



MINUTES OF BOARD OF SELECTMEN'S MEETING
FEBRUARY 24, 2015
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members Present: Ray Bates, Richard Gray, Jr., Dan Gordon, Ronnie Brann and Jonathan Adams arrived at 6:04 p.m.

Members Absent: None.

Public Attending: Tom Reed

Employees Attending: Theresa Haskell (*Town Manager*) and Debbie French (*Secretary to the BOS*).

Ray Bates called the meeting to order at 6:01p.m. with the Pledge of Allegiance.

Previous Meeting Minutes:

Rick Gray, Jr. made a motion to approve the Minutes dated 2-10-15 as written seconded by Ronnie Brann and approved 4-0-0.

Public Comment: None.

Public Works:

- a) Tim has been working with Keith at Public Works instead of the Transfer Station to help him out.
- b) Theresa told the BOS that we have definitely gone over the budget on truck repairs. We have also over spent on our drivers and McGee's plowing hours due to the heavy snow this winter. Theresa said we may want to look at using monies from Article 13 from last year. The BOS said they will think it over.

Transfer Station: None.

Animal Control Officer Items: None.

Consideration of Payment Warrants #36 and #37:

Dan Gordon made a motion to approve warrants #36 and #37 seconded by Ronnie Brann and approved 5-0-0.

2015/2016 Budget:

- a) Theresa met with L.E. Meyers and came to an agreement for compensation for the road damage on Tyler Road, Choate Road and Coopers Mills Road in the amount of \$8,000. Gary Williams will be bringing the proposal to his boss and get back in touch with us.
- b) Theresa went over the 2015/2016 Budget Amounts with the BOS for approval with the following results:
 1. **Administration:**
Rick Gray, Jr. made a motion to approve \$294,423 seconded by Jonathan Adams and approved 4-0-1 with Ronnie Brann abstaining for personal reasons.
 2. **Elections & Town Meetings:**

- Rick Gray, Jr. made a motion to approve \$8,320 seconded by Ronnie Brann and approved 5-0-0.
3. **Abatements/Write-offs:**
Rick Gray, Jr. made a motion to approve \$10,000 seconded by Ronnie Brann and approved 5-0-0.
 4. **Cemetery:**
Ray Bates made a motion to approve \$38,134 seconded by Ronnie Brann and approved 5-0-0.
 5. **Planning & Code Enforcement:**
Ronnie Brann made a motion to approve \$14,650 seconded by Rick Gray, Jr. and approved 5-0-0.
 6. **General Assistance:**
Ronnie Brann made a motion to approve \$5,000 seconded by Rick Gray, Jr. and approved 5-0-0.
 7. **Town Hall:**
Ray Bates made a motion to approve \$27,340 seconded by Ronnie Brann and approved 5-0-0.
 8. **Public Safety/Animal Control:**
Ronnie Brann made a motion to approve \$95,819 seconded by Rick Gray, Jr. and approved 5-0-0.
 9. **Public Works & Public Works Garage:**
Ray Bates made a motion to approve \$387,250 seconded by Dan Gordon and approved 5-0-0.
 10. **Major Road Construction:**
Rick Gray, Jr. made a motion to approve \$550,000 seconded by Jonathan Adams and approved 5-0-0.
 11. **Transfer Station:**
Ronnie Brann made a motion to approve \$110,726 seconded by Rick Gray, Jr. and approved 5-0-0.
 12. **Capital Expenditures & Long Term Debt:**
Ray Bates made a motion to approve \$120,000 seconded by Ronnie Brann and approved 5-0-0.
 13. **Appropriations to Reserve Funds:**
Rick Gray, Jr. made a motion to approve \$91,000 seconded by Ronnie Brann and approved 5-0-0.
 14. **MMA/RMS:**
Ronnie Brann made a motion to approve \$37,100 seconded by Jonathan Adams and approved 5-0-0.
 15. **Cultural & Recreational:**
Ronnie Brann made a motion to approve \$7,200 seconded by Rick Gray, Jr. and approved 5-0-0.
 16. **Outside Agencies – 501(c)(3):**
Ray Bates made a motion to approve \$4,150 seconded by Dan Gordon and approved 5-0-0.
 17. **Total Municipal Budget:**
Ronnie Brann made a motion to approve \$1,801,112 seconded by Dan Gordon and approved 5-0-0.

