



BOARD OF SELECTMEN RECORD OF MEETING  
**JULY 26, 2016**  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members present:** Richard Gray, Jr., Ray Bates, Dan Gordon, Ronnie Brann and Chris Haiss.

**Members absent:** None.

**Public Attending:** Tom Reed

**Employees Attending:** Theresa Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Tim Coston (*Transfer Station Supervisor*), Joyce Perry (*Cemetery Sexton*) and Debbie French (*Secretary to the BOS*).

Rick Gray, Jr. called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

**Previous Meeting Records:**

**Dan Gordon made a motion to approve the Draft Records of Meetings from June 28, 2016 and July 12, 2016 seconded by Ray Bates and approved 5-0-0.**

**Public Comment:**

- a) Cemetery Sexton, Joyce Perry said that Eric from Riverside Memorials will be coming to repair stones the second week of August. He can do the two additional stones that were vandalized for a price of \$85.00 each. The original stones being repaired are from last year's budget but these new ones will be taken from this year's budget if approved. **Rick Gray, Jr. made a motion to pay the \$85.00 each for the 2 additional stones seconded by Dan Gordon and approved 4-0-0.** (Ray had stepped away for a few minutes). Joyce said that Eric had come out and looked at the damage of the large Hallowell stone which he estimated to be \$300.00. Joyce and the BOS agreed that we cannot do it. Joyce said that she did contact the police regarding the vandalism and they suggested putting up a game camera.

**Public Works:**

- a) Public Works Supervisor, Keith Hall said the Hunts Meadow Road pipe is finished and he just needs to clean up and seed the area. He also said that All States Asphalt will patch it in for us for \$2,000.00 dollars.
- b) The Reed Road work will begin at the end of the week.
- c) The paving company was headed to Wingood Road today and will be here 2-3 days next week.
- d) The shoulder machine has a big puddle under it and Keith is not sure what it is but he is still going to try to use it and will see what happens.
- e) Keith got a price of \$2,850.00 for a concrete wall by the salt shed. He thinks that is too much and is looking for alternative ways to do this. One option is to have Avery Glidden put up concrete blocks at a cost of \$1,000.00. Arthur said he has 6,000 pound blocks but they do not know how that would work with the paving that is scheduled to be done. Much discussion.
- f) Theresa said that she called Nick Michaud about the damage being done on the new pavement on the Jones Road and he said that he would see about getting some gravel to add to the entrance.
- g) Keith said that Rent It loaded an excavator onto our hot top and he needs to see if any damage was done.
- h) The stop sign has been pulled on Wingood Road.

- i) Doyle Road has been ditched.

**Transfer Station:**

- a) Transfer Station Supervisor, Tim Coston said that Mark Newcombe is starting the work on the container stands.
- b) David Coons and Norman Black are the 2 new “on-call” employees at the Transfer Station.

**Animal Control:**

- a) Theresa said that she received an email regarding a barking dog on Ridge Road during the middle of the night. Windsor does not have a “Barking Dog” Ordinance but Theresa forwarded the email to Town Clerk, Angela Hinds and she will be contacting the ACO about this to see if anything can be done.

**Consideration of Warrants #3 and #4:**

**Dan Gordon made a motion to approve Warrants # 3 and # 4 seconded by Ronnie Brann and approved 5-0-0.**

**Town Manager’s Items:**

- a) Theresa reminded new selectman, Chris Haiss that he has a class to attend for Appointed Officials.
- b) A Public Hearing for the closing of roads for winter maintenance must be held between May 18<sup>th</sup> and September 30<sup>th</sup> to comply with state law. The steps are as follows:
  - 1. Draw up a list of Roads to be closed. The BOS would like to close the Reed Road.
  - 2. The date must be decided for the Public Hearing. The BOS has decided on September 13<sup>th</sup>.
  - 3. The Notice of Public Hearing must be posted at least 7 days in advance. Notice will be posted by September 6<sup>th</sup>.
  - 4. Letters will be sent to each resident living on the road to be closed.
- c) Theresa received an invoice from the American Legion Post 179 in the amount of \$200.00. These flags were purchased for Memorial Day in our previous FY2016 year. **Ray Bates made a motion to move the \$200.00 from the FY2016 budget to the FY2017 budget and to pay the invoice received from the American Legion Post 179 in the amount of \$200.00 seconded by Ronnie Brann and approved 5-0-0.**
- d) Theresa found that there was an additional \$175.00 in one of our savings account and contacted the bank to see what it was. There was a bank error that the bank will take care of and then that account will balance.
- e) Theresa said that the BOS voted to carry forward \$8,126.94 from the FY2016 Write Off/Abatements to FY2017 Write Off/Abatements and voted to write off PP Account #82, Sunbelt Tractor & Equipment but, the auditor was here today and he said that he believes that this account has already been written off. He will look into this and get back to Theresa before the next BOS Meeting and will advise her as what to do at this time.
- f) There are some dates that Theresa made the BOS aware of. Debbie will be taking a couple of hours off tomorrow; Theresa and Angela both are off on August 3<sup>rd</sup>; Theresa is off on August 10<sup>th</sup> and Theresa will be off August 17<sup>th</sup> – August 19<sup>th</sup> for eye surgery. Theresa will also be on vacation the week of the fair August 29<sup>th</sup> through September 2<sup>nd</sup>.
- g) Theresa said that Vern will be here for the next BOS meeting to discuss a poverty abatement and to also discuss CMP.
- h) Tax Commitment is scheduled for August 23<sup>rd</sup>.
- i) Greeley Road Culvert: Wright & Pierce want to come to our next meeting to talk about an “open-span” culvert. There was much discussion.

**Selectmen’s Items:**

- a) Rick read a thank you card to the BOS from the family of Martha Brann.
- b) Dan asked about all the cars in the yard of a Weeks Mills Road residence. Theresa said that there is a new family that just moved in there and Code Enforcement Officer, Arthur Strout will keep an eye out to make sure there is no unauthorized junkyard.

- c) The BOS had the new Maine Townsman Magazine and Ronnie asked the board to look over 2 articles that he felt were pertinent to every town.

**Chairman Rick Gray, Jr. adjourned the meeting at 7:18 p.m.**

These minutes were approved as written by the Board of Selectmen on August 9, 2016.

**The next Regular Board of Selectmen's Meeting on Tuesday, August 9, 2016 at 6:00 p.m. at the Town Hall.**

Respectfully Submitted,

Debbie French  
Secretary to the Board of Selectmen