



## MINUTES OF PLANNING BOARD MEETING

Monday, May 7, 2018

WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Planning Board Members.

Members present: Carol Chavarie, Scott Farwell, Jerry Nault and Bill Appel

Members Absent: Carolyn Perry, Tom Squiers

Others present: Tom Reed

### **Call to Order**

The meeting was called to order at 7:25 p.m., by Chairperson Carol Chavarie.

### **Previous Meeting Minutes, Consideration & Action**

**Jerry Nault moved that the minutes from the February 5, 2018 Planning Board meeting be accepted as written. Bill Appel seconded, all approved, 4-0.**

**Public Comment**—none

**New Business**— Chairperson Carol Chavarie brought up an issue regarding house numbers and the Windsor Enhanced 911 Ordinance (E-911). The Ordinance requires that all owners of structures display and maintain in a conspicuous place the assigned number for that structure. The Ordinance goes on to describe where the numbers must be located. Carol brought this to the attention of the Planning Board because she had recently been on an ambulance call and could not locate an address because the house number was not visible from the road. The Board of Selectmen suggested that the Planning Board add an enforcement provision to the E-911 Ordinance, as the current Ordinance does not have one. The Planning Board discussed how best to include an enforcement provision and decided that Secretary Scott Farwell would research other town's E-911 Ordinances for enforcement provisions and report back to the Board.

**Unfinished/Old Business**—none

### **Adjournment**

The meeting was adjourned at 8:10 p.m.

**The next Planning Board meeting is scheduled for Monday, June 4, 2018, at 7:00 pm.**

Respectfully Submitted,  
Scott Farwell, Secretary