



BOARD OF SELECTMEN RECORD OF MEETING
MARCH 20, 2018
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard Gray Jr., Ronald Brann, Dan Gordon, Ray Bates and Chris Haiss.

Public Attending: Thomas Reed.

Employees Attending: Theresa Haskell (*Town Manager*), Joyce Perry (*Cemetery Sexton*), Keith Hall (*Road Supervisor*), and Timothy Coston (*Transfer Station Manager*).

Richard Gray Jr. called the meeting to order at 6:02 p.m. with the Pledge of Allegiance.

Previous Meeting Records:

Dan Gordon made a motion to approve the March 6, 2018 minutes as printed, seconded by Chris Haiss and approved 5-0-0.

Public Works:

- a) Keith said it has been snowing and we are supposed to get 2" on Thursday morning.
- b) Keith said it looks like we have two more loads of salt in the budget and we have 13.5 hours left with McGee Construction.
- c)

Transfer Station:

- a) Theresa handed out the Monthly figures and said we were down \$62.70 in February but are still up for the year \$2,075.70.

Animal Control Officer: None.

Cemetery Sexton: None

Public Comment: None

Consideration of Warrants # 39 and # 40: Chris Haiss made a motion to approve Warrants # 39 and # 40 seconded by Dan Gordon and approved 5-0-0.

Town Manager's Items:

- a) **Chris Haiss made a motion to suspend as Board of Selectmen and convene as Board of Assessors at 6:26 p.m., seconded by Ray Bates and approved 5-0-0.** Theresa handed out the Ratio Declaration & Reimbursement Application that Vern Ziegler had prepared which will need to be filed by June 1, 2018. **Ronald Brann made a motion to approve and sign the Ratio Declaration & Reimbursement Application that has been prepared by our Assessors' Agent as presented, seconded by Dan Gordon and approved 5-0-0.** **Chris Haiss made a**

motion to adjourn as Board of Assessors and convene as Board of Selectmen at 6:29 p.m., seconded by Ray Bates and approved 5-0-0.

- b) Theresa handed out a Certificate of Appointment for the Republican and Democratic Clerks presented by Kelly McGlothlin. **Ray Bates made a motion to approve the Certificate of Appointment list of Republican and Democratic Clerks as presented, seconded by Chris Haiss and approved 5-0-0.**
- c) Theresa said she has offered the Town Clerk's position to Kelly McGlothlin and she has accepted the position. Theresa said we will be having interviews for Kelly's position this week and next week.
- d) Theresa said she has received information from Central Maine Power regarding the Clean Energy Connect project that was originally awarded to Northern Pass Transmission project in New Hampshire but because of a deny of a key permit they now have until March 27, 2018 to comply and if they don't then Central Maine Power is the second choice. Theresa said she has a meeting to attend on Friday, March 23, 2018 regarding this project which Central Maine Power is looking to move forward with this project.
- e) Theresa said Arthur is inviting the Board of Selectmen and office employees to the Windsor Volunteer Fire Department's Annual meeting which will be held at Aunt Gin's on Thursday, April 5, 2018 beginning at 5:30 p.m. and she will need a head count.
- f) Theresa received the 2018 Unemployment Compensation Fund Balance for 2017 which she said was a first time receiving. Our Unemployment Compensation yearly contribution has decreased and will be able to reduce this budgeted item.
- g) Theresa said she would like to create a fact sheet which explains what is going on with the School's, Town's and County's budget increases for the townspeople to see. She will be sending this information over to a couple Board of Selectmen members for review.
- h) Theresa said she would like the input from the Board of Selectmen on if we should pay the Public Works Department time for when the Town Office was closed due to winter storms. The Board of Selectmen agreed to not give compensation time to the Public Works drivers while the Town Office is closed during the past winter storms because they are being paid to plow which is part of their normal duties and receive overtime when warranted.

Selectmen's Items: None

Rick Gray adjourned at 7:57 p.m.

These minutes were approved by the Board of Selectmen on **April 3, 2018.**

The next Regular Board of Selectmen's Meeting on Tuesday, April 3, 2018 at 6:00 p.m. at the Windsor Town Hall.

There is a continued Budget Committee meeting on Tuesday, April 10th, 2018 at 6:00 p.m. regarding the 2018/2019 Budget at the Windsor Town Hall.

Respectfully Submitted,

Theresa L. Haskell
Town Manager