



MINUTES OF BOARD OF SELECTMEN'S MEETING
DECEMBER 1, 2015
WINDSOR TOWN OFFICE

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard Gray, Jr., Ray Bates, Dan Gordon and Ronnie Brann. Jonathan Adams arrived at 6:15 p.m.

Public Attending: Tom Reed and Joyce Perry.

Employees Attending: Theresa Haskell (*Town Manager*), and Tim Coston (*Transfer Station Supervisor*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes:

Rick Gray, Jr. made a motion to approve the Minutes dated 11-17-15 as written seconded by Ronald Brann and approved 4-0-0.

Public Comment: None

Public Works:

- a) Ronnie said he has been working on the One Ton and it has needed many repairs, such as lights, plugs, strobe light and the sander motor, etc. Ronnie said the choke was 1/3 closed all of the time and the wiring was rotted out.
- b) Rick said he has been taking his dogs for walks on the Choate Road and Shuman Road and has noticed we don't have much of a shoulder in certain areas and he has concerns about these. Theresa said we had some residents get upset on the ditching that we had done in some areas. We should rip rap these areas of concerns.
- c) We did receive the bill for the Jones Road shim where the road had pushed out and it is in this warrant.

Transfer Station:

- a) Tim said we are still waiting for Russ at A & B Welding to install the other roll off can base.
- b) Theresa said the heat for the Transfer Station scale house building was awarded to Steve Plourde from Plourde's Electric and the generator hook up for the Public Works Garage was awarded to Dan Finley from Finley's Electric.
- c) Tim said the lighting for his office building needs to go out 90' and the lighting on the Recycling Building area needs to go out 45'.
- d) Tim said that he has shipped out the can off the new compactor and he feels we need to increase the pressure because they only got about 9 tons in the can and it was reading 100%.
- e) Tim also asked about having the pressure gauge moved from downstairs to upstairs of his office building.
- f) Theresa handed out the monthly Transfer Station Report
- g) Rick said he traveled onto the large scale coming out of the Transfer Station and he said there was plenty of room.

Animal Control:

- a) Tim said his beaver traps are still in place and he has taken a lot of muskrats off the Wingood Road.

Consideration of Warrants # 28 and # 29:

Jonathan Adams made a motion to approve warrants # 28 and # 29 seconded by Ronald Brann and approved 5-0-0.

Town Manager's Items:

- a) Theresa said it has been a very stressful for over the past month. Theresa said she would like to thank the Board of Selectmen, the Town Employees and residents for their support in her losing her dad on November 16, 2015. It was a very short three weeks of him being sick and finding out he had stage 4 cancer, and at least he didn't have to suffer long.
- b) Theresa said the draft November 3, 2015 minutes will be ready for the next meeting.
- c) Theresa said that Tim and Keith fixed the fence at the Windsor Neck Cemetery.

Selectmen's Items:

- a) Dan Gordon asked where we were on having a sign for the Town Office. The Town of China just installed an electric sign and it looks very nice. Theresa said she is looking to put in the budget for next year the front porch replacement and an electric sign. Theresa also asked the Board of Selectmen if they have any suggestions on budget items for next year;
 1. Ronald said he would like for the Town Office to have their own flag pole with a flag and solar lighting.
 2. Ray said tree cutting on the roads.
 3. Theresa said guard rails on certain roads.
 4. Rick said money for rip rap in the areas where we have no shoulders.
 5. A Cemetery Sign for the rules with money set aside for cleaning the graves.
 6. Tom Reed said he would like to see something placed above the cremations so we can find where they are located. We can order a dozen of them and have the grave digger install above the actual cremation.

Chairman Ray Bates adjourned the meeting at 7:18 p.m.

These minutes were approved as written by the Board of Selectmen on **December 15, 2015**

The next Regular Board of Selectmen's Meeting on Tuesday, December 15, 2015 at 6:00 p.m. at the Town Hall.

Respectfully Submitted,

Theresa L. Haskell
Town Manager