



BOARD OF SELECTMEN RECORD OF MEETING  
**JUNE 14, 2016**  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members present:** Richard Gray, Jr., Ray Bates, Dan Gordon and Ronnie Brann.

**Members absent:** Jonathan Adams.

**Public Attending:** Tom Reed, Kevin Ready, Trevor Strout and Greg Lumbart.

**Employees Attending:** Theresa Haskell (*Town Manager*), Keith Hall (*Road Supervisor*) and Tim Coston (*Transfer Station Supervisor*). Debbie French was absent due to covering the front office.

Ray Bates called the meeting to order at 6:05 p.m. with the Pledge of Allegiance.

**Previous Meeting Records:** **Rick Gray, Jr. made a motion to approve Record of Meeting dated 5-31-16 as written seconded by Dan Gordon and approved 4-0-0.**

**Public Comment:** None

**Public Works:**

- a) Keith said he has changed a couple of culverts on the Windsor Neck Road and did some ditching. He still has two more culverts to do on the Windsor Neck Road but he is out of money.
- b) Keith suggests maybe we wait on paving over the culvert to the Whitefield line of the Hunts Meadow Road and have this culvert replacement be done by the Public Works crew and Marvin Clark. It would save a lot of money if we can do it ourselves.
- c) Keith said he will be taking next Wednesday and Thursday off and then will be working with the All State Asphalt on the paving.

**Transfer Station:**

- a) Tim said he will be having the tires hauled off.

**Animal Control:** None

**Consideration of Warrants # 56 and # 57:**

**Ronnie Brann made a motion to approve Warrants # 56 and # 57 seconded by Dan Gordon and approved 4-0-0.**

**Town Manager's Items:**

- a) Quote for Cemetery Stones to be fixed: **Ronnie Brann made a motion to have Riverside Memorials come in and fix the stones at Resthaven, Oak Hill and North Windsor cemeteries in the amount of \$2,630.00, seconded by Rick Gray Jr. and approved 4-0-0.**
- b) The Rescue reimbursements are under budgeted because of the amount of calls the Rescue Department have done in this fiscal year. The Fire Department reimbursements will still have money left because of the amount of calls that the Fire Department have done in this fiscal year. The bottom line for the Public Safety

Department will not be over spent. The Board of Selectmen said as a group to pay the Rescue Department the reimbursements for the actual calls done.

- c) The Town's Code Enforcement Officer, Arthur Strout, had sent out letters indicating what is needed to be in compliance and people have not complied. Arthur is asking what the Board of Selectmen would like to do at this time. The Ordinance indicates a penalty per day and Arthur wants to know if the Board of Selectmen would like to continue with the process. The Board of Selectmen said yes they would like to continue the process with giving the residents a two week notice and after this date a \$100.00 fine will be charged per day.
- d) Joyce Perry is asking for a color printer for her office. She can't get into the main office when she is here and no one else is and she would like to have color coded files. She has found a printer and would like to know if she can order it. **Ron Brann made a motion to approve the color printer and ink, seconded by Dan Gordon and approved 3-1-0.**
- e) Angela has given some prices on rates for photocopies, faxes and Notary Fees with adjustments. The Board of Selectmen said beginning July 1<sup>st</sup>, 2016 that any Non-Residents Notary Fees will be \$5.00 and anyone that has insurance cards faxed here without registering will be charged at a photocopy rate.

**Selectmen's Items: None**

**Chairman Ray Bates adjourned the meeting at 7:53 p.m.**

These minutes were approved by the Board of Selectmen on \_\_\_\_\_

**The next Regular Board of Selectmen's Meeting on Tuesday, June 28, 2016 at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Theresa L. Haskell  
Town Manager