



BOARD OF SELECTMEN RECORD OF MEETING
JUNE 28, 2016
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard Gray, Jr., Ray Bates, Dan Gordon, Ronnie Brann and Chris Haiss (selectman-elect). Jonathan Adams arrived at 7:35 p.m.

Members absent: None.

Public Attending: Tom Reed, Carol Chavarie, Ron Dennison and Robert Tribou.

Employees Attending: Theresa Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Tim Coston (*Transfer Station Supervisor*), Joyce Perry (*Cemetery Sexton*) and Debbie French (*Secretary to the BOS*).

Ray Bates called the meeting to order at 6:04 p.m. with the Pledge of Allegiance.

Previous Meeting Records: The Draft Record of Meeting from June 14, 2016 has not been completed at this time.

Public Comment:

- a) Cemetery Sexton, Joyce Perry, had a call from the Dennison family today. Our foot stones go in facing east and that's how his wife's was put in but the family is not happy with it. They have no walkway which is mostly due to flowers on the other grave next door where they have flowers on the outside instead of the inside of the grave. The family does not think that the new rules should apply in the middle of a family plot as they feel there is no consistency. There is only that one footstone in their 6-plot lot. During the discussion regarding this Mr. Dennison decided that he will have the footstone removed.
- b) Joyce believes there has been vandalism at Dyer Hill Cemetery. The big Hallowell Stone has been broken. Arthur Strout said that he saw some kids climbing over the stones and stopped and told them they needed to leave. The BOS said for Joyce to go ahead and report it to Law Enforcement.

Public Works:

- a) The paving has begun. Keith said that he spoke to the paving company about how they were paving in around driveways. Keith also called Jamie about a bump in the new paving by his driveway. Shim is all done on one side of the Weeks Mills Road.
- b) Ditching is being done on Windsor Neck Road and they are cleaning out culverts.
- c) The Jones Road will be worked on next.
- d) Marvin would like to do the big culvert on Hunts Meadow Road and Ronnie said to wait 3-4 weeks to see how things are going.
- e) Keith needs to make arrangements to have the 2003 International Truck ready to do shoulder work.
- f) Steve Hoad called about a tree by his house that is in bad shape and he is worried about it breaking and ruining the new paving and Keith said that he will look at it.
- g) Keith doesn't think that the grading being done on Wingood Road looks like it should and thinks it should be smoothed over more. Keith will contact Nathan Northrup to discuss this.

h) There was much discussion regarding some small paving projects that might possibly be done.

Transfer Station:

- a) Transfer Station Supervisor, Tim Coston, said that the tires have been removed at a cost of \$800.00.
- b) Ronnie asked about any news on the new container stand and was told that there was no news as of yet.
- c) Ronnie said that we might need one tall guide marker going down the ramp on the drive-on scale. He will look into a fiberglass pole. Tom Reed suggested using a 10' PVC pipe.

Animal Control: Nothing.

Consideration of Warrants # 61 and # 62:

Rick Gray, Jr. made a motion to approve Warrants # 61 and # 62 seconded by Dan Gordon and approved 3-0-2. Jonathan Adams and Ronnie Brann abstained.

Town Manager's Items:

- a) KVCOG – General Assembly Representatives: **Dan Gordon made a motion to appoint Rick Gray, Jr and Theresa Haskell seconded by Ray Bates and approved 3-0-1 with Rick abstaining as he is the nominee.**
- b) Election for Maine Municipal LPC Committee: **Rick Gray, Jr made a motion to vote for the listed candidate and leave the write-in blank seconded Ray Bates and approved 4-0-0.**
- c) Certificates of Appointments:
Budget Committee: **Ray Bates made a motion to move Corey King to the regular 3-year term and to appoint Carol Chavarie as a regular member for a 2-year term and Jonathan Adams as an alternate for a 3-year term effective July 1, 2016 seconded by Dan Gordon and approved 4-0-1 with Jonathan abstaining as he is a nominee.**

Animal Control Officers: **Ronnie Brann made a motion for Peter A. Nerber as the ACO and Peter E. Nerber as the Deputy ACO seconded by Dan Gordon and approved 5-0-0.**

Appeals Board:

Rick Gray, Jr. made a motion to appoint Betty Burgess and Jeff Frankel as 3-year term Appeals Board Members seconded by Dan Gordon and approved 5-0-0.

