



BOARD OF SELECTMEN RECORD OF MEETING
APRIL 18, 2017
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard Gray Jr., Dan Gordon, Chris Haiss, Ronnie Brann and Ray Bates arrived at 6:26 p.m.

Members Absent: None.

Public Attending: Tom Reed, Jerry Nault, Tom McNaughton, Craig Preo and Joyce Perry.

Employees Attending: Theresa Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Tim Coston (*Transfer Station Supervisor*) and Debbie French (*Secretary to the Board of Selectmen*).

Richard Gray Jr. called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Records: Ronnie Brann made a motion to approve the minutes dated March 21, 2017 with a change of wording under Cemetery Mowing Bids and minutes dated April 4, 2017 as read seconded by Dan Gordon and approved 4-0-0.

Public Works:

- a) Keith said they have been cleaning up intersections and will be sweeping bridges soon.
- b) Trucks 4 & 5 plow stands have been assembled.
- c) Keith said that they will be cutting brush soon.
- d) Ronnie asked when the roads will no longer posted and Keith said May 1st or possibly next week.
- e) Rick asked how the Shuman Road is doing and Keith said it is good now. Theresa said that she thinks that maybe we need to make the shoulders a little wider.
- f) Theresa will be looking into a flashing speed sign.

Transfer Station:

- a) Tim said that they are in the process of spring cleanup at the Transfer Station.
- b) New figures on Transfer Station Report: Theresa said that there had been an error on the Transfer Station March Report and that has now been corrected. Theresa gave each selectman a copy of the new report which now shows that compared from March 2016 we are down -\$292.20 for the month but compared to the total year as of March 2016 we are ahead +\$509.23.

Public Comment:

- a) Joyce said that she had a woman bury her wife last spring & put a small urn under the headstone. She wanted to know if she could be buried in the empty part of the lot when she passes. **Ronnie Brann made a motion to allow this seconded by Ray Bates and approved 5-0-0.**
- b) Jerry Nault said that we should have the RSU #12 Meeting Warrant. Theresa asked if we could get an original to go in our book for the vault.

- c) Tom McNaughton said thank you to Tim Coston for getting all the cardboard out of the food bank building.
- d) Ronnie asked about Teachers Workshops and there was much discussion.

Consideration of Warrants # 45 and # 46:

Ray Bates made a motion to approve Warrants # 45 and # 46 seconded by Chris Haiss and approved 5-0-0.

Town Manager's Items:

- a) Annual Town Meeting Warrant: **Ray Bates made a motion to approve the 2017 Annual Town Meeting Warrant seconded by Dan Gordon and approved 5-0-0. Ray Bates made a motion to approve the amended article #39 seconded by Ronnie Brann and approved 5-0-0.**
- b) Appoint Deputy Fire Warden: Theresa told the BOS that Arthur had approved Deputy Clerk, Kelly McGlothlin as a Deputy Fire Warden and now is up to the BOS to appoint her. **Ronnie Brann made a motion to appoint Kelly McGlothlin as a Deputy Fire Warden seconded by Chris Haiss and approved 5-0-0.**
- c) Games of Chance – Windsor Fair Association: **Ray Bates made a motion to approve the Games of Chance for the Windsor Fair seconded by Chris Haiss and approved 5-0-0.**
- d) Warrant & Notice of Election Calling Regional School Unit No. 12 Budget Validation Referendum: **Ray Bates made a motion to approve and sign this notice seconded by Ronnie Brann and approved 5-0-0. Ray Bates made a motion to post this warrant at Hussey's, Rideout's, the Post Office, the Town Hall & Windsor School seconded by Chris Haiss and approved 5-0-0.**
- e) Aggressive Cuts gave a proposal for a heavy-duty boom mower.
- f) Craig Preo of 96 Barton Road came in about taxes on his trailer which are approximately \$100.00 dollars per year. He said that he never saw notices that were sent to him and is wondering if his son thought they were trash & threw them away. Unfortunately, the Town of Windsor now owns the trailer as it has gone to automatic foreclosure. He would like to be able to buy it back. Theresa said the amount, plus interest and lawyer fees of approximately \$1,068.69. Craig is offering \$1,000.00 in 5-monthly installments of \$200.00 each and to begin paying in May. Theresa said she would suggest that he be allowed to pay it off in 5 installments and then the Town of Windsor would issue a Quit Claim Deed. **Ronnie Brann made a motion to allow Craig Preo to pay off the amount of \$1,000.00 in 5 monthly payments and to issue a Quit Claim Deed when the total amount has been paid seconded by Dan Gordon and approved 5-0-0.**
- g) The General Assistance Audit shows that we are in compliance.
- h) Theresa said she has a Municipal Officers' Certification of Official Text of a Proposed Ordinance [30-A M.E.S.A. §3002 (2)] for the ordinance entitled "Town of Windsor Changeable Sign Ordinance" for the BOS approval. **Ray Bates made a motion to approve the Municipal Officers' Certification of Official Text of a Proposed Ordinance [30-A M.E.S.A. §3002 (2)] for the ordinance entitled "Town of Windsor Changeable Sign Ordinance" seconded by Dan Gordon and approved 5-0-0.**
- i) Theresa said that we received a check in the mail in the amount of \$390.00 from our Workers Comp Audit.
- j) Letter from Tax Assessors' Agent, Vern Ziegler: **Chris Hais made a motion to suspend as BOS and to convene as BOA seconded by Ray Bates and approved 5-0-0 at 8:29 p.m. Ray Bates made a motion to approve the Ratio Declaration and Reimbursement Application as presented by the Assessors' Agent seconded by Ronnie Brann and approved 5-0-0. Rick Gray Ray Bates made a motion at 8:52 p.m. to adjourn as BOA and to reconvene as BOS seconded by Chris Haiss and approved 5-0-0.**

k) Theresa said we will be receiving \$3,143.38 as the dividends for the Reed Trust Fund.

Selectmen's Items:

- a) Ronnie would like some kind of covering at the Town Garage for our sanders – maybe a lean-to?
- b) Rick thinks that we need more shoulder work on some of our roads.

Rick Gray, Jr. declared this meeting adjourned at 9:08 p.m.

These minutes were approved by the Board of Selectmen on May 2, 2017 with the correction of letter J under Town Manager's Items from Rick Gray to Ray Bates made a motion to adjourn as BOA and to reconvene as BOS.

The next Regular Board of Selectmen's Meeting on Tuesday, May 2, 2017 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Debbie French
Board of Selectmen Secretary