



BOARD OF SELECTMEN RECORD OF MEETING  
**October 3, 2017**  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members present:** Richard H. Gray Jr., Ray Bates, Chris Haiss, Ronald Brann and Dan Gordon.

**Public Attending:** Thomas Reed.

**Employees Attending:** Theresa Haskell (*Town Manager*), Tim Coston (*Transfer Station Manager*), Joyce Perry (*Cemetery Sexton*) and Angela Hinds (*Town Clerk*).

**Richard Gray Jr. called the Public Hearing to order at 6:00 p.m.**

Theresa went through the updated General Assistance Ordinance that was prepared by Maine Municipal Association as of August 2017 with the proposed changes from September 2013. Theresa also went through the updated General Assistance Appendices A – D that will go from October 1, 2017 to September 30, 2018.

**Public Comment:** None

**Richard Gray made a motion to close the Public Hearing at 6:15, seconded by Ray Bates and approved 5-0-0.**

Richard Gray Jr. opened the Board of Selectmen's Meeting at 6:15 p.m.

**Ray Bates made a motion to approve the August 2017 General Assistance Ordinance that was prepared by Maine Municipal Association, seconded by Chris Haiss and approved 5-0-0.**

**Ray Bates made a motion to approve the General Assistance Appendices A – D for October 1, 2017 – September 30, 2018, seconded by Chris Haiss and approved 5-0-0.**

**Previous Meeting Minutes: Ray Bates made a motion to approve the minutes dated September 19, 2017, seconded by Ronald Brann and approved 5-0-0.**

**Public Works:**

- a) Lucas Striping received a map of Windsor Roads from the Town Office to start painting lines on all newly paved roads. This should be done by next week.
- b) Tom asked why all the trucks were parked outside. Tim gave an update to the status of all the vehicles being worked on.
- c) Ray Bates asked about the wash-out on the Shuman Road by the culvert. Tim said he and Keith will go take a look at it.
- d) We need to have the pothole filled in on the Transfer Way Road.

### **Transfer Station:**

- a) Monthly figures showed that the from this time last year, numbers up \$969.60
- b) Rick asked if the sign was fixed from the skidder tire or not, Tim said yes, it is now showing \$80 per tire.
- c) Tim said that the wood pile will need to be burned soon, and the metal can will be called in, so we should be expecting a check for Grimmel soon.
- d) Tim said David will not be available on Friday and Saturday of this week. Tim will not be available Friday and Saturday of next week. He does have coverage for both weeks.

### **Animal Control Officer:**

- a) Kim Bolduc-Bartlett will be attending Animal Control Officer Certification Training October 23-26 from 8:00 a.m. until 5:00 p.m.

### **Cemetery Sexton:**

- a) Joyce said there were two burials at Resthaven last week.
- b) Joyce gave an update of the work that Eric from Riverside Drive Memorial has been doing. He has fixed several stones that have needed levelling, poxy, and repairs, and has done excellent work. There was some discussion.
- c) Joyce said that she would like to get back to Mrs. Reynolds about what solution the Town has come up with to prevent vehicles from driving over her plot at the intersection in Resthaven Cemetery. Tim said they are ordering posts to be put in the ground with reflectors.
- d) Joyce said that there have been issues of theft at Resthaven Cemetery. She has spoken with Maurice Soucy and asked him to pay attention to that area when mowing, if he sees anything missing to give her a call. Dyer Hill Cemetery has also had things go missing, such as flowers and a staff to hang flowers on. There was much discussion.
- e) Joyce said that the Downeast Brass Concert held on September 28, 2017 at the Town Hall was really nice. It helped raise \$403.00 to go towards the Veterans Memorial.
- f) Angela asked the Board if the Town would like to relinquish Omar Wheeler's appointment of Subregistrar for the Town of Windsor since Lawry Brothers Funeral Home is no longer located in Windsor. There was some discussion. **Ronnie Brann made a motion to relinquish Omar Wheeler's appointment of Subregistrar for the Town of Windsor as of October 3, 2017, seconded by Ray Bates and approved 5-0-0.**

### **Public Comment:**

- a) Tom asked what the status is of the Town owned property on the Barton Road. There was some discussion.

### **Consideration of Warrants # 14, # 15: Ray Bates made a motion to approve Warrants # 14 and # 15 seconded by Daniel Gordon and approved 5-0-0.**

### **Town Manager's Items:**

- a) Theresa presented the Board with a Waste Management Contract that will begin on July 1, 2018. **Ray Bates made a motion to approve having Theresa Haskell sign the Waste Management Contract for a 3 year term, seconded by Ronald Brann and approved 5-0-0.**
- b) Town of China letter about Shredding On-Site, also looking for volunteers if interested in joining this one event for \$100 cost. The board declined.
- c) **Chris Haiss made a motion to suspend as Board of Selectmen and convene as Board of Assessors at 7:37 p.m. seconded by Ray Bates and approved 5-0-0.**

Vern Ziegler prepared one abatement form for the Board's consideration and signatures.

The following accounts listed to be abated for the fiscal year 2017-2018 within the Town of Windsor:

RE 1314	Richard Fournier	\$76.80	Omitted Veteran's Exemption
RE 71	McGee Properties, LLC	\$29.44	Error in Building
Total Abatements		\$106.24	

**Ray Bates made a motion to accept the abatement as written, seconded by Dan Gordon, and approved 5-0-0.**

**Chris Haiss moved to adjourn as Board of Assessors and reconvene as Board of Selectmen at 7:42 p.m., seconded by Dan Gordon, and approved 5-0-0.**

- d) Theresa said that she received a letter from the Life Flight Foundation thanking the Town of Windsor for their donation and partnership, and that they now have a third helicopter in service.
- e) Theresa presented the Board with a Central Maine Power Pole Permit for the corner of Reed Road and Route 105 dated September 18, 2017. **Ray Bates made a motion to sign the Location Permit dated September 18, 2017 to be recorded in Book 1, Page 4, 5, and 6 seconded by Chris Haiss and approved 5-0-0.**
- f) Ray Bates asked about the letters that were sent out to littering ordinance violators. Theresa said that a bill was sent to Jeffrey Nichols for \$3,100 for the month of August, and the September fine of \$3,000 will be mailed out soon. The other properties have complied and cleaned up their yards.
- g) Theresa said that Maine Municipal did inspections on October 3, 2017 for the Town Office, Transfer Station, and Public Works Garage and there were no major violations.

**Selectmen's Items:**

- a) Chris Haiss said that he may be taking a job throughout the winter and will not know his schedule yet but will keep the Board up to date.

**Rick Gray, Jr. declared this meeting adjourned at 8:30 p.m.**

These minutes were approved by the Board of Selectmen on **October 17, 2017**

**The next Regular Board of Selectmen's Meeting will be on Tuesday, October 17, 2017 at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Angela Hinds  
Town Clerk