



BOARD OF SELECTMEN RECORD OF MEETING
OCTOBER 18, 2016
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Ray Bates, Dan Gordon, Ronnie Brann and Richard Gray, Jr.

Members absent: Chris Haiss.

Public Attending: Tom Reed, Sean Goodwin (Kennebec County Emergency Management Agency), Renee Beaudoin, Donald Pillsbury and Jerry Nault.

Employees Attending: Theresa Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Tim Coston (*Transfer Station Supervisor*), and Debbie French (*Secretary to the BOS*).

Rick Gray, Jr. called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Records:

There were no Draft Minutes at this meeting.

Public Comment:

- a) Sean Goodwin from the Kennebec County Emergency Management Agency said that it would be very good for the Town of Windsor to list the road projects that they are planning to do for the Hazard Mitigation Plan and he also said to let them know the road projects that have been completed that are on the list now. By registering these projects, they can go on a list for Mitigation Projects through FEMA which the Town may get monies for when a disaster occurs if available. Rick had many questions for Sean and there was much discussion.
- b) Jerry Nault handed out the Finance Committee Report for the last 6 months. He also had the Historic Overall Per Pupil Costs and 2015-2016 Census. We are up to 23 transfers of which 46% are special needs children that we may have to have additional staffing for.
- c) Theresa said that there will be a special gathering at the Fire Station on Saturday, October 22nd at 2:00 p.m. for a remembrance of Dr. Carol Eckert who passed away last week from injuries sustained in a bicycling accident.
- d) Renee Beaudoin came to the meeting for her KVCC college class and will be writing a paper on what she learned from this meeting.

Public Works – Keith Hall:

- a) Keith said that he is still dealing with the paving companies and said that the quality of the work on the Reed Road is not good. The paving companies have been here off and on and leaving driveway joints that need to be taken care of. Much discussion.
- b) Keith was told by Cliff's Painting to wait till next year to undercoat the 2 new trucks as it will be better for them.

Transfer Station – Tim Coston:

- a) Tim told the BOS that the packer is up on the stand and the new safety railing is in place.
- b) Tim said that the wood pile needs to be burned again.

Animal Control – Peter A. Nerber & Peter E. Nerber: None.

Consideration of Warrants #16 and #17:

Ray Bates made a motion to approve Warrants #16 and #17 seconded by Dan Gordon and approved 4-0-0.

Town Manager's Items:

- a) Theresa has the 2016 Municipal Valuation Return for the Board of Assessors to sign from Tax Assessors' Agent, Vern Ziegler.

Ray Bates made a motion at 8:02 to suspend as Board of Selectmen and to convene as Board of Assessors seconded by Ronnie Brann and approved 4-0-0.

Ray Bates made a motion to approve & sign the 2016 Municipal Valuation Return seconded by Dan Gordon and approved 4-0-0.

Ray Bates made a motion to adjourn as Board of Assessors at 8:07 and to reconvene as Board of Selectman seconded by Dan Gordon and approved 4-0-0.

- b) Maine General Health is offering free health education classes.
- c) Theresa and Keith met with DOT on the Route 32 & Route 17 Intersection. Theresa said that the meeting went pretty well and we will be getting blinking lights there which the State will put up but we will have to pay the monthly electric bill for and any maintenance. DOT will also be redesigning the intersection within the 2017-2018 time frame.
- d) Theresa said that the Greeley Road Culvert Permit was sent by certified mail on October 12, 2016 to DEP and was signed for by the State House Center.
- e) Theresa received an email from John Burrows of the Atlantic Salmon Federation regarding the draft agreement they would like us to sign with them.
- f) Theresa said that we received a check in the amount of \$472.80 from Grimmel for the hauling of metal.
- g) Maine DOT will be paving from Bolton Hill Road to the Somerville Town Line in 2017.
- h) Theresa said she received a letter stating that if noncommercial signs are put in public roadways to please contact DOT and they will remove them if needed.
- i) All towns are changing over to 3-part MVR's which will require 2-drawer laser printers which the Town has to pay for. After discussion, the BOS agreed that there should be a printer for each station to prevent customers from having to wait longer than needed to have their registrations processed.
- j) Theresa asked the BOS about dog licensing on-line. The BOS asked Theresa to look into the cost of this.
- k) Transfer Station Manual: While at the MMA convention Theresa learned that she can write this up and then send it to DEP for approval. Much discussion.
- l) Looking into the approval of electronic signs in town – Our Shoreland Zoning Ordinance was approved by DEP and within this ordinance is a section for signs. This sign section is very vague and will need to be updated. The Town of China has a Land Use Ordinance and there sign information is in there. We can use part of China's to update ours and then see if it needs to be approved by DEP again.

Selectmen's Items:

Dan asked about the Town Hall front porch and Theresa said she is still waiting to hear back from Lapointe's on the plans.

Richard Gray, Jr. adjourned the meeting at 8:31 p.m.

These minutes were approved with the correction of by the Board of Selectmen on **November 1, 2016.**

The next Regular Board of Selectmen's Meeting on Tuesday, November 1, 2016 at 6:00 p.m. at the Town Hall.

Respectfully Submitted,

Debbie French
Secretary to the Board of Selectmen