



BOARD OF SELECTMEN RECORD OF MEETING
September 19, 2017
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard H. Gray Jr., Ray Bates, Chris Haiss, Ronald Brann and Dan Gordon.

Public Attending: Thomas Reed, Jerry Nault and Thomas McNaughton.

Employees Attending: Theresa Haskell (*Town Manager*), Keith Hall (*Public Works Supervisor*), Tim Coston (*Transfer Station Manager*), Joyce Perry (*Cemetery Sexton*), Kim Bolduc-Bartlett (*Animal Control Officer*), and Angela Hinds (*Town Clerk*).

Richard Gray Jr. called the meeting to order at 6:00 p.m.

Previous Meeting Minutes: Ray Bates made a motion to approve the minutes dated August 22, 2017, seconded by Ronald Brann and approved 5-0-0. Ray Bates made a motion to approve the minutes dated September 5, 2017, seconded by Dan Gordon and approved 4-0-1. Chris Haiss abstained due to not being at that meeting.

Public Works:

- a) Keith gave a paving update for the roads. He said that Greeley Road had to be widened to a 20' road because 18' was not wide enough and the road varied from 18' wide to 20" wide. All paving should be done within the next two weeks. Next week the Tyler Road will be overlaid, and there is an area on Maxcy's Mills Road that will need to be fixed. Keith said that the Doyle, Reed, and Bean Roads were the first to be paved. He noticed the mix had 20% RAP in it, when our contract specifically said there should be none. From that point forward the mix had been corrected.
- b) Keith said he asked CLT for prices to cut back the Reed Road from Cappa's Farm to the brook. He received a quote of \$7,500. **Ronnie Brann made a motion to approve spending \$7,500 on the Reed Road trimming to CLT, seconded by Ray Bates, and approved 5-0-0.**
- c) Keith said that they will be getting the shoulders done on Maxcy's Mills Road and Greeley Road this week. On lawn areas of the Greeley Road he will be putting loam down instead of gravel and in the spring they will seed it.
- d) Theresa said that it costs \$165 per center lane mile to have the roadside mowers use the new boom mower. This is for both sides of the road complete.
- e) Dan asked about the status of the hidden driveways signs. There was much discussion. It was decided to wait on placing them on the road. Keith will order one sign, and keep it just in case it is needed.
- f) Keith said that Mainely Metals Mail Swing will be drilling holes 3' down for the posts in front of the sign at the Town Hall for \$150.

Transfer Station:

- a) Tim said he would like to thank Rick Gray, Ray Bates, and Dan Gordon for helping cover Saturday while he and Dave were unable to be there for coverage.
- b) Theresa said that there is a sign at the Transfer Station displaying prices. She questioned the skidder tire amount which says \$30. Tim said that skidder tires are \$80 and he will correct the sign.

Animal Control Officer:

- a) Kim Bolduc-Bartlett introduced herself as the new Animal Control Officer, and met the Selectmen.
- b) Kim said that she had her first call within two hours of taking her oath for a rabid raccoon bite. She is enjoying what she does, and will be attending Animal Control Officer Training in October.
- c) Rick Gray said that her report looked great, and he looks forward to having her on board.

Cemetery Sexton:

- a) Joyce had a Cemetery Lot Conveyance Deed for a 3 plot lot to Scot Brann of Windsor, at Resthaven Cemetery South Lot 79B, lots ABC. **Ray Bates made a motion to approve the sale of the lots, seconded by Dan Gordon, and approved 5-0-0**
- b) Joyce had a Cemetery Lot Conveyance Deed for a 6 plot lot to Jennifer and Roy Sevigny of Windsor, at Resthaven Cemetery South Lot 74B, lots A-F. **Ray Bates made a motion to approve the sale of the lots, seconded by Dan Gordon, and approved 5-0-0.**
- c) Joyce said she is looking into purchasing guide poles to prevent stones from getting driven over at the cemeteries.
- d) Joyce said that there has been vandalism in Dyer Hill Cemetery. There was much discussion.
- e) There was much discussion about grave digging for the cemeteries.

Public Comment:

Jerry Nault gave an update on the enrollment numbers at RSU #12.

Consideration of Warrants # 11, # 12: Ronald Brann made a motion to approve Warrants # 11 and # 12 seconded by Ray Bates and approved 5-0-0.

