



BOARD OF SELECTMEN RECORD OF MEETING
NOVEMBER 29, 2016
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Ray Bates, Dan Gordon, Ronnie Brann, Chris Haiss and Rick Gray, Jr.

Members absent: None.

Public Attending: Tom Reed.

Employees Attending: Theresa Haskell (*Town Manager*) and Debbie French (*Secretary to the BOS*).

Rick Gray, Jr. called the meeting to order at 5:59 p.m. with the Pledge of Allegiance.

Previous Meeting Records:

Ray Bates made a motion to approve the Draft Record of Meeting from November 15, 2016 with corrections seconded by Dan Gordon and approved 5-0-0.

Public Comment:

Public Works – Keith Hall:

- a) Theresa said that the one-ton is at McGee's for repair.
- b) Keith is still having problems with truck #4.
- c) A stop bar has been placed on the Barton Road/Jones Road intersection.
- d) Theresa said that Keith will be checking to see if Marvin wants to work on Saturday to finish the Greeley Road Culvert which was approved by DEP.
- e) The bill for the Greeley Road culvert came in today in the amount of \$3,412.00. We have \$1,243.00 still in the budget for culverts but if we charge it to the culvert line it put that line over by about \$2,200.00. The BOS said to go ahead and charge it to the culvert line.
- f) Theresa said that the Public Works crew was out sanding this morning.
- g) Theresa told the BOS that Keith has put up a couple of double arrow signs and will be doing some more.
- h) Tom Hawksley has ground down the 3 tree trunks on Jones Road.
- i) Theresa will check on the status of the backhoe leak.

Transfer Station – Tim Coston:

- a) Theresa said that Tim reported that things are going good at the Transfer Station.
- b) Theresa said that we still have funds in the Transfer Station Reserve of approximately \$12,500.00.

Animal Control – Peter A. Nerber & Peter E. Nerber: Nothing.

Consideration of Warrants #23 and #24:

Ray Bates made a motion to approve Warrants #23 and #24 seconded by Ronnie Brann and approved 5-0-0.

Town Manager's Items:

- a) Theresa asked the BOS if they would consider closing the Transfer Station early on Christmas Eve and they agreed to have it close at 3:00 p.m.

- b) The next BOS meeting is Dec 13th and both Angela and Theresa would like to be able to attend their girls' senior year basketball games. The BOS said that they will change this meeting to begin at 5:30 p.m.
- c) Theresa said that Debbie will have to handle the BOS meeting on January 10th because she will be on vacation. The BOS will discuss other BOS meetings that will conflict with basketball games at a later date.
- d) Theresa said that the office closing for lunch is working well.
- e) Theresa is waiting to hear back from DOT regarding the Town Hall electronic sign.
- f) Theresa said that she would like the Town Hall porch to be completed by April 2017.
- g) Theresa said Kelly McGlothlin is doing much better from her recent car accident and is attempting to be here beginning this week as much as she can tolerate it. In the meantime, Theresa said that she has hired an assistant clerk from the Town of Whitefield as a temporary deputy clerk to help us in our time of need. **Ray Bates made a motion to allow the Town Manager to override the Town's Employee Manual where needed, at her discretion in regards to Kelly McGlothlin's part-time, year-round status for the Town of Windsor because of her recent car accident, seconded by Rick Gray and approved 5-0-0.**

Selectmen's Items:

- a) Chris said that the Windsor Christian Fellowship Church sign doesn't work since we fixed the light on the flag and they are asking to have that light work again. Theresa is asking Steve Plourde look into this.
- b) Arthur will be looking into people living in a camper on Ridge Road.

Rick Gray, Jr. adjourned the meeting at 7:04 p.m.

These minutes were approved by the Board of Selectmen on **December 13, 2016 as written.**

The next Regular Board of Selectmen's Meeting on Tuesday, December 13, 2016 at 5:30 p.m. at the Town Hall.

Respectfully Submitted,

Debbie French
Secretary to the Board of Selectmen