



MINUTES OF BOARD OF SELECTMEN'S MEETING
JULY 28, 2015
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members Present: Ray Bates, Dan Gordon and Ronnie Brann. Jonathan Adams arrived at 6:21 p.m. Richard Gray Jr. was absent.

Public Attending: Tom Reed, Sandra Brann, David Brann, Dennis Strout, Kevin Ready and Trevor Strout.

Employees Attending: Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), and Tim Coston (*Transfer Station Supervisor*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes: Ronald Brann made a motion to approve the Special Minutes dated February 3, 2015, February 17 & 18, 2015, July 7, 2015 and July 21, 2015 and the regular minutes dated June 30, 2015 and July 14, 2015 as written seconded by Dan Gordon and approved 3-0-0.

Public Comment:

- a) David and Sandra Brann would like to have two cremations done with one stone. Theresa has met with them down at Resthaven Cemetery and it looks like there should have been two lots still open but doesn't look like two full caskets could be buried there. David and Sandra are looking to have two cremations buried there for the two remaining lots and this would complete this six plot lot and Theresa said there is room for two cremations. The Board of Selectmen agreed.

Public Works:

- a) Keith Hall said they have been ditching the Shuman Road. The Baker Road is complete. The reclaimer broke down and Lane is out of town at this time, so Keith is unsure when they will be back. Keith said a phone line on the Shuman Road needs to be either removed or lifted for some of the work that needs to be done. Keith said that Lane still needs to reclaim the Hunts Meadow Road, Shuman Road, Lamson Road and then overlay the Legion Park Road and Lamson Road. Keith said Corey from Lane Construction will be getting us a price on the Jones Road.
- b) Keith has talked with Dick Avery and he said he would have his boys come out and frame the overhead door so the garage door can be installed.
- c) Keith said the Gate to the Public Works Department and Transfer Station has arrived. Avery Glidden from Avery Construction said he would be coming by this week to stop by and look at it.

Transfer Station:

- a) Tim received a price from Mark Newcombe Welding regarding the installing of the aluminum guard rail on

top of the concrete wall. All Materials and Labor was \$4,070.00. **Ronald Brann made a motion to have Mark Newcombe Welding do the aluminum guard rail in the amount of \$4,070.00 at the Transfer Station, seconded by Dan Gordon and approved 4-0-0.**

- b) Tim said he has cleaned up the metal area and the metal container will be moved over to the new location.
- c) Tim also is looking to have the freon drained from the refrigerators very soon.

Animal Control Officer Items: None

Consideration of Payment Warrants #5, #6 and #7: Ronald Brann made a motion to approve Warrants #5 #6 and #7 seconded by Dan Gordon and approved 4-0-0. Theresa said she received a check back from the State of Maine on the Plumbing permits that were paid out in June because the amount was incorrect. The check was written for \$2,000.00 and should have only been written for \$500.00. Theresa said we can't void a check in last year's budget and reissue in this year's budget because of the way the bookkeeping is. Theresa said she would need to have our auditor correct this but is wondering if the Board of Selectmen would approve a new corrected manual check be written in the amount of \$500.00. **Ronald Brann made a motion to approve the writing of the manual check for the Plumbing Permits in the amount of \$500.00, seconded by Dan Gordon and approved 4-0-0.**

Town Manager Items:

- a) **Dan Gordon made a motion to approve the wording on the Article for the new Fire Truck Purchase as presented, seconded by Ronald Brann and approved 4-0-0.** Ronald Brann asked if this was going to be a 2015 Fire Truck or a 2016 Fire Truck because if this gets approved in November the year of the truck could change. Dennis said he would check into this.
- b) Theresa said she received an email from Leon Bucher from the Inland Fisheries and Wildlife asking for a road sign to be called "Greeley's Landing Road". **Ronald Brann made a motion to purchase the road sign for Greeley's Landing Rd and to have Keith put this up at the Town's expense, seconded by Jonathan Adams and approved 4-0-0.**
- c) Theresa received a letter from Spectrum Generations asking to use the Town Hall on Tuesday, August 18, 2015 from 1pm to 6pm to provide outreach for the communities in our area. The Board of Selectmen said this would be o.k.
- d) Theresa received an email that said the additional contribution of the newly purchased town truck (2 Ton) would be \$859.00 on a prorated basis but as a valued member of the MMA Property & Casualty Pool, the amount was waived for this year.

Selectmen's Items: None

Chairman Ray Bates adjourned the meeting at 7:00p.m.

These minutes were approved with correction of the spelling of Freon under Transfer Station c) by the Board of Selectmen on **August 11, 2015.**

The next Regular Board of Selectmen Meeting on Tuesday, August 11, 2015 at 6:00 p.m. at the Town Hall.

Respectfully Submitted,

Theresa Haskell, Town Manager