



BOARD OF SELECTMEN RECORD OF MEETING
NOVEMBER 13, 2018
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard Gray Jr., Ray Bates, William Appel Jr., Ronald Brann and Chris Haiss.

Public Attending: Thomas Reed, Joe Mills, Devin Noonan, Nina Tullio and Tom McNaughton.

Employees Attending: Theresa Haskell (*Town Manager*), Joyce Perry (*Cemetery Sexton*), Timothy Coston (*Transfer Station Manager*) and David Coons (*Transfer Station Attendant*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Records:

Rick Gray Jr. made a motion to approve the October 30, 2018 as presented, seconded by Ronald Brann and approved 4-0-1. Chris Haiss abstained because he was absent.

Public Works:

Tim said they have been out sanding. We are still waiting on the wheeler truck from McGee Construction. We have a single axle at the Public Works.

Tim also said Avery Glidden was supposed to be here today but didn't show up.

Transfer Station:

- a) Theresa Haskell handed out the Monthly figures. We were up \$1,844.10 for October and now we are up \$975.65 for the year at this time.
- b) Theresa said the Transfer Station will be closed on Friday, November 23, 2018 for the Thanksgiving Holiday.
- c) Tim said the freon is still not drained yet for the refrigerators and he believes we are now over the 50 units.
- d) Tim said they have picked up the tires.

Animal Control Officer:

A cat got hit on Route 32 and was taken to Warren and had to be euthanized. We may have to pay for that cost.

Cemetery Sexton:

- a) Joyce said the cemeteries are closed for the winter.

- b) Joyce said they had a Veterans Memorial Meeting with the Cemetery Committee on November 7th. They discussed selling pavers and would like the Board of Selectmen to agree with the proposed paver prices. **William Appel made a motion to sell two concrete pavers and three granite pavers to help pay for the Windsor Veterans Memorial as presented, seconded by Chris Haiss and approved 5-0-0.**
- c) Joyce said we have a proposed contract from Provost Monuments, Inc. Theresa said if we approve the proposed contract, we will be locked in. We currently have with the approval of the pavers the first \$14,000.00 for the down payment by using the remaining \$3,750.00 that the townspeople approved at the Town Meeting. The second \$14,000.00 will be due in July 2019 and the remaining \$14,000.00 will be due upon completion which would be due in the summer of 2020. **William Appel made a motion to accept the proposed contract from Provost Monuments, Inc. as presented and to use the remaining \$3,750.00 from the towns approval to pay the first down payment of \$14,000.00 and to have the Town Manager, Theresa Haskell sign the contract, seconded by Ronald Brann and approved 5-0-0.**

Public Comment:

- a) Devin Noonan and Nina Tullio handed out a letter indicating they are residents and are state licensed for medical marijuana caregivers. They are asking for us to give them a letter confirming that the Town of Windsor has received notification and are aware that they are growing and processing for medical marijuana within the Town and that they are in good standing with the Town. The Board of Selectmen had a few questions and directed Theresa to send a letter indicating the above.
- b) Joe Mills said since we did the Overlay on the Weeks Mills Road his driveway at 516 Weeks Mills Road has a very large drop. He has a paved driveway and this was paved in 18" but it still has about a 6" drop down into his driveway. Also, his mail box area needs more gravel. He believes this is dangerous and was wondering if the Town can do anything about it. Theresa said she will have the Public Works go over and add more gravel by the mail box. The Board of Selectmen said they will see what can be done with his driveway in the spring because it is too late in the season to do anything with paving.
- c) Tom McNaughton said the food bank will be giving out about 40 Thanksgiving baskets on Wednesday from 5:00 p.m. – 7:00 p.m.
- d) Tom McNaughton said the Superintendent has had his evaluation and they will retain his contract. Ronnie asked if he found out any more information on feeding the kids and Tom said he is still working on that.

Consideration of Warrants # 21 and # 22: Ronald Brann made a motion to approve Warrants # 21 and # 22 seconded by Rick Gray Jr. and approved 5-0-0.

Town Manager's Items:

- a) Theresa Haskell said she received the draft Audit for June 30, 2018 and actually received the final audit this afternoon. The Town is looking good financially.
- b) Theresa said Arthur Strout has appointed Kyoko Roderick as a Deputy Fire Warden and would like the Board of Selectmen to appoint her. **Ronald Brann**

made a motion to appoint Kyoko Roderick as Deputy Fire Warden, seconded by Rick Gray Jr. and approved 5-0-0.

- c) Theresa said Vern has been contacted by CMP regarding valuations for them and Maine Electric Company. Vern sent them the information on how we determined the valuations.
- d) Windsor Fair Association was nominated by the Kennebec County as a 2018 Spirit of America recipient.
- e) Theresa asked what to do regarding Christmas this year. She suggested the Town close on Monday, December 24, 2018 (Christmas Eve) at 12:30 p.m. with Tuesday, December 25, 2018 (Christmas) being closed. Our Board of Selectmen's meeting that would be normally scheduled on Tuesday, December 25, 2018 will be moved to Wednesday, December 26, 2018 at 6:00 p.m. The Board of Selectmen agreed.
- f) Theresa said our Worker's Compensation fee has increased almost double and will need to be adjusted in the next year's budget.
- g) Theresa said she received information on the Maine Municipal's Health Trust indicating our Health Insurance will increase 4% beginning January 2019. All other insurances will stay the same. (Dental, Vision etc.)
- h) Theresa said the Planning Board will be meeting December 3, 2018 at 7:00 p.m. to discuss updated and new Ordinances.

Selectmen's Items: None

Ray Bates adjourned at 7:30 p.m.

These minutes were approved by the Board of Selectmen on **November 27, 2018.**

The next Regular Board of Selectmen's Meeting on Tuesday, November 27, 2018 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Theresa L. Haskell, Town Manager