



BOARD OF SELECTMEN RECORD OF MEETING
May 16, 2017
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard Gray Jr., Ray Bates, Dan Gordon, Ronald Brann and Chris Haiss.

Public Attending: Carol Chavarie, Thomas Reed, Jerry Nault and Arthur Strout.

Employees Attending: Theresa Haskell (*Town Manager*), Tim Coston (*Transfer Station Manager*), Angela Hinds (*Town Clerk*), and Joyce Perry (*Cemetery Sexton*) arrived at 6:39p.m.

Richard Gray Jr. called the meeting to order at 6:08 p.m. following the Public Hearing.

Previous Meeting Records: Ray Bates made a motion to approve the minutes dated May 2, 2017 seconded by Dan Gordon and approved 4-0-1. Chris Haiss abstained due to not being at the May 2, 2017 meeting.

Public Works:

a) Theresa said that Keith told her they are currently cutting the brush on the Jones and Weeks Mills Roads. They will be working on the Windsor Neck Road shoulders on Thursday.

b) The last load of salt will be delivered soon.

c) Theresa said that the gate at the Transfer Station/Public Works has been having problems. Timmy said that Steve Plourde told him that is it not the correct keypad. It has been acting up since winter. Theresa called the Town of China to find out who does their electric work, to find out if they can help if needed.

d) Theresa received quotes on cutting down dead trees, one on the Jones Road, and four on the Weeks Mills Road. **Ray Bates made a motion to allow the Town Manager to spend up to \$4500 for cutting and trimming the trees, seconded by Chris Haiss and approved 5-0-0.**

Transfer Station:

a) The April Monthly Report shows annual figures are up in the first 10 months by \$1252.05.

b) Theresa said we are still having problems with the phone lines. Fairpoint checked the lines out to the pole, but as of today they are still not working.

Animal Control:

a) Theresa said that as of May 15, 2017 we no longer have an ACO. She is doing the best that she can until a replacement is found.

b) Angela gave Peter Nerber a list of unregistered dogs three weeks ago; he told Theresa that he made phone calls to those who had working numbers.

c) Theresa received a complaint about a dog chasing a resident's wife on the Weeks Mills Road. Angela figured out whose dog it belonged to, so Theresa sent Tim and Keith to give them a warning. The owners were not at home, but Angela made a form for them to leave at their door.

d) There was a complaint on Elm Lane of a dog defecating on a neighbor's lawn, numerous times. Theresa spoke with the dog owner and told her she needed to register her dog in Windsor, and she needed to keep the dog leashed and under her control at all times.

e) The Kennebec Journal forgot to put the ad in over the past weekend for the ACO job, so they are going to run it next Wednesday through Sunday for the same as a 3-day ad.

f) The Wingood Road is backed up again because of the beavers. Timmy has set a trap.

- g) Theresa has been contacted by the Town of Randolph about hiring an ACO with them.
- h) Theresa said that Kennebec County is looking to offer ACO to towns through the sheriff's office, a program that Ken Mason began in Lincoln County. This will not be soon, but is in the works.

Cemetery Sexton:

- a) Joyce said that the Cemetery Meeting was last night, and they have 5 spring burials planned. The flags should be put out on May 20 for Memorial Day. They are asking the Legion to mark flags that are already there so that when they go back to pick flags up they do not mistakenly take those belonging to the families. There was much discussion. It was concluded that it was too much effort to mark these flags, and that Windsor will purchase extra flags to replace if taken.
- b) There was much discussion on the vault at Oak Hill Cemetery, and how it is going to require repairs soon. Ronnie Brann said if it is not being used, how much money do we want to put into it? Joyce said it is a part of Windsor's history. There was a recommendation to have public works fill it in, and put up a memorial in front with a picture of the vault, along with a plaque with servicemen's names that have been buried in Windsor.
- c) Joyce said the weed that was discussed at the last BOS meeting, May 2 was identified as Hack Weed by the State Horticulturist. They suggested spreading lime before it rains. A spreader was ordered today.
- d) There was much discussion concerning the fence at Rest Haven Cemetery.
- e) Joyce said that the flag pole at Oak Hill Cemetery needs to be painted, and the string needs to be replaced. Ronnie said he will get prices for a new aircraft aluminum flag pole, with a solar light on top. Theresa said she would also like one at the Town Office that possibly holds the State of Maine Flag as well as the U.S. Flag. There was much discussion.

Public Comment:

- a) Arthur Strout said he had notified three residences in Windsor that they are in violation of the Town of Windsor's Littering Ordinance and gave them 30 days to clean up. They did not comply, so he is looking for advice on how to proceed. There was much discussion. Ronnie Brann recommended that he give them 7 days' notice to clean up, then if not done fine them \$500 because they already had 30 days' notice. Reference the Littering Ordinance, and after 30 days they will need to pay the fine. Send a notice to all three residences.
- b) Tom Reed asked to have the Planning Board look into the ordinance to see if they could add something about the Town cleaning up and charging the owner all costs.
- c) Jerry Nault said that there will be an amendment to Article 18 at the RSU #12 Budget Referendum meeting from the floor. There was much discussion.

Consideration of Warrants # 49 and # 50: Ray Bates made a motion to approve Warrants # 49 and # 50 seconded by Chris Haiss and approved 5-0-0.

Town Manager's Items:

- a) Theresa said that the Town Hall porch construction will begin soon; they are waiting for the holes to be drilled for the base.
- b) Theresa presented the BOS with the Town's copy fees chart. She said that currently we are charging \$25 for returned check fees, (\$20 to the Town, and \$5 to the bank.) The bank has increased their fee to \$7. So she asked that the returned check fee reflect that amount. **Chris Haiss made a motion to increase the returned check fee to \$27, seconded by Rick Gray, and approved 5-0-0.**
- c) Theresa said she received two quotes for the new electronic sign at the Town Hall. Neokraft's quote was \$29,144.63. Northern Sign's quote was for \$16,500 with Red/Amber and \$21,200 for color. She showed images of each. There was much discussion. **Ray Bates made a motion to approve spending \$21,200 to purchase the colored electronic sign from Northern Sign seconded by Dan Gordon and approved 5-0-0.**
- d) Theresa said that the Superintendent's Report thanked the Reed Trust Fund for their generous donation of the Lucy Calkins Units of Study in Reading for the third grade, fourth grade, and fifth grades.

Selectmen's Items:

- a) Ronnie Brann asked where the new flag pole for the Town Hall would be placed. There was much discussion, and will be looked into.
- b) Theresa and Ronnie will be picking up two picnic tables, one for Public Works, and one for the Town Hall over the weekend. They will also be getting the sink, and base for the Town Hall.

Rick Gray, Jr. declared this meeting adjourned at 8:41 p.m.

These minutes were approved by the Board of Selectmen on **May 30, 2017**

The next Regular Board of Selectmen's Meeting will be on Tuesday, May 30, 2017 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Angela Hinds
Town Clerk