



BOARD OF SELECTMEN RECORD OF MEETING
October 17, 2017
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard H. Gray Jr., Ray Bates, Ronald Brann and Dan Gordon.

Members absent: Chris Haiss.

Public Attending: Thomas Reed and Thomas McNaughton.

Employees Attending: Theresa Haskell (*Town Manager*), Keith Hall (*Public Works Supervisor*), Tim Coston (*Transfer Station Manager*), Joyce Perry (*Cemetery Sexton*) and Angela Hinds (*Town Clerk*).

Richard Gray Jr. called the meeting to order at 6:00 p.m.

Previous Meeting Minutes: Ray Bates made a motion to approve the minutes dated October 3, 2017, seconded by Dan Gordon and approved 4-0-0.

Public Works:

- a) Keith said that all paving and shoulder work is complete. He also gave an update on the status of Town equipment and vehicles.
- b) Keith said that he called Tim at State Paving about fixing the pavement by the bins at the Transfer Station, since he would like it fixed before winter. He has not heard back yet.
- c) Keith said that the Wheeler is at O'Connor's for the paint defect. He should know more in the next few weeks if it will be covered or not since it was brought in 10 days past the warrantee date.
- d) Theresa asked Keith if all the trucks have fire extinguishers in them. He said they do.

Transfer Station:

- a) Ronnie asked Tim if anyone was going to clean the leaves and debris out from under the scales before winter. Tim said he will take care of it.
- b) Tim said he will be calling to have the Freon units drained and then have the units removed before winter.

Animal Control Officer:

- a) Theresa said that Kim Bolduc-Bartlett will be attending class four days next week.

Cemetery Sexton:

- a) Joyce said that she was asked by Charlotte Reynolds whom has a 5 plot lot at Resthaven Cemetery, if she would be able to subdivide 3 plots to be cremation lots, for a total of 8 burials in a 5 plot lot, for family reasons. There was much discussion. **Ronnie Brann made a motion to authorize the subdivision of the 5 plot lot, to contain 2 burial plots, and 6 cremains plots, seconded by Ray Bates, and approved 4-0-0.**
- b) Joyce presented a proposal to the Board to possibly pave certain areas at Resthaven Cemetery on the map she provided. There was much discussion, and this will be tabled until spring.
- c) Joyce said she would like to get the fence at Resthaven done before winter.

Public Comment:

a) Tom McNaughton asked the Board why Windsor does not have 15MPH flashing lights by the school. There was much discussion. Theresa will e-mail Dave Allen at the Department of Transportation to find out more information, and get back with Tom.

Consideration of Warrants # 16, # 17: Ray Bates made a motion to approve Warrants # 16 and # 17 seconded by Ronald Brann and approved 4-0-0.

Town Manager’s Items:

a) Theresa presented the Board with a three month budget. We are at 22.64% spent of the 25% available to spend.

b) Theresa presented the Board with a security camera quote from CMC Technology Group in Farmingdale. Their original quote was \$3,472.00 for 5 cameras. The new quote was \$2,802.00. Simplex was for \$5,900.00. There was much discussion. The Board decided that we should purchase cameras and install them ourselves. Tom Reed will look into prices, and Ronnie Brann is willing to assist in installing them.

c) Ray Bates made a motion to suspend as Board of Selectmen and convene as Board of Assessors at 7:26 p.m. seconded by Dan Gordon and approved 4-0-0.

Vern Ziegler prepared one abatement form and one supplemental form for the Board’s consideration and signatures.

1) The following accounts listed to be abated for the fiscal year 2017-2018 within the Town of Windsor:

RE 423	Morgan L. McKee	\$431.36 + interest	Mobile Home moved before 4/1/17
RE 1764	Benjamin J. Hussey	\$889.60	Building on Wrong Lot

Total Abatements \$1320.96 + interest

Ray Bates made a motion to accept the abatements as written, seconded by Dan Gordon, and approved 4-0-0.

2) Supplemental Tax Bill to Elwin Hussey account #586, in the amount of \$889.60 for a building that was omitted from assessment.

Ray Bates made a motion to approve the Supplemental Tax Bill in the amount of \$889.60 to Elwin Hussey, seconded by Dan Gordon and approved 4-0-0.

Ray Bates moved to adjourn as Board of Assessors and reconvene as Board of Selectmen at 7:32 p.m., seconded by Dan Gordon, and approved 4-0-0.

d) Theresa discussed E-911 Addressing. There was much discussion. Theresa also recommended that building permits be issued only to the owners of the property, instead of contractors, for example to eliminate the mistakes that are being made on tax cards and assessing.

e) Theresa said that Veteran’s Day this year is on Saturday, November 11, so the office will be closed in observance of Veteran’s Day on Friday, November 10. Her question was what do we do for Transfer Station hours? It was decided to have the Transfer Station open normal hours on Friday, and then closed on Veteran’s Day.

f) Theresa said that she still has the check for Hagar Enterprises because of the 20% RAP that was used on the roads, and there was a spot on the Maxcys Mills Road that needed to be fixed before we pay them in full. The Board recommended holding it until the job is complete and Theresa hears from them.

g) Theresa said that she called Mitchell’s Roofing about putting stoppers on the roof of the front porch to avoid having ice and snow hit the new sign at the Town Hall. They will be adding the stoppers soon.

h) Theresa said that Christa Johnson was appointed as a Windsor Educational Foundation and Reed Fund Member in June, but she has resigned. Bonnie Squiers said that she is willing to serve the remaining