



BOARD OF SELECTMEN RECORD OF MEETING  
AUGUST 23, 2016  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members present:** Rick Gray, Jr., Ray Bates, Dan Gordon, Ronnie Brann and Chris Haiss.

**Members absent:** None.

**Public Attending:** Tom Reed, Jerry Nault and Alison Whynot.

**Employees Attending:** Theresa Haskell (*Town Manager*), Keith Hall (*Public Works Supervisor*), Tim Coston (*Transfer Station Supervisor*), Joyce Perry (*Cemetery Sexton*), Vern Ziegler, (*Tax Assessors' Agent*) and Debbie French (*Secretary to the BOS*).

Rick Gray, Jr. called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

**Previous Meeting Records:**

**Ray Bates made a motion to approve the Draft Record of Meeting from August 9, 2016 seconded by Dan Gordon and approved 4-0-1.** Rick Gray, Jr. abstained as he was not at that meeting.

**Public Comment:**

- a) 2017 Tax Commitment – Tax Assessors' Agent, Vern Ziegler: **Chris Haiss made a motion to suspend as BOS and to convene as BOA at 6:03 p.m. seconded Ray Bates and approved 5-0-0.** Vern went over the Municipal Tax Rate Calculation Form with the BOA. Vern's recommendation is to set the mil rate at 12.7 which is up .8 from last year. **Ray Bates made a motion to approve the mil rate of 12.7 seconded by Ronnie Brann and approved 5-0-0. Ray Bates made a motion to suspend as BOA and to reconvene as BOS at 6:12 p.m. seconded by Dan Gordon and approved 5-0-0. Chris Haiss moved to suspend as BOS and to reconvene as BOA at 6:52 seconded Dan Gordon and approved 5-0-0.** Vern came back into the meeting with the Assessors' Certification of Assessment and explained it to the BOA. **Ray Bates made a motion to approve the Assessors' Certificate of Assessment, 2016-2017 Municipal Tax Assessment Warrant, Certificate of Commitment and the Certificate of Assessment to be returned to the Municipal Treasurer, to be signed by the BOA seconded Rick Gray, Jr. and approved 5-0-0. Ray Bates moved to adjourn as BOA and to reconvene as BOS seconded by Dan Gordon at 7:01 p.m. and approved 5-0-0.**
- b) Joyce had estimates for the removal of dangerous trees in the cemeteries for a total of \$11,655.00. **Ronnie Brann made a motion to approve the \$11,655.00 seconded by Ray Bates** – discussion – **Ronnie Brann made an amendment to the motion is to remove \$365.00 for a new total of \$11,290.00 seconded by Ray Bates and approved 5-0-0.**
- c) Joyce said that she was approached by Jason Finley & Horace Stevens to clean stones at \$20.00 each. The larger stones would be \$40.00 & \$45.00 each.
- d) Jerry said that school is all set to go and Windsor has added a second 4<sup>th</sup> grade teacher.

**Public Works:**

- a) Keith said he will be doing another 7 loads of gravel for Reed Road and they will be done.
- b) Keith said that the paving company will be back in 3 weeks to finish everything.
- c) Hunts Meadow is done except for sweeping the corner for a total of \$12,227.00 and Melaney Road is done.
- d) Keith said half the Choate Road shoulders are done.
- e) Keith said winter is coming and we have no spare drivers! Much discussion. The suggestion is to offer a 30-hour week for the 20-22 weeks of winter season for a driver.
- f) Theresa said that we are now joined in with KVCOG for our winter salt.
- g) There was much discussion regarding the Greeley Road culvert replacement from the Atlantic Salmon Federation. The BOS would like more information on this.

**Transfer Station:**

- a) Tim said he is waiting for rain and a little time to burn the woodpile. He will not be burning during Windsor Fair.
- b) Ronnie Brann said that there needs to be some weed whacking done around the Transfer Station.

**Animal Control:** Nothing.

**Consideration of Warrants #7 and #8: Ronnie Brann made a motion to approve Warrants # 7 and # 8 seconded by Dan Gordon and approved 5-0-0.**

**Town Manager's Items:**

- a) Theresa said liens went on the 2016 taxes and were filed at the Kennebec Registry of Deeds today.
- b) Theresa said that we only had 2 interviews for the deputy clerk position, but we seem to be doing very well with just the Clerk & 2 Deputy Clerks at this time. The BOS agreed that we would leave things as is at this time.
- c) We received a dividend check from MMA Risk Management Services as a result of its good loss experience and loss prevention programs.
- d) Theresa said that she spoke with our attorney, Lee Bragg, about what to use for Bonded Indebtedness and he said to only use the loan for the Public Works truck at this time because we haven't taken the loan out for the Fire Truck yet.
- e) Theresa went over the draft audit with the BOS.

**Selectmen's Items:**

- a) Ray asked where we are on the front porch. Theresa said that Lapointe Lumber came out and took measurements and will send Theresa the figures.

**Rick Gray, Jr. adjourned the meeting at 8:22 p.m.**

These minutes were approved by the Board of Selectmen on **September 20, 2016.**

**The next Regular Board of Selectmen's Meeting on Tuesday, September 6, 2016 at 6:00 p.m. at the Town Hall.**

Respectfully Submitted,

Debbie French  
Secretary to the Board of Selectmen