



BOARD OF SELECTMEN RECORD OF MEETING
July 11, 2017
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard Gray Jr., Ray Bates, Ronald Brann, Chris Haiss, and Dan Gordon.

Public Attending: Tom Reed.

Employees Attending: Theresa Haskell (*Town Manager*), Tim Coston (*Transfer Station Manager*), Joyce Perry (*Cemetery Sexton*), and Angela Hinds (*Town Clerk*).

Richard Gray Jr. called the meeting to order at 6:00 p.m.

Previous Meeting Records: Ray Bates made a motion to approve the minutes dated June 27, 2017, seconded by Dan Gordon and approved 5-0-0.

Public Works:

- a) Tim said that Marvin Clark is going to bush hog the Transfer Station landfill cap over the weekend.
- b) Tim said that they did some trimming on the Wingood, Weeks Mills and Hunts Meadow Roads.
- c) Theresa said Gladys Hewett wanted to thank the Public Works Department for fixing her driveway culvert.

Transfer Station:

- a) Monthly figures showed that the Month of June was \$550.10 less than last June, but overall the fiscal year we are up by \$1,587.20 for the year.
- b) Tim said that the I-beams are not painted yet, they should be doing that next Tuesday, July 18, 2017. They will be renting a bucket lift from Augusta Tool Rental. Theresa told Tim to remember to paint above the garage door at the Town Office Garage when he has the bucket lift.

Cemetery Sexton:

- a) Joyce had a proposed revision to the Cemetery Rules regarding the Family/Private Burial Grounds. **Ray Bates made a motion to approve the Cemetery Rules as revised, seconded by Ronald Brann and approved 5-0-0.**
- b) Joyce said she wanted to thank Rick Gray for painting the flagpole at Oak Hill Cemetery and the Public Works Department for getting the pole down. Joyce asked if we were going to cut the shrubs and the Board said go ahead. It looks great! Also she thanked Tom Reed for subdividing a lot at Resthaven and also putting four corner posts on the Chase and Reynolds lots.
- c) Joyce said that she received two phone calls from the orange notices that she placed on the lots that needed bushes trimmed. The Ballantyne's are removing theirs completely and she will be calling the Harrington's back.
- d) Joyce is in the process of making a poster to advertise and find a committee for the Proposed Memorial at Oak Hill Cemetery. She will be at Windsor Days looking for volunteers.
- e) Joyce said that the new mower, Maurice Soucy is doing a great job, and that the Windsor Cemeteries look great.

Public Comment:

- a) Valerie St. Amand-Casey. Valerie did not show for the meeting.
- b) Tom Reed thanked Rick Gray for the great job he did on the cemetery flagpole.

Consideration of Warrants #1, # 2: Ray Bates made a motion to approve Warrants # 1 and # 2 seconded by Chris Haiss and approved 5-0-0.

Town Manager's Items:

- a) Theresa said that Keith called Hagar Enterprises, Inc. about when the paving will begin, and it will be at least a couple of more weeks.
- b) Theresa proposed revisions to the current Town of Windsor Employee Manual which was last revised on November 19, 2013 regarding employee benefits. **Ray Bates made a motion to approve the revisions to the Town of Windsor Employee Manual as proposed seconded by Chris Haiss and approved 5-0-0.**
- c) Certificates of Appointment for the 2017-2018 Fiscal Year:
Ray Bates made a motion to appoint Thomas Squiers as a Planning Board Member, 3-year term, seconded by Dan Gordon and approved 5-0-0.
- d) There was much discussion regarding the Repurchase Agreement with Kennebec Savings Bank. Rick Gray would like to read the agreement more thoroughly before having Theresa sign.
- e) Theresa said that the server we have is five years old, and we are going to need to replace it. There have been several issues recently and the Town has used 11.5 hours of the 15 hours we purchased from Burgess Computers to fix these issues. She had a quote from Burgess Technologies to replace the server. Chris said he wanted to speak with someone he knows, about pricing.
- f) Theresa said that she received a letter from Jeff Frankel thanking the Town for the increased compensation for being the moderator at Town Meeting.
- g) Theresa was asked about advertising the Benefit Supper for Sarah Cunningham on the new sign. There was much discussion. **Ronald Brann made a motion to advertise the Public Supper for Sarah Cunningham for July 15, 2017 from 5-7p.m., seconded by Chris Haiss, and approved 5-0-0.**

Selectmen's Items:

- a) Chris Haiss said that he has been asked by residents about the Food Sovereignty Bill that was signed in June. He said it allows Towns to dictate how residents sell food, so that local farmers can sell their products. Angela said she will look into what other Towns are doing, and bring more information to the next meeting.
- b) A question was asked if we could put up signs indicating a gun free zone or not. Angela said she would look into this.

Rick Gray, Jr. declared this meeting adjourned at 8:09 p.m.

These minutes were approved by the Board of Selectmen on **July 25, 2017.**

The next Regular Board of Selectmen's Meeting will be on Tuesday, July 25, 2017 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Angela Hinds
Town Clerk