



MINUTES OF SPECIAL BOARD OF SELECTMEN'S MEETING
JULY 7, 2015
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members Present: Ray Bates, Richard Gray, Jr., Dan Gordon, Ronnie Brann and Jonathan Adams.

Public Attending: Tom Reed and Vern Ziegler (Assessor's Agent).

Employees Attending: Theresa Haskell (*Town Manager*).

Ray Bates called the meeting to order at 5:58 p.m. with the Pledge of Allegiance.

Public Comment: None.

2015 Town Valuation – Jonathan Adams made a motion to recess as Board of Selectmen and convene as Board of Assessors at 6:00 p.m., seconded by Dan Gordon and approved 5-0-0.

Vern Ziegler reviewed with the assessor's our existing methodology for the Maritimes and Northeast Pipeline that's been in place for over a decade. The Board of Assessor's and Vern went through the letter that Bill Vantuinen sent as the consultant we hired to assist with the new valuation of the new Central Maine Power substation. Historically (for approximately the past 40 years) Central Maine Power has used a unitized pricing model allocating fixed assets value at the same rates to all the municipalities within their service area. The decision of the Board of Assessors was to allocate the value for the new substation in Windsor directly to Windsor where the assets are located. The Board agreed to meet in a future date to discuss distribution value within the substation.

2015/2016 Assessing Contract: The Assessor's Agent, (Vern Ziegler) is indicating that he would be out of the state of Maine in January and February and is working with his other towns that he works for about getting remote access. He works 36 days a year for the Town of Windsor which is about 3 days a month. During the months of January and February, there usually isn't much going on. He is looking to use remote access during these months and would set up the dates and time that any Windsor resident that might have an issue, could call him even though he wouldn't be her in Maine. This remote access would have double security checks and would have to go through our IT person to be set up. **Jonathan Adams made a motion to adjourn as Board of Assessor's and reconvene as Board of Selectmen at 8:15 p.m., seconded by Dan Gordon and approved 5-0-0.**

Ronald Brann made a motion to approve Vern Ziegler's 2015/2016 Assessing's contract with allowing Vern to be out of state in January and February and use remote access during that time, seconded by Rick Gray and approved 5-0-0.

Town Manager's Items: Theresa Haskell said that Dwight Tibbetts has changed the date for the recognition of all volunteers in the Town of Windsor and the recognition of Frank Seigars on all of his volunteer work. The new date is Monday, July 27, 2015 at 6:00 p.m. at the Windsor Christian Fellowship Church on the Reed Road.

Selectmen's Items: Ronald Brann is looking into getting some prices on removing the very large dead trees located on the Greeley Road and on Route 32 at the North Windsor Baptist Church.

Chairman Ray Bates declared this meeting adjourned at 8:45 p.m.

These minutes were approved as written by the Board of Selectmen on **7-28-15**.

The next Regular Board of Selectmen's Meeting on Tuesday, July 14, 2015 at 6:00 p.m. at the Town Hall.

Respectfully Submitted,

Theresa L. Haskell
Town Manager