



BOARD OF SELECTMEN RECORD OF MEETING
JUNE 26, 2018
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard Gray, Jr., Ray Bates, Bill Appel and Ronnie Brann.

Members Absent: Chris Haiss.

Public Attending: Tom Reed, Eric Turhill, Vaughn Stevens, John Byers, Jamie Ward, Jason Griffiths and David Coons.

Employees Attending: Theresa Haskell (*Town Manager*), Keith Hall (*Public Works Supervisor*), Tim Coston (*Transfer Station Manager*), Joyce Perry (*Cemetery Sexton*) and Debbie French (*Selectmen Secretary*).

Rick Gray, Jr. called the meeting to order at 6:02 p.m. with the Pledge of Allegiance.

Opening of Paving Bids:

Company	Total Bid
All States Asphalt	\$472,172.82
Hagar Enterprises	\$468,102.00
Pike Industries	\$410,006.00
State Paving	\$437,886.70
The Lane Construction Corp.	\$518,390.00
Wellman Paving	\$445,972.50

Ray Bates made a motion to accept the Bid Proposal from Pike Industries in the amount of \$410,006.00 seconded by Bill Appel and approved 3-0-1 with Ronnie Brann abstaining because his brother works for remove watermarkPike.

Previous Meeting Records: No minutes.

Public Works – Keith Hall:

- Keith said that he had a hard time getting someone to pave in a cross culvert on Weeks Mills Road. He finally got it done for \$1,500.00.
- There is also sloping work that needs to be done on the Weeks Mills Road. Keith has a few companies that will look at it with him.
- Keith said we will need to come up with some bid specs for the culvert replacement on the Weeks Mills Road.
- Keith said he is meeting with companies on backhoe and hoping for some to bring backhoes to try out. Much discussion.

Transfer Station:

- Monthly Figures Report shows we are up \$4,865.30 from last year at this time.

Animal Control Officer – Kim Bolduc-Bartlett: Nothing.

Cemetery Sexton – Joyce Perry:

- Fence is not completed yet. Much discussion. The last 9 posts have cement on them ... Joyce told them that the person he sent out said it needs to be removed and that he needs to follow through. He called her yesterday and said he would get back to her but he didn't. She will call him tomorrow and tell him it needs to be done by Friday.

- b) On July 12th a memorial company is coming from Fairfield to do an informational meeting for our Veteran's Memorial Monument at 6:00 p.m. upstairs in the Town Hall.
- c) July 13th there will be a pie auction at the Take it or leave it game for the memorial.
- d) July 20th Dwight Tibbetts and his son, Benjamin are doing a benefit concert upstairs for the memorial.
- e) Joyce put blue tags where grass seed needs to go and red tags on trees that need to be cut at the cemeteries.
- f) Joyce walked Resthaven and put blue tags on 12 stones that need to be repaired.
- g) Ronnie asked Joyce if the new grave digger was doing okay and she said yes.

Public Comment:

- a) Tom said that he noticed on Route 105 (South Belfast Road) on the curve by the Reed Road that there are dashes going around the white line meaning sharp corner.

Consideration of Warrants # 55, # 56 and # 57:

Ray Bates made a motion to approve Warrants # 55, # 56 and # 57 seconded by Ronnie Brann and approved 3-0-1 with Ronnie abstaining because he is a payee on a check. Ray had some questions on Brownies Company as to what they are doing on Legion Park Road and Keith said that they are removing 1 mile of "canopy" brush that is hanging over the road.

Town Manager's Items:

