



BOARD OF SELECTMEN RECORD OF MEETING
OCTOBER 30, 2018
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard H. Gray, Jr., William Appel, Jr., Ronald F. Brann and Ray Bates (arrived at 6:10 p.m.).

Members Absent: Christopher Haiss.

Public Attending: Tom Reed, Tom McNaughton and Jerry Nault.

Employees Attending: Theresa Haskell (*Town Manager*), Joyce Perry (*Cemetery Sexton*), David Coons (*Transfer Station Attendant*), Timothy Coston (*Transfer Station Supervisor*) and Debbie French (*Selectmen Secretary*).

Richard H. Gray, Jr. called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Records: William Appel, Jr. made a motion to approve the October 16, 2018 minutes as read seconded by Ronald F. Brann and approved 3-0-0.

Public Works – Keith Hall:

- a) Keith was not at this meeting, but Tim said the shoulders are done on Weeks Mills Road and painting of lines should be done next week.
- b) Tim said they are getting everything ready for plowing. Theresa said that Keith is concerned about the McGee truck not being here yet. Theresa said she called Steve McGee regarding this and he said he is waiting for a part to come in for the truck that he will use here, but if we have a storm before that truck is ready, he has another one that he could use here.
- c) Tim and Keith have been doing some training on the new JCB backhoe.
- d) Avery Glidden is supposed to be here this week to cut the hole for the garage.
- e) Truck #5 (the wheeler) needs a sticker on it and is having some air pressure problems, so that will go to the garage as soon as the wheeler is out.
- f) Truck #2 (the 2003 International) is at the garage now for some repairs.
- g) The JCB repairman was at the Transfer Station last Saturday – (he actually lives right here in Windsor) and gave Tim some tips on the new backhoe (which is a JCB).

Transfer Station – Timothy Coston:

- a) Tim said that the tires have been hauled off and the tv's were taken today.
- b) Tim is waiting for them to come drain the Freon from appliances to be hauled.

Animal Control Officer – Kim Bolduc-Bartlett:

- a) Theresa said they had a call on a stray cat that was hit by a car on Route 32. The cat was sent to Warren as that was the only shelter that was open and the cat had to be euthanized so we might receive a bill for this.

Cemetery Sexton – Joyce Perry:

- a) Joyce said that Shirley Isbister called and said that we were correct and that it is turkeys doing the damage in front of her husband's stone.
- b) Joyce put the gates up at Resthaven Cemetery and Oak Hill Cemetery and will call the funeral homes to let them know that the cemeteries are now closed.

- c) The benefit supper and raffle made \$1,362.00 which means we only need \$542.00 to make the 1st down payment on the memorial.
- d) Joyce will be meeting with the Veterans Memorial Committee on November 7th to discuss engraved pavers (stones/blocks).
- e) Joyce spoke with Omar from Lawry Funeral Home about the noise during a burial from his subcontractor who was digging to put a vault in and he forwarded it to the vault company. The vault company was supposed to send an apology to the family regarding the noise problem during a burial ceremony but we have not heard any more.

Public Comment:

- a) Tom McNaughton said the roof at Windsor School is completed.
- b) Tom told the Board that Chelsea has a vote coming up to see if they want to withdraw from the RSU. The RSU #12 Superintendent, Howie Tuttle, is pulling together an estimate for Chelsea to withdraw.
- c) Tom wants free lunches for all students – not just the children that can't afford it. Tom said that there are other RSU's that are doing this. The Board asked him to get information from them to see how it is working.
- d) Tom also said that the RSU is talking about a backpack program for the kids.
- e) Jerry Nault said that he would be willing to fill Tom Birmingham's seat for the remaining term on the RSU #12 Board. **Ray Bates made a motion to accept Jerry's offer seconded by Ronald F. Brann, Jr. and approved 4-0-0.**

Consideration of Warrants # 19 and # 20:

Ray Bates made a motion to approve Warrants # 19 and # 20 seconded by Ronald F. Brann and approved 4-0-0.

Town Manager's Items:

- a) Theresa has a letter from our Assessors' Agent, Vern Ziegler for the Board of Assessors to approve and sign. **Ray Bates made a motion at 6:52 p.m. to suspend as Board of Selectmen and to convene as Board of Assessors seconded by Ronald F. Brann and approved 4-0-0. Ray Bates made a motion to approve the abatement for Valerie Rutledge in the amount of \$387.00 + interest and to approve the abatement for the Coca-Cola Company in the amount of \$10.32 + interest making the total abatements \$397.32 + interest seconded by Ronald F. Brann and approved 4-0-0.** The Board of Assessors signed the abatements at their own free will. **Ray Bates made a motion to adjourn as Board of Assessors and to re-convene as Board of Selectmen at 7:00 p.m. seconded by Ronald F. Brann and approved 4-0-0.**
- b) Theresa said that the Windsor Volunteer Fire Department has received a FEMA grant from the October storm in the amount of \$4,200.00 of which they are going to purchase a generator for the Radio Building in the amount of \$3,400.00 and a thermal imaging camera in the amount of \$2,500.00 and they will pay the difference from their funds.
- c) Theresa finalized her FEMA report and we are now waiting for the funds to be distributed.
- d) Theresa said that we received a thank you note from Jeff Frankel for the Share the Road with Carol bike run.
- e) Theresa said we received the bill from Pike for the overlay on the Weeks Mills Road. We will have to finalize the remaining amount once they come back in the spring to take care of a few issues.
- f) Theresa said we will need to look into a Marijuana Ordinance now that the state is moving forward. Theresa suggested we have the Planning Board look into this and the Board agreed.
- g) Theresa said that they need more help at the Transfer Station - at least on Saturdays - much discussion. The Board suggested that we advertise this job opening on the Message Board and the website until November 16th.
- h) **Richard H. Gray, Jr. made a motion at 7:47 p.m. to go into executive session and to include Theresa L. Haskell and Debbie French seconded by Ray Bates and approved 4-0-0.** The Board of Selectmen returned from executive session at 8:07 p.m. William Appel said that the Town Manager is doing a great job handling all personnel and said to keep up the great work!

Selectmen's Items: None.

Ray Bates adjourned the Board of Selectmen Meeting at 8:30 p.m.

These minutes were approved as read by the Board of Selectmen on **Tuesday, November 13, 2018.**

The next Regular Board of Selectmen's Meeting on Tuesday, November 13, 2018 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Debbie French
Board of Selectmen Secretary