



BOARD OF SELECTMEN RECORD OF MEETING
NOVEMBER 15, 2016
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard Gray Jr., Ray Bates, Chris Haiss, Dan Gordon and Ronnie Brann.

Public Attending: Tom Reed, Jerry Nault, Meredith Kirkmann, Nick Hartley, Colin Greenan, Richard Bradstreet and Dana Dow.

Employees Attending: Theresa Haskell (*Town Manager*), Tim Coston (*Transfer Station Manager*), and Joyce Perry (*Cemetery Sexton*). Debbie French and Keith Hall was absent.

Richard Gray Jr. called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Records: Ray Bates made a motion to approve the minutes dated November 1, 2016, seconded by Ronnie Brann, and approved 4-0-1. Dan Gordon abstained because he wasn't at the meeting.

Public Comment:

- a) Department of Transportation – Meredith Kirkman gave a presentation regarding the Route 17 Culvert Replacement that is planned.
- b) Dick Bradstreet and Dana Dow introduced themselves as the newly elected political candidates.
- c) Jerry Nault said the Pre-K in Windsor is at 14 students which is at the capacity. They have 65 Pre-K students overall. Somerville has 12 students with only having 3 coming from Somerville. The remaining ones are from Palermo and other Towns. With their Pre-K expansion Grant (5 Year Grant) they have a Community Literacy Team. The Town of Windsor has lost a couple of Ed Tech's because of the pressure that the students are giving. Jerry said he would like to thank the Windsor Educational Foundation and Reed Fund for approving the SNAP Circuits that will be purchased soon.
- d) Tom Reed said he sat with Ray Bates and he noticed that there were all women working on the polls upstairs and he just wanted this noted as an observation. Theresa said the workers are from a list that the Board of Selectmen approved and these are the people that said they would work to the Town Clerk.

Public Works:

- a) Theresa said Keith had received a quote from Longfellow Hydro-seeding regarding seeding the area at the Public Works/Transfer Station of \$825.00. Keith told Theresa that he could do this for less than half. The Board of Selectmen agreed to have Keith and his crew do this.
- b) Ray said he has a few small jobs that he would like to see done.
 1. Jones Road – Ray noticed that the 3 reflective signs that were up on a corner has only 1 now.
 2. Barton Road – Stop sign at the end has been used as a target practice. We may want to check it out.
 3. Barton Road – Stop bar still hasn't been done.
 4. Shuman Road – Someone has painted some obscene picture and should be covered. Theresa said she thought that this was already taken care of.

5. Jones Road – Three tree stumps to be ground down. Ray asked when will this be done? Theresa said Hawksley Tree Service said he would get to it soon.
 6. Food Bank/Public Works Garage Building – Some siding has blown off on the back side and should be replaced.
 7. Ray asked about the Public Works One-Ton regarding if the bar is o.k. now. Tim said it is fixed.
 8. Backhoe – What is happening with the leak. Tim said there is still a leak and he believes it is a pin on the arm.
- c) Theresa said she received a letter from Jamie Ward from Auburn Asphalt indicating they will honor the price to overlay the Windsor Neck Road in the Spring.

Transfer Station:

- a) Theresa handed out the Monthly Report. As of the end of October, we are currently up \$244.35 from last year.
- b) Theresa asked if they had cleaned up down back under the MSW cans. Tim said this was done on Saturday.
- c) Tim said the metal can is full and he will be calling this in to be picked up.
- d) Tim said he would like to purchase a leaf blower. Theresa said he has money in his budget for him to go ahead and pick it up. This could be split between the Public Works and Transfer Station and to be used for both departments.

Animal Control Officer – Peter Nerber. Nothing to report now.

Consideration of Warrants # 21 and # 22:

Ray Bates made a motion to approve Warrants # 21 and # 22 seconded by Dan Gordon and approved 5-0-0.

Town Manager's Items:

- a) Assessor's Agent Letter – **Chris Haiss made a motion to suspend as Board of Selectmen and convene as Board of Assessor's at 7:40 p.m., seconded by Ray Bates and approved 5-0-0.** Theresa read the letter that Vern wrote up which is for a Tree Growth Penalty for Map 4, Lot 1, John & Ellen Flowers. **Ray Bates made a motion to approve the Tree Growth Penalty on John & Ellen Flower, Map 4, Lot 1 in the amount of \$12,742.00, seconded by Ronnie Brann and approved 5-0-0. Chris Haiss made a motion to adjourn as Board of Assessor's and reconvene as Board of Selectmen at 7:47 p.m., seconded by Dan Gordon and approved 5-0-0.**
- b) Theresa also handed out two Cemetery Lot Conveyances. **Ray Bates made a motion to approve the Cemetery Lot Conveyance to George and Sandra Lamontagne, RHS Lot 93B and RHS Lot 88 A & B, and to have the Chairman of the Board of Selectmen sign the Transfer Tax Form, seconded by Ronnie Brann, and approved 5-0-0. Ray Bates made a motion to approve the Cemetery Lot Conveyance to Joyce Gilbert RHS Lot 109A and to have the Chairman of the Board of Selectmen sign the Transfer Tax Form, seconded by Chris Haiss, and approved 5-0-0.**
- c) Theresa asked to have the Resolution of Lodge, Association or other Similar Organization be approved and signed for Kennebec Savings Bank. **Ray Bates made a motion to approve the Resolution of Lodge, Association, or other Similar Organization for Kennebec Savings to have Theresa Haskell, Debra French and Angela Hinds be on and to have the Chairman of the Board of Selectmen Attest this form, seconded by Dan Gordon, and approved 5-0-0.**
- d) Theresa said she received the new Insurance Rates for the Maine Municipal Health Trust and they have increased 9.25% from last year and will go into effect January 1, 2017.

- e) Theresa said she received a call from Christian Burnson, sub-consultant for Central Maine Power indicating that they will be looking to add a 100X60 storage building outside the fence area of the Central Maine Power substation located on the Maxcy's Mills Road.
- f) Theresa mentioned that the Senior Class at Erskine Academy will be doing a fundraiser at the Red Barn on Tuesday, November 22, 2016 from 4:00 p.m. – 6:00 p.m. if anyone is interested in going during this time, she would appreciate it. (Theresa and Angela both have a Senior graduating this year from Erskine Academy.) The Red Barn will give 50% of the total sales to the Senior Class. Theresa said Laura from Red Barn does an amazing job in helping with local fundraisers and she wanted to thank her for everything she does!
- g) Theresa said Kelly was in a car accident this past Sunday and will be out. This is going to make the office short-handed. Debbie is on vacation next week so Theresa is suggesting we close the office for 45 minutes so we can get a 30-minute lunch. **Ronnie Brann made a motion to close the Town Office from 12:30 p.m. to 1:15 p.m. for 60 days starting Monday November 21, 2016, seconded by Ray Bates, and approved 5-0-0.**
- h) Theresa said she has received the approval from DEP to replace the existing culvert on the Greeley Road and the culvert has been ordered.
- i) Theresa said we have been asked to see if the Town would put the Tax Maps on line. Theresa said she has talked with Jeri Holt and she said she can do this and would get it up and going and will give the information to Debbie and Angela on how to update it year after year. This will help with some of the calls at the front Office with time and emailing to an individual or business. **Chris Haiss made a motion to put the Tax Maps online, seconded by Ray Bates and approved 5-0-0.**

Selectmen's Items: Dan Gordon said he has noticed that someone may be living in the Small Buildings located on the Baker Road without any sewer or running water and would like to have the Code Enforcement Officer check this out.

Rick Gray declared this meeting adjourned at 8:46p.m.

These minutes were approved by the Board of Selectmen on **November 29, 2016 with corrections.**

The next Regular Board of Selectmen's Meeting on Tuesday, November 29, 2016 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Theresa L. Haskell
Town Manager