



BOARD OF SELECTMEN RECORD OF MEETING
APRIL 5, 2016
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard Gray, Jr., Ray Bates, Dan Gordon, Ronnie Brann and Jonathan Adams.

Members absent: None.

Public Attending: Tom Reed, Steve Hoad, Tom Squiers, Jerry Nault & Chris Huck, representative from KVCOG.

Employees Attending: Theresa Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Tim Coston (*Transfer Station Supervisor and Public Works Laborer*), Joyce Perry, (*Cemetery Sexton*) and Debbie French (*Secretary to the BOS*).

Ray Bates called the meeting to order at 6:01 p.m. with the Pledge of Allegiance.

Public Meeting Regarding Transportation Issues in Windsor:

Kennebec Valley Council of Governments, at the request of Maine DOT, is studying transportation and development issues along the corridors between Augusta and the mid-coast. Chris Huck from KVCOG came and took public input on the transportation issues. There was much discussion and he will take all the suggestions/complaints to KVCOG & Maine DOT.

Previous Meeting Records:

Dan Gordon made a motion to approve the Record of Meeting dated 3-22-16 with the correction of the Ballot Clerk vote of 4-0-0 which should have been 3-0-1 with Rick Gray, Jr. abstaining as his wife was one of the ballot clerks seconded by Rick Gray, Jr. and approved 4-0-1 with Jonathan abstaining as he was not at that meeting.

Public Comment: None.

Public Works:

- a) Keith said we need to get some more patch for some roads and he will just get what's needed right here in town from Auburn Asphalt. Keith said that the salt is doing pretty good and he will get a couple more loads and mix the sand & salt by hauling the sand himself.
- b) Ronnie asked when the road postings will be pulled. Keith would like to wait another week or two because of the cold weather and heavy rains we have been having. We also try to go along with the other towns with their postings.
- c) Several trees were down from the last heavy rain and wind in a few places but they have been taken care of.

Transfer Station:

- a) Transfer Station report for March 2016:
This report shows that we are down by \$1,110.10 from March of last year and a total of \$622.70 down from the total at this time last year.
- b) The bill from Daniels was for both the repairs of the binders and the new binders for the roll-off containers.
- c) Tim is interested in attending annual class in Rockland at the Samoset for a cost of \$275.00 on May 3rd and May 4th.
Theresa said that Tim does learn a lot and makes good contacts at this annual meeting.

Ray Bates made a motion to approve Tim to attend this annual meeting at a cost of \$275.00 for May 3, 2016 and May 4, 2016 seconded by Ronnie Brann and approved 5-0-0.

Animal Control:

- a) Beavers are back on Wingood Road! They will be taken care of by the Animal Damage Control (ADC) Officer, Tim Coston.

Consideration of Warrants # 46 and # 47:

Ronnie Brann made a motion to approve Warrants # 46 and # 47 seconded by Dan Gordon and approved 5-0-0.

Town Manager's Items:

- a) Certificate of Appointments:
Ray Bates made a motion to appoint the 7 Democratic and 7 Republican Ballot Clerks which were approved at the last BOS Meeting seconded by Ronnie Brann and approved 4-0-1 with Rick Gray, Jr. abstaining as his wife is one of the approved election clerks.
Ray Bates made a motion to appoint Arthur Strout as the Building Official seconded by Rick Gray, Jr. and approved 5-0-0.
- b) Theresa sent in a letter for a grant on signage which receipt of the letter has been confirmed. If approved they would pay 90% and we would only need to pay 10%.
- c) Hunts Meadow Road culvert: Theresa said they are discussing the process of the Hunts Meadow Road culvert replacement which would mean that the road would need to be closed during that time. Theresa said that she has spoken with the Town of Whitefield and DEP. She said that we will need to send this out to bid soon.
- d) Cemetery Rules: Much discussion. **Ray Bates made a motion to allow the Cemetery Committee to make the changes as stated seconded by Ronnie Brann and approved 3-0-2** with Dan Gordon abstaining as he doesn't think that the cemeteries need rules & Rick Gray, Jr. abstaining as he serves on that committee.
- e) KVCOG Household Waste Disposal Event: The BOS is not interested.
- f) MMA Workers Compensation Return Premium Adjustment:
Theresa said that she received the Workers' Compensation Audit back with a refund check \$781.00 which goes into Miscellaneous Revenue.
- g) Burgess Computer: Theresa said that we have some money in our Computer Reserve Fund this year for computers. Burgess is recommending that Theresa and Angela's computers be replaced and have the Windows 7 Professional Software installed. They also recommend changing from Dell Computers to Acer Computers. Theresa's laptop and Angela's computer will be replaced this year and the remaining ones in the office eventually. The BOS would like to get prices on Dell computers also.
- h) Spirit of America: There was discussion on who should be presented with this award this year.
- i) Town Report Front Cover & Dedication: Theresa asked for ideas.
- j) Greeley Road Culvert: Theresa said that she has been contacted by the Atlantic Salmon Federation regarding a possible grant for the Greeley Road Culvert. Theresa said Tom Squiers had done some major research in 2010 and is willing to help on this. The BOS was in agreement to send a letter to the Atlantic Salmon Federation welcoming their assistance to consider options in replacing or upgrading the Greeley Road Culvert. Rick Gray, Jr. helped Theresa with writing the letter of cooperation.

Selectmen's Items: None.

Chairman Ray Bates adjourned the meeting at 8:33 p.m.

These minutes were approved by the Board of Selectmen on **April 19, 2016**

The next Regular Board of Selectmen's Meeting on Tuesday, May 3, 2016 at 6:00 p.m. at the Town Hall.

Respectfully Submitted,

Debbie French
Secretary to the Board of Selectmen