



MINUTES OF BOARD OF SELECTMEN'S MEETING  
**AUGUST 11, 2015**  
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members Present:** Ray Bates, Dan Gordon, Richard Gray Jr. and Ronnie Brann. Jonathan Adams was absent.

**Public Attending:** Tom Reed, Jamie Ward, John Lavin and Jerry Nault.

**Employees Attending:** Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), and Tim Coston (*Transfer Station Supervisor*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

**Previous Meeting Minutes:** Dan Gordon made a motion to approve the minutes correcting the spelling of the word "freon" dated July 28, 2015, seconded by Ronald Brann and approved 3-0-1. Rick Gray abstained because he wasn't at that meeting.

**Public Comment:**

- a) Received complaint from Bruce Verfaillie but he didn't attend. Jamie Ward said on August 5, 2015 they were unloading the asphalt tanker after the regular hours. The stack was installed on August 8, 2015. The materials for the burner are here and will need to be installed within the month. The muffler on the blower system has helped significantly. The Environmental Consultant from Auburn Asphalt – John Lavin, was here. He said they are looking in getting a wind directional and hopefully that will be installed also.

**Public Works:**

- a) Keith Hall said the Shuman Road ditching is finished. He said he needs McGee to come back and bust up some more ledge on this road. There is a low wire that he has had to deal with.
- b) Keith said he isn't sure when Lane will be back to finish. Keith said he will be meeting with Cory regarding the Jones Road.
- c) Keith said the backhoe window will cost about \$1,700.00 he will be calling Paul Pinkham to get a price.
- d) Keith said Lee's Garage can't put the garage door in because he needs more room. The sand will need to be moved so he can get in about 20'. Keith said he will call and see what they can do.

**Transfer Station:**

- a) Theresa handed out the Monthly report.
- b) Ronnie asked if Russ from A & B Welding was ready. Tim said not yet.
- c) Tim said Mark Newcombe will be here the end of August to install the railing on the concrete walls.
- d) Avery Glidden will be by soon to measure.
- e) Tim said they will be draining the freon on the refrigerators and air conditioners tomorrow.

Animal Control Officer Items: None

**Consideration of Payment Warrants #5, #6 and #7: Rick Gray made a motion to approve Warrants #8 #9 and #10 seconded by Dan Gordon and approved 4-0-0.** Theresa explained that we need to do a Warrant #11 because of an error of a check written out to Tim Coston for mileage that should have been written to Edgar Richards. **Rick Gray made a motion to approve Warrant #11, seconded by Ronald Brann and approved 4-0-0.**

**Town Manager Items:**

- a) Theresa received the confirmation of the DOT letter which indicates they will be plowing Route 32 in the winter and they have taken us out of the contract. Ray Bates said we should do a notice on the HUB indicating as of this date, the Town of Windsor is no longer responsible doing winter maintenance on Route 32. This will now be the responsibility of the State of Maine Department of Transportation.
- b) Ray also said he would like to add to this notice on the HUB indicating the Board of Selectmen is considering the closure of the Reed Road (the middle section) during winter months with more information to follow.
- c) Jerry Nault said that the Planning Board is not busy at this time and they have been discussing a Mineral Extraction Ordinance and was wondering if the Board of Selectmen would like for them to move forward in doing this. The Board members said this is a touchy subject because not all gravel pits are under DEP. Only the ones that are over five acres and the ones less than five acres would be under the Town's Ordinance. The Board of Selectmen said they wouldn't want to pursue an Ordinance at this time and would deal with a case by case basis. Tom Reed said he has been asking for years many questions about gravel pits and a lot of these questions are still unanswered.
- d) Jerry Nault said the RSU #12 June 30, 2015 State Fiscal Year is from 7/1/15 – 6/30/16 which got passed in June. The DOE changed the amount of the Education Subsidy amount on July 17, 2015 which gave the town's more money in subsidy. The only way to have the credit given back to the towns would be to have a referendum vote and this would require the towns to pay less because they gave more in subsidy. The Finance Committee for the RSU will be looking to give the towns a credit on next year's local amount of the scheduled amount of subsidy that actually comes in.
- e) Theresa said she would like to have the Windsor Educational Foundation and Reed Fund minutes to be added to the Town's Website and was wondering what the Board of Selectmen thoughts were. The Board agreed to have this information on the Town's Website.
- f) Theresa said she would like to amend the minutes dated March 10, 2015 to indicate that the Town Manager was on vacation at that time. **Dan Gordon made a motion to amend the minutes dated 3/10/15 indicating the Town Manager was on vacation at that time, seconded by Rick Gray and approved 4-0-0.**
- g) Ronnie Brann said he received information on the Optional Service Contract on the new International Truck that we will be purchasing. He had a list of costs but we would only pay half of what was listed. No action was taken at this time.
- h) Theresa said we received the Kennebec County Tax Bill and it was the amount that she had previously reported.
- i) **Rick Gray made a motion to recess as Board of Selectmen and to convene as Board of Assessor's at 8:20 p.m., seconded by Ronald Brann and approved 4-0-0.** The Board of Assessor's agreed to assess Central Maine Power \$110,178,300. Vern said he will use this figure as requested by the Board of Assessor's **Rick Gray made a motion to adjourn as Board of Assessors and to reconvene as Board**

**of Selectmen at 9:05 p.m., seconded by Ronnie Brann and approved 4-0-0.** Rick Gray said this is a win, win situation. Ray Bates said the Tax Commitment date will be August 25, 2015.

**Selectmen's Items:** None

**Chairman Ray Bates adjourned the meeting at 9:08p.m.**

These minutes were approved as written by the Board of Selectmen on **September 22, 2015**

**The next Regular Board of Selectmen Meeting on Tuesday, August 25, 2015 at 6:00 p.m. at the Town Hall.**

Respectfully Submitted,

Theresa L. Haskell  
Town Manager