- a) Burgess Technology Block of Hours Service Contract: Usually we do a 15-hour block purchase but now need a 25-hour block purchase at \$108.00 per hour for \$2,700.00. **Ray Bates made a motion to approve the purchase of a 25-hour Block of Hours Service Contract with Burgess Technologies seconded by Bill Appel and approved 4-0-0.**
- b) Theresa had a letter from the Assessors' Agent for the Board to review: **Ronnie Brann made a motion to suspend as Board of Selectmen and to convene as Board of Assessors at 7:44 p.m. seconded by Ray Bates and approved 4-0-0.** In the letter Vern said the Board of Assessors need to rescind the abatement in the amount of \$256.00 to Dan Finley that had been approved on June 12, 2018 because it had been previously issued on September 19, 2017. **Ronnie Brann made a motion to rescind the Abatement that was previously approved for Dan Finley on June 12, 2018 in the amount of \$256.00 because it was previously approved on September 19, 2017, seconded by Ray Bates and approved 4-0-0. Rick Gray made a motion to adjourn as Board of Assessors and to re-convene as Board of Selectmen at 7:49 p.m. seconded by Ray and approved 4-0-0.**
- c) Theresa said we have one Cost Center Adjustment that will need to be done this year. The Election and Town Meetings Cost Center is over spent by \$604.71 and recommended we take it out of Administration. This will not change the bottom line. **Ray Bates made a motion to take \$604.71 out of the Administration Cost Center and move to Elections and Town Meetings, seconded by Ronnie Brann and approved 4-0-0.**
- d) Theresa said that there is \$5,759.47 left in the Abatements/Write-Off's account. Recommendation of the Tax Collector, Theresa Haskell are as follows:
 - 1) Coco LLC PP Account #14 still owes \$86.08. **Ronnie Brann made a motion to write off the amount of \$86.08 to Coco LLC seconded by Ray Bates and approved 4-0-0.**
 - 2) K&K Excavation is no longer in business and still owes 2 years of taxes on PP Account #116 in the amount of \$463.48 **Ronnie Brann made a motion to write off the amount of \$463.48 to K & K Excavation seconded by Ray Bates and approved 4-0-0.**
 - 3) David Choate Account PP #51 still owes back to 2003. **Ronnie Brann made a motion to pay tax years 2003 (\$1,132.83), 2004 (\$2,291.21) and part of 2005 (\$1,785.87) for a total of \$5,209.91 seconded by Ray Bates and approved 4-0-0.**
- e) Appointments of Offices – Voted on as a whole:
 - ❖ Animal Control Officer: Kim Bolduc-Bartlett appointed through June 30, 2019.
 - ❖ Treasurer: Theresa L. Haskell appointed through June 30, 2021.
 - ❖ Tax Collector: Theresa L. Haskell appointed through June 30, 2021.
 - ❖ Local Health Officer: Theresa L. Haskell appointed through June 30, 2019.

- ❖ General Assistance Manager: Theresa L. Haskell appointed through June 30, 2019.
- ❖ Emergency Management Manager: Arthur Strout appointed through June 30, 2019.
- ❖ Building Official: Arthur Strout appointed through June 30, 2019.
- ❖ Cemetery Sexton: Joyce A. Perry appointed through June 30, 2019.
- ❖ Registrar of Voters: Kelly F. McGlothlin appointed through January 1, 2019.
- ❖ Moses Licensing Agent: Kelly F. McGlothlin appointed through June 30, 2019.
- ❖ Moses Registration Agent: Kelly F. McGlothlin appointed through June 30, 2019.
- ❖ Planning Board Member: Carolyn Perry appointed through June 30, 2021.
- ❖ Planning Board Member: Scott Farwell appointed through June 30, 2021.
- ❖ Board of Appeals Member: Robert Holt appointed through June 30, 2021.

Ray Bates made a motion to approve all the above appointments seconded by Bill Appel and approved 4-0-0.

f) Carry Overs:

- ❖ There is \$1,500 left in the Board of Selectmen line (had been voted on last year that if there was anything left over then it would be carried over), **Rick Gray made a motion to carry over \$1,500.00 in the Board of Selectmen's line, seconded by Ray Bates and 4-0-0.**
- ❖ Major Road Construction has a remaining balance of \$41,570.44 **Ray Bates made a motion to carry forward \$41,570.44 in the Major Road Construction line, seconded by Ronnie Brann and approved 4-0-0.**
- ❖ Windsor Days has a remaining balance of \$588.05. **Ray Bates made a motion to carry forward \$4,588.05 in the Windsor Days line, seconded by Bill Appel and approved 4-0-0.**

g) Keith George came to the office and asked Theresa if she could put the *Three Mile Pond Annual Meeting on July 14th at 10:00 a.m.* on our sign out front. The Board said to go ahead and do this.

h) Theresa told the Board that we did not buy sand this year because they are hoping to “build a building” inside the sand shed so to keep salt and sand off the trucks and equipment. Keith got a proposal for a 10” cement wall for \$9,250.00 and there is still money left in the PW account line. Theresa would like to have Debbie write a check for a new warrant to put a down payment on the job. **Ray Bates made a motion to have Debbie write a check in the amount of \$4,625.00 to be moved from the Public Works account line for a down payment and to approve this Warrant #58, seconded by Ronnie Brann and approved 4-0-0.** This will be Warrant # 58 and the last warrant of the FY2018.

Selectmen's Items: None.

Rick Gray adjourned the Board of Selectmen Meeting at 9:08 p.m.

These minutes were approved by the Board of Selectmen on _____

The next Regular Board of Selectmen's Meeting on Tuesday, July 10, 2018 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Debbie French
Board of Selectmen Secretary