Town Manager's Items:

- a) ***Maine Natural Gas Letter:*** Each BOS member received a copy of this letter to read over at home and will be discussed at a later date.
- b) ***Letter from Town of China – Shredding-on-Site:*** Saturday May 2nd the China Town Office will have Shredding-on-Site available to their residents and will open to our resident's if we pay them \$100.00. BOS said no thank you as we have this company come once a year to destroy obsolete confidential files. The Town of Windsor does not open this to the public because of the cost for us.
- c) ***Congratulations Letter to Ian Ferguson: Eagle Scout:*** Theresa had the letter for the BOS to sign for Ian and his accomplishment.

- d) **Department of Public Safety – PSAP Contract 7/1/15-6/30/16:** Ray Bates made a motion to give Theresa authority to sign the contract seconded by Rick Gray, Jr. and approved 5-0-0.
- e) **Fire Department Proposed Fire Truck Wording:** Tabled to a later date.
- f) **Advertisement for ACO:** Much discussion.
- g) **Spirit of America:** Much discussion.
- h) **Small Community Group:** There will be a meeting of the selectmen and town administrative staff from Chelsea, Palermo, Windsor, Whitefield, Pittston and Randolph along with invited State Legislators Earle McCormick, Deb Sanderson, Chris Johnson, Lori Fowle and Jeffrey Hanley on March 16th at 6:30 p.m. at the Windsor Elementary School. The purpose of the meeting is to discuss the Governor’s proposed changes to the State Tax Structure and the potential impact of those changes on funding for essential town services and schools. The discussion will focus on ways to reduce the property tax burden for rural citizens. The public is encouraged to attend.
- i) Theresa had to leave and had Debbie go over the Annual Town Meeting Warrant Articles 4 – 14 with the BOS.
 - 1) **ARTICLE 4. TAX ADMINISTRATION:**
Ronnie Brann made a motion to approve this article as written seconded by Dan Gordon and approved 5-0-0.
 - 2) **ARTICLE 5. ESTABLISHMENT OF TAX CLUB:**
Ronnie Brann made a motion to approve this article as written seconded by Jonathan Adams and approved 5-0-0.
 - 3) **ARTICLE 6. DISPOSAL OF TOWN-OWNED PERSONAL PROPERTY:**
Ronnie Brann made a motion to approve this article as written seconded by Dan Gordon and approved 5-0-0.
 - 4) **ARTICLE 7. USE OF ‘STATE RATES’:**
Ronnie Brann made a motion to approve this article as written seconded by Dan Gordon and approved 5-0-0.
 - 5) **ARTICLE 8. ACCEPTANCE OF GRANTS & GIFTS:**
Ronnie Brann made a motion to approve this article as written seconded by Dan Gordon and approved 5-0-0.
 - 6) **ARTICLE 9. USE OF PROCEEDS FROM INSURANCE CLAIMS:**
Dan Gordon made a motion to approve this article as written seconded by Ronnie Brann and approved 5-0-0.
 - 7) **ARTICLE 10. ACCEPTANCE OF CEMETERY LEGACIES:**
Dan Gordon made a motion to approve this article as written seconded by Ronnie Brann and approved 5-0-0.
 - 8) **ARTICLE 11. SALE OF CEMETERY LOTS:**
Ronnie Brann made a motion to approve this article as written seconded by Dan Gordon and approved 5-0-0.
 - 9) **ARTICLE 12. COST CENTER ADJUSTMENTS:**
Jonathan Adams made a motion to approve this article seconded by Dan Gordon and approved 5-0-0.
 - 10) **ARTICLE 13. USE OF SNOWMOBILE REGISTRATION TAX REFUND:**
Dan Gordon made a motion to approve this article as written seconded by Ronnie Brann and approved 5-0-0.
 - 11) **ARTICLE 14. GENERAL RESERVE FUND:**

Dan Gordon made a motion to approve this article as written seconded by Ronnie Brann and approved 5-0-0.

- j) Debbie needed permission to write 2 (two) checks for General Assistance that did not make it to the current Accounts Payable Warrant. **Ronnie Brann made a motion to authorize Debbie to write 2 (two) checks for General Assistance seconded by Dan Gordon and approved 5-0-0.**

Selectmen's Items:

- a) Ronnie said that the State will be coming to move snow by the fairgrounds to Newcomb's. They also will try to address all the issues from Hussey's Store towards South Windsor as time allows.
- b) Ronnie said that he thinks that if we are able to purchase 2 (two) plow trucks this year that we should be looking for a package deal to give us a lower price per truck.

Chairman Ray Bates adjourned the meeting at 7:47 p.m.

These minutes were approved as written by the Board of Selectmen on **March 10, 2015.**

The next Regular Board of Selectmen Meeting on Tuesday, March 10, 2015 at 6:00 p.m. at the Town Hall.

Respectfully Submitted,

Debbie French
Secretary to the Board of Selectmen