Ray Bates made a motion to appoint John Deeds to a 1-year term Appeals Board Member seconded by Dan Gordon and approved 5-0-0.

Cemetery Committee: **Ray Bates made a motion to appoint Bonnie Squiers for a 3-year term on the Cemetery Committee seconded by Rick Gray, Jr and approved 5-0-0.**

Emergency Management Managers: **Rick Gray, Jr. made a motion to appoint Arthur Strout and Theresa Haskell as the Emergency Management Managers Kevin Ready as Assistant Emergency Management Managers seconded by Dan Gordon and approved 5-0-0.**

General Assistance Mangers: **Rick Gray, Jr. made a motion to appoint Theresa Haskell as the General Assistance Manager with Debbie French and Ronnie Brann as Assistant General Assistance Managers seconded by Dan Gordon and approved 4-0-1 with Ronnie abstaining as he was an appointee.**

Planning Board: **Rick Gray, Jr. made a motion to Appoint Carol Chavarie and Bill Appel to 3-year terms and to appoint Jerry Nault as a 3-year alternate seconded by Jonathan Adams and approved 4-1-0.**

Reed Fund: **Ronnie Brann made a motion to appoint Theresa Haskell to a 3-year term and Ray Chavarie to a 1-year term seconded by Dan Gordon and approved 4-0-1 with Ronnie abstaining due to personal reasons.**

Tax Collector: **Ray Bates made a motion to appoint Theresa Haskell as the Tax Collector seconded by Dan Gordon and approved 4-0-1 with Ronnie Brann abstaining due to personal reasons.**

Treasurer: Ray Bates made a motion to appoint Theresa Haskell as the Treasurer seconded by Dan Gordon and approved 4-0-1 with Ronnie Brann abstaining due to personal reasons.

d) Letter from Tax Assessors' Agent, Vern Ziegler:

Jonathan Adams made a motion to suspend as Board of Selectmen and to convene as Board of Assessors at 8:10 seconded by Dan Gordon and approved 5-0-0.

Ronnie Brann made a motion to approve Vern's recommendation regarding the Malley Tree Growth Parcel Penalty as long as they comply by July 25, 2016 seconded by Rick Gray, Jr. and approved 5-0-0.

Jonathan Adams made a motion to adjourn as Board of Assessors and to re-convene as Board of Selectmen at 8:15 seconded by Dan Gordon and approved 5-0-0.

- e) Whitefield Paving Bids: The Town of Whitefield had offered the Town of Windsor to go in together on some paving bids but the BOS decided that we will go with All State to do this.
- f) Keith said that we should have Weeks Mills Road painting of lines done as soon as possible as the paving is very dark.
- g) Theresa said she & Keith met with Maine Local Roads Center about a sign grant that we have been approved for. Much discussion.
- h) The Ergonomics Grant for the office had been approved.
- i) Theresa suggested that we open a Reserve Account for grants. Much discussion with no action at this time.

Selectmen's Items:

- a) Ray said we need to get started on the process for closing the Reed Road for winter maintenance.
- b) Ray Bates made a motion to go into Executive Session pursuant to 1 M.R.S.A. § 405 (6) (A) to discuss personnel matters at 8:37 p.m. and to include Theresa Haskell and Chris Haiss seconded by Dan Gordon and approved 5-0-0. The BOS returned from Executive Session at 9:12 p.m. with no discussion.

Chairman Ray Bates adjourned the meeting at 9:13 p.m.

These minutes were approved by the Board of Selectmen on July 26, 2016.

The next Regular Board of Selectmen's Meeting on Tuesday, July 12, 2016 at 6:00 p.m. at the Town Hall.

Respectfully Submitted,

Debbie French
Secretary to the Board of Selectmen