Theresa said that there was a check that needed to be voided from the warrant and reissued because a student changed schools, and the check was written out to University of New England (UNE), and she is now attending the University of Maine at Augusta (UMA). **Ronald Brann made a motion to void check #23107 written to UNE, and reissue to UMA, seconded by Dan Gordon and approved 5-0-0.**

Consideration of Warrant # 13: Chris Haiss made a motion to approve Warrant #13, seconded by Dan Gordon and approved 5-0-0.

Town Manager's Items:

- a) Theresa said Maine Municipal Association is looking for a voting delegate. **Rick Gray, Jr. made a motion to have Theresa Haskell be the primary, and Angela Hinds be the alternate, seconded by Dan Gordon and approved 5-0-0.**
 - b) Theresa presented the Board a Municipal Quit Claim Deed on the tax sale bid of map 9 lot 27 from August 22, 2017. **Ray Bates made a motion to sign the Municipal Quit Claim Deed and to have the BOS Chairperson sign the Transfer Tax Form, seconded by Chris Haiss and approved 4-0-1. Dan Gordon abstained for personal reasons.**
 - c) Theresa said that we will need to hold a Public Hearing on the General Assistance Appendices on October 3, 2017 at 6:00 p.m.
 - d) Theresa asked the board to write-off real estate account #1010, due to a mobile home that was moved, and the Homestead Exemption was removed, there was a balance of \$2.04. **Rick Gray, Jr. made a motion to write off \$2.04 taxes on account #1010, seconded by Chris Haiss and approved 5-0-0.**
 - e) Theresa said that our Waste Management Contract is due to expire June 30, 2018. There was much discussion.
 - f) **Chris Haiss made a motion to suspend as Board of Selectmen and convene as Board of Assessors at 7:49 p.m. seconded by Dan Gordon and approved 5-0-0.**
- Vern Ziegler prepared one abatement form, one supplemental form, and the 2017 Municipal Evaluation Return for the Board's consideration and signatures.

1) The following accounts listed to be abated for the fiscal year 2017-2018 within the Town of Windsor:

| | | | |
|------------------|------------------------|------------|-------------------|
| RE 996 | Beverley L. Russell | \$120.32 | Error in Building |
| RE 1820 | Dan & Karen Finley | \$256.00 | Omitted Homestead |
| RE 1164 | Richard & Diane Condon | \$522.24 | Deleted Account |
| RE 1223 | Reggie French | \$224.00 | Error in Building |
| RE 721 | Colt & Walter Pierce | \$517.12 | Error in Building |
| PP 42 | Daniel Tibbetts | \$110.08 | Deleted Account |
| PP 158 | CIT Group, Inc. | \$26.88 | BETE Exempt |
| Total Abatements | | \$1,776.64 | |

Ray Bates made a motion to accept the abatements as written, seconded by Chris Haiss, and approved 5-0-0.

2) Supplemental Tax Bill to BP Properties, LLC account #1223, in the amount of \$291.84 for a mobile home that replaced the one in Serenity Springs owned by Reggie French.

Ray Bates made a motion to approve the Supplemental Tax Bill in the amount of \$291.84 to BP Properties, LLC, seconded by Dan Gordon and approved 5-0-0.

3) **Ray Bates mad a motion to sign the 2017 Municipal Valuation Return as prepared, seconded by Chris Haiss and approved 5-0-0.**

Chris Haiss moved to adjourn as Board of Assessors and reconvene as Board of Selectmen at 7:59 p.m., seconded by Ray Bates, and approved 5-0-0.

g) Theresa said we received the \$900 Efficiency Maine refund for the Public Works Garage Lights.

h) Theresa said that Burgess Technology's labor was only 18.5 hours instead of 24, so we saved \$594 from their original estimate.

i) Theresa said the plow subcontract with Steve McGee can be renewed for one more year. There was much discussion. **Ronnie Brann made a motion to approve the contract with Steve McGee for 250 hours at \$27,500 and then \$94 per hour after, seconded by Dan Gordon and approved 5-0-0.**

k) Roberta Barnes has sent a letter to the selectmen, believing that her issue was a Code Enforcement issue. She is invoicing the Town \$265 to recover the amount she paid for the permits for the work. There was much discussion. The Board of Selectmen declined to pay this invoice.

Selectmen's Items: None.

Rick Gray, Jr. declared this meeting adjourned at 8:36 p.m.

These minutes were approved by the Board of Selectmen on _____, 2017

The next Regular Board of Selectmen's Meeting will be on Tuesday, October 3, 2017 following the Public Hearing at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Angela Hinds
Town Clerk