



## MINUTES OF PLANNING BOARD MEETING

Monday, May 1, 2017

WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Planning Board Members.

Members present: Carolyn Perry, Scott Farwell, Bill Appel, Tom Squiers, and Jerry Nault

Members absent: Carol Chavarie

Others present: Town Manager Theresa Haskell, Tom Reed

### **Call to Order**

The meeting was called to order at 7:00 p.m., by substitute Chairperson Bill Appel.

### **Previous Meeting Minutes, Consideration & Action**

**Carolyn Perry moved that the minutes from the February 6, 2017 Planning Board meeting be accepted as written. Jerry Nault seconded, all approved, 5-0.**

**Public Comment**—Town Manager Theresa Haskell reported that the public hearing on the changeable sign ordinance will be held on May 16, 2017 at 6:00.

**Unfinished/Old Business**—Scott Farwell will create a list of subdivisions approved by the Planning Board from Board minutes to assist with the file organization project.

**New Business**—Jerry Nault reported that he had been informed that Mr. Blair may have put lots up for sale on the Wingood Road. If this is the case Mr. Blair may need a subdivision permit as he has sold lots there in the past. Jerry will meet with the Windsor Tax Assessor to try to determine what lots were sold and when, and whether this new activity triggers the need for a subdivision permit.

Theresa Haskell discussed information from the Maine Municipal Association regarding ordinance formatting, which also included a checklist of provisions.

### **Adjournment**

The meeting was adjourned at 8:15 p.m.

**The next regular Planning Board meeting is scheduled for Monday, August 7, 2017, at 7:00 pm, and will occur on a quarterly basis until further notice.**

Respectfully Submitted,  
Scott Farwell, Secretary