William Appel, Jr. and Andrew Ballantyne.

Members Absent: Richard H. Gray Jr.

Public Attending: Matt Woodburg-All States Asphalt, Bob Mosley-Crooker, Jamie Ward-Maine-ly Paving, Vaughn Stevens-Hagar Ent, David West-B&B Paving, Eric Marten-Wellman.

Employees Attending: Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Timothy Coston (*Transfer Station Manager*) arrived @ 7:05pm., Joyce Perry (*Cemetery Sexton*), and Kyoko Roderick (*Selectmen Secretary*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: No previous meeting minutes to approve at this time.

Opening of 2020/2021 Paving Bids: There were 7 bids received to complete the 7.7 miles of road paving for the 2020/2021 year. The bids were as follows: All State Asphalt, Inc., \$441,408.00, B&B Paving, Inc, \$485,564.00, Crooker Construction LLC, \$490,524.75, Hagar Enterprises, Inc, \$504,427.50, Maine-ly Paving Services LLC, \$425,199.00, Pike Industries, \$449,968.75, and Wellman Paving, \$474,352.89. **William Appel, Jr. made a motion to accept the bid of \$425,199.00 from Maine-ly Paving, seconded by Ronald F. Brann and approved 4-0-0.**

Public Works – Keith Hall: Keith is hoping Hawksley Tree Service will have the brush cutting and tree removal completed on Jones Road in the next 3 days. Keith and Jim have been flagging while Tim is in the truck. On Wednesday July 8th, Marvin, Jim and Keith will be working on Wingood Road which should be completed by Thursday, July 9th. Keith said the work on Barton Road should take about 2 days.

Transfer Station – Timothy Coston: Tim said that the new Transfer Station employees, Sean Teekema and Jeffrey Winslow seem to be doing ok. Recycling is open on Saturdays again.

Animal Control Officer – Kim Bolduc-Bartlett: Nothing new.

Cemetery Sexton – Joyce Perry:

a) Someone who recently lost their spouse has asked if they purchase a lot at Memorial Gardens can they have the service prior to the paperwork being completed. **Andrew Ballantyne made a motion to approve the burial**

prior to the completed paperwork submitted for the purchase of a lot, seconded by William Appel, Jr and approved 4-0-0.

- b) Signatures were needed to approve lots purchased by Natalia Turner.
- c) There was much discussion regarding a Funeral Director and the Town's Grave Digger's availability and process. Ronald F. Brann asked for a list of other Grave Diggers that the funeral homes use. Theresa will contact Wayne to see if he will attend the next Board of Selectmen Meeting.

Public Comment: Nothing new.

Consideration of Warrants # 1 and # 2: Andrew Ballantyne made a motion to approve Warrants # 1 and # 2 seconded by William Appel, Jr. and approved 4-0-0.

Town Manager's Items: Theresa gave updates on the social distancing being practiced in the office and the recommendations for the residents when they come in. Voting set up will take place on Monday July 13th at the Windsor School by Theresa and Kelly. Keith has agreed to help transport stuff to the school. The office will be closed on voting day however, Theresa and Kyoko will be at the office sending out 30-day notices. The office will be converting to Trio SQL as of Thursday July 16th therefore will be coming in on Wednesday July 15th for SQL training.

Selectmen's Items: Andrew Ballantyne asked how far back the Town has copies of Town Reports. He stated that he has found some dated back to 1880-1900 that he wanted to share. Theresa said we do have a few that are dated that far back but would love to have these for the Towns history.

Ray Bates adjourned the Board of Selectmen Meeting at 8:03 p.m.

These minutes were approved by the Board of Selectmen on July 21, 2020.

The next Regular Board of Selectmen's Meeting on Tuesday, July 21, 2020 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Board of Selectmen Secretary