



BOARD OF SELECTMEN RECORD OF MEETING  
**MARCH 22, 2016**  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members present:** Richard Gray, Jr., Ray Bates, Dan Gordon, Ronnie Brann.

**Members absent:** Jonathan Adams.

**Public Attending:** Tom Reed, Jerry Nault, Belinda Waterhouse, Howard Tuttle and Alice Chicoine.

**Employees Attending:** Theresa Haskell (*Town Manager*), Tim Coston (*Transfer Station Supervisor and Public Works Laborer*), Vern Ziegler, (*Tax Assessors' Agent*), and Debbie French (*Secretary to the BOS*).

Ray Bates called the meeting to order at 6:01p.m. with the Pledge of Allegiance.

**Tax Sale Bid:**

Bidder Name	Amount of Bid	Motion by	Seconded by	Approved
Alice Chicoine	\$400.00	Ronnie Brann	Dan Gordon	4-0-0

**Previous Meeting Records:**

**Rick Gray, Jr. made a motion to approve Record of Meeting dated 3-8-16 as written seconded by Dan Gordon and approved 4-0-0.**

**Public Comment:**

a) RSU #12 Budget:

Jerry Nault did a graph presentation to start and Howard Tuttle took over the presentation with the Draft Budget Slides. They encouraged everyone to attend the RSU #12 Budget Meeting which will be held on Thursday, May 19, 2016 at Chelsea School at 6:30 p.m. If the RSU #12 Budget is approved, Windsor's portion will be increased by 10.58% which would mean a tax increase of 1 mil.

**Public Works:**

a) Tim said that we have storms coming this week and we are down a driver.

**Transfer Station:**

a) Tim said that the repaired binders are on the roll off containers and seem to be working good.

**Animal Control:** None.

**Consideration of Warrants # 44 and # 45:**

**Rick Gray, Jr. made a motion to approve Warrants # 44 and # 45 seconded by Dan Gordon and approved 4-0-0.**

**Town Manager's Items:**

- a) Warrant for Town Meeting: Both the Board of Selectmen and the Budget Committee have made their recommendations for the Town Warrant Articles. **Ronnie Brann made a motion to approve the Town Warrant seconded by Dan Gordon and approved 4-0-0.**
- b) Assessors' Agent, Vern Ziegler: **Ray Bates made a motion to suspend as Board of Selectmen and to convene as Board of Assessors at 7:47 seconded by Rick Gray, Jr. and approved 4-0-0.** Vern went over the Ratio Declaration Reimbursement Application with the BOS. Much discussion. **Ronnie Brann made a motion for the Board of Assessors to sign the Ratio Declaration Reimbursement Application as prepared by the assessors' agent seconded by Rick Gray, Jr. and approved 4-0-0. Ray Bates made a motion to adjourn as Board of Assessors at 8:36 p.m. and to reconvene as Board of Selectmen seconded by Dan Gordon and approved 4-0-0**
- c) Theresa had a letter from Auburn Asphalt which stating the plant operation hours.
- d) We received an application from Fairpoint for telephone facilities within the public ways on State Route 17 in Windsor.
- e) Theresa wants to apply for a "Safety Enhancement" Grant from the State of Maine which would pay 2/3 of some ergonomic and safety improvements for office staff. **Rick Gray made a motion to have Theresa and Ray sign the grant application seconded by Ronnie Brann and approved 3-0-1** with Ray abstaining as he would be a signer of the application.
- f) Angela had a listing of previous and suggested democratic and republican ballot clerks. Ray had asked Angela how many ballot clerks would be needed per election and she said 6-7. The list had 11 people per party listed so Ray recommends counting down 7 names from the top on each party. **Ronnie Brann made a motion to appoint the 1<sup>st</sup> seven names per party as ballot clerks seconded by Dan Gordon and approved (4-0-0)** **CORRECTION OF MINUTES – should be 3-0-1** with Rick Gray, Jr. abstaining as his wife is one of the approved ballot clerks.
- g) **Rick Gray, Jr. made a motion for Ray to sign the Municipal Deed and the transfer tax for the property sold by tax bid tonight seconded by Ronnie Brann and approved 3-0-1** with Ray abstaining as he would be a signer of the deed and transfer tax.

#### **Selectmen's Items:**

- a) Rick said that there is a crack all the way across the road and also a hole in it. He is worried about water getting under it and causing real problems. Theresa will have Keith check it out.
- b) Theresa said that there is also a crack in the Griffin Road that will need to be addressed this year.

**Chairman Ray Bates adjourned the meeting at 9:36 p.m.**

- h) These minutes were approved by the Board of Selectmen on **April 5, 2016 with the correction of ballot clerks approval from 4-0-0 to 3-0-1 with Rick Gray, Jr. abstaining as his wife is one of the approved ballot clerks.**

**The next Regular Board of Selectmen's Meeting on Tuesday, April 5, 2016 at 6:00 p.m. at the Town Hall.**

Respectfully Submitted,

Debbie French  
Secretary to the Board of Selectmen