



MINUTES OF BOARD OF SELECTMEN'S MEETING
AUGUST 25, 2015
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard Gray, Jr., Ray Bates, Dan Gordon, Ronnie Brann and Jonathan Adams arrived at 7:10 p.m.

Members absent: None.

Public Attending: Tom Reed, Jerry Nault, Matthew Birch and Zachary Plourde (Matthew & Zachary are both trying to earn a badge which requires them to attend this meeting).

Employees Attending: Theresa Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Tim Coston (*Transfer Station Supervisor*) and Debbie French (*Secretary to the BOS*).

Ray Bates called the meeting to order at 6:01 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: None.

Public Comment:

- a) As of August 18th Heather King has resigned from the RSU #12 Board as her husband has accepted a job with Windsor School which would be a conflict. The BOS will need to appoint someone to fill her term which ends in June 2016. Jerry Nault suggested Dwight Tibbetts as a replacement for Heather's term. The BOS asked Jerry to check into it and he said he would talk to him.
- b) Ray Chavarie came in and showed pictures of the new Rescue Vehicle.

Public Works:

- a) Keith said that the Shuman Road is completed and Ray said that it looks good.
- b) Keith fixed the shoulders on Vining Hill on Windsor Neck Road.
- c) Lamson Road has the binder on it and hopefully they will be able to overlay it tomorrow.
- d) Hunts Meadow Road is done except for the shoulders and ditching. Keith's greatest concern is Coult's Gravel Pit as they need to build it up more to meet the road.
- e) Legion Park Road is done.
- f) Keith will try to work on the Transfer Station stuff tomorrow.
- g) Keith installed plexi-glass to replace the broken windshield on the backhoe.
- h) The price for the Jones Road has turned out to be \$120,705 which means that we are about \$9,500.00 short. Ray wants to know if that can be made up from not doing Route 32 this year as we have given the plowing of that road back to the State. Last year PW was overspent by about \$15,000 due to the harshness of the winter. Theresa said that the Major Road Construction line would be considered overspent if the BOS approves this. Not sure where the money would come from. We could save money from not plowing Route 32 but not sure how much. Keith & Theresa will talk with Cory from Lane Construction regarding this to see about shortening the distance in order to get back within our price range.
- i) Theresa would like to see all the guard rails around town cleaned before this next snow season.
- j) The BOS said to hold off on fixing the small sections on Tyler Road and Coopers Mills Road in the amount of \$9,000.00 and use this money toward doing the Jones Road this year.

Transfer Station:

- a) All the railing around the containers is done and looks good.
- b) Signs have been ordered and should be delivered by August 28th.
- c) Tim said that he will call Russ at A&B Welding to see when the demo can roll-off base will be done.
- d) Rick thinks that there might be an issue with the ramp & concrete sidewall. Ronnie said that he thought so too but after looking closely he thinks that it will be okay if we tweak the roadway a little.
- e) Rick asked if we are going to paint the beams before winter and Tim said that he will try to get that done.

Animal Control:

- a) Peter called and said that he only had one call within the last two weeks and will hold off in turning in his payroll/mileage sheets.

Consideration of Warrants # 12 and # 13:

Rick Gray, Jr made a motion to approve warrants # 12 and # 13 seconded by Dan Gordon and approved 4-0-0.

Town Manager's Items:

- a) Tax Commitment 2016: **Jonathan Adams made a motion to suspend at 7:12 p.m. as BOS and to convene as BOA seconded by Ray Bates and approved 5-0-0.** Vern went over everything with the BOA and there was much discussion. **Rick Gray, Jr made a motion to approve the proposed mil rate of 11.9 seconded by Ronnie Brann and approved 5-0-0.** **Jonathan Adams made a motion to adjourn as BOA at 7:44 p.m. and to reconvene as BOS seconded by Dan Gordon and approved 5-0-0.**
- b) NETCo Scholarships: Theresa showed the BOS the Scholarship Certificates that will be sent out with a cover letter. We have twenty (20) applicants that could receive \$1,250.00 each.
- c) Cemeteries:
 - 1) Much discussion. **Ray Bates made a motion to open a new CD (Certificate of Deposit) for Cemetery Fund Interest Account in the amount of \$13,500.00 and to take money out of the General Ledger to be put in a 1-year CD then renew it after that expiration date to every two (2) years so that we will have two (2) CD's which would alternate allowing one to be renewed every year. This will allow us to be able to add to these CD's the money that is received to purchase cemetery lots. He also said to renew the 2-year CD in the amount of \$13,413.00 with having interest from both of these CD's to be put in the Cemetery Fund Interest Savings Account on a monthly basis. This was seconded by Dan Gordon and approved 5-0-0.**
 - 2) **Rick Gray Jr. made a motion to take \$4,422.20 from the General Ledger Account and move it to the Cemetery Fund Interest Savings Account seconded by Ronnie Brann and approved 5-0-0.**
 - 3) **Ray Bates made a motion to have Riverside Memorials repair the broken stones at Resthaven and Windsor Neck Cemeteries in the amount of \$3,100.00 seconded by Dan Gordon and approved 5-0-0.**
 - 4) Ray Bates also said that we should renew the Cemetery Perpetual Care Fund CD in March 2016 by taking ½ for a 1-year CD and then renew for two (2) years after it comes due. Then the other ½ for a 2-year CD so we can add to these on a yearly basis with having the interest sent monthly to the Interest Savings Account.
- d) Certificates of Appointments: **Ronnie Brann made a motion to appoint Joyce Perry as Cemetery Sexton seconded by Dan Gordon and approved 4-0-0.**
- e) **Ronnie Brann made a motion to appoint Tom Reed as a Cemetery Committee Member seconded by Dan Gordon and approved 4-0-0.**
- f) Theresa said that Dick Avery is planning on starting the main office ramp tomorrow. He also said that Kennebec Savings Bank has a u-desk that is going out for bid that would be good for Angela. **Ray Bates made a motion to approve Theresa making a bid of up to \$200.00 for a desk at Kennebec Savings Bank seconded Dan Gordon and approved 5-0-0.**

Tree Growth Discussion: Vern said that there were 29 people who had not kept up with their Tree Growth Recertification. All but 3 have now complied. There is a \$500.00 penalty for anyone not renewing their recertification. In two weeks Vern will have an update for the board.

November 3, 2015 Special Town Warrant: Jonathan Adams made a motion to approve the November 3, 2015 Special Town Warrant as written seconded by Ronnie Brann and approved 5-0-0. Public Hearing dates and advertisement dates will be decided at the next meeting on September 8th.

Town Hub Letter: Ray and Theresa have a draft letter to be posted on the Town Website. Rick said that he would like to see the trucks information added to the letter. Ray said that they can also add the 2016 mil rate of 11.9.

Selectmen's Items:

a) None

Chairman Ray Bates adjourned the meeting at 8:48 p.m.

These minutes were approved by the Board of Selectmen on **September 8, 2015.**

The next Regular Board of Selectmen's Meeting on Tuesday, September 8, 2015 at 6:00 p.m. at the Town Hall.

Respectfully Submitted,

Debbie French
Secretary to the Board of Selectmen