



BOARD OF SELECTMEN RECORD OF MEETING
May 2, 2017
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard Gray Jr., Ray Bates, Dan Gordon, and Ronald Brann.

Members Absent: Chris Haiss

Public Attending: Tom Reed, Tom McNaughton, Vern Ziegler, Thomas Birmingham, Howard Tuttle, Richard DeVries, and Jerry Nault.

Employees Attending: Theresa Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Tim Coston (*Transfer Station Manager*), Joyce Perry (*Cemetery Sexton*), and Angela Hinds (*Town Clerk*).

Richard Gray Jr. called the meeting to order at 6:06 p.m. with the Pledge of Allegiance.

Previous Meeting Records: Ray Bates made a motion to approve the minutes dated April 18, 2017 seconded by Dan Gordon. Rick Gray said the last sentence on page 2 section j.) should read "Ray Bates" made the motion not "Rick Gray". **Ray Bates made a motion to amend the approval of the April 18, 2017 minutes to reflect the page 2 section j.) to read "Ray Bates" made the motion and not "Rick Gray", and Dan Gordon seconded the amendment and the minutes were approved 4-0-0.**

Public Works:

- a) Keith said that all of the plow gear is off and put away.
- b) Theresa said that she was asked "Who we are going to have grade our roads?" Keith said that Marvin Clark will be doing the Reed Road tomorrow, May 3rd.
- c) Keith said that the Reed Road is now open. Closing the road helped a lot, however we are going to have to replace the barricades to stop traffic because some vehicles still got around them.
- d) Keith said that he is going to need help with the new signs they are required to put up. Theresa mentioned that he should ask Moe to cover the Transfer Station for Tim on a Saturday so he can help during the week.
- e) Keith said the Town is getting the Electronic Speed Trailer sign for May 15 until May 28th. There was much discussion as to where to place it. Public works will keep track of where it is put and for what dates to keep track of the information so we can put it in several locations.
- f) Theresa said we have been notified of rubbish on the Barton Road. Keith said he will look into it.
- g) Maine DOT's proposal for the Rt. 32 & Rt. 17 intersection is discussing changing the proposed right-hand turn lane from Rockland towards Augusta to a thru right-hand lane instead because of larger trucks not being able to make the turn from Route 17 to 32. Theresa is still getting updates from Maine DOT, and they are asking for Town input on their recommendations.

Transfer Station:

- a) Tim said that the wood pile is in need of being burned soon.
- b) Theresa mentioned that the Town's recycling rate is up, from 35.6% in 2015 to 42.56% in 2016.
- c) Ray asked about the Municipal Solid Waste. Theresa said in 2015 we had 252 ton, and in 2016 there was 214 ton. Residents are recycling more, so municipal solid waste is down.
- d) Tim said they hauled the metal can.

Animal Control: None

Public Comment:

- a) Joyce Perry said that she had received a call from Ernestine Sproul about a weed on the ground near her stone at Rest Haven Cemetery that is not allowing grass to grow. Joyce went to check it out, and discovered it was growing everywhere. She took pictures, and called the Department of Conservation about Invasive Plants. She is still waiting to hear back from them.
- b) Tom Reed spoke about a Service Project that he would like to start with members of the churches to meet on Saturdays to do inventory of the stones with names and dates at Rest Haven Cemetery, and to have a cook out afterwards, provided by the churches.

Ray Bates made a motion to suspend as BOS at 6:46 p.m. and convene as BOA seconded by Dan Gordon and approved 4-0-0.

- c) Vern Ziegler, Assessor's Agent presented the Board with an Abatement for the fiscal year 2016-2017 for Kelly McGlothlin, account R479, for errors in building assessment in the amount of \$554.99. **Ray Bates made a motion to approve the abatement for \$554.99 seconded by Dan Gordon and approved 4-0-0.**
- d) Theresa and Arthur went to a class for CMP safety, and learned they want to drain the CMP transformer. She asked for evaluation paperwork to let us know what they have in there. We will have a visit at the substation with the fire department sometime in May. The new storage building will be for "cold storage."

Ray Bates made a motion adjourn as BOA and reconvene as BOS at 7:00 p.m. seconded by Dan Gordon and approved 4-0-0.

- e) Howie Tuttle, RSU 12 Superintendent along with Jerry Nault began speaking with the BOS about the upcoming school budget and articles to be voted on May 18, 2017. Much discussion.
- f) Theresa asked Howie to please let the Towns know when changes are made after you have visited with us and presented the budget, and to get every town the corrected information, so that we can understand better. Howie said next year he will get the Towns the new information as it changes.
- g) Theresa spoke to Howie about the Town of Windsor's Town Report and how we always have a Superintendent Report and a Principal's Report. Angela stated we have received one from his office, but not from Dr. Maggie Allen (Principal). He said he will be in touch with her tomorrow to get us a report from her ASAP.

Consideration of Warrants # 47 and # 48: Ray Bates made a motion to approve Warrants # 47 and # 48 seconded by Dan Gordon and approved 4-0-0.

Town Manager's Items:

- a) Theresa presented a Certificate of Appointment for Arthur Strout to be re-appointed as the Town of Windsor Building Official, to be appointed annually in April. **Ray Bates made a motion to re-appoint Arthur Strout as the Town of Windsor Building Officer for the next year, seconded by Ronnie Brann and approved 4-0-0.**
- b) Theresa had the water at the Town Hall tested. It passed.
- c) Theresa received a quote on the electric sign to be placed out front of the Town Hall from Northern Signs. She is waiting for another from Neokraft Signs of Lewiston.
- d) Theresa gave an update on the Town Hall renovations. She received a proposal from CNC in Farmingdale for security cameras. There was much discussion on security cameras. The water fountain has been moved so that the sink can be installed. Rick would like to see height markings on the clerk's office door. Theresa asked Angela to look in to that.
- e) Peter A. Nerber gave verbal notification to Angela of resignation for both himself and Peter E. Nerber on May 2, 2017. He is willing to work for two more weeks. He was told a written notice is requested. Theresa recommended that the Town advertise ASAP on the Maine Municipal website and in the Kennebec Journal over the weekend. Rick requested to ask Arthur about putting it up on the sign at the Fairgrounds.

Selectmen's Items: None.

Rick Gray, Jr. declared this meeting adjourned at 9:36 p.m.

These minutes were approved by the Board of Selectmen on **May 16, 2017**

The next Regular Board of Selectmen's Meeting will be on Tuesday, May 16, 2017 following the Public Hearing that begins at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Angela Hinds
Town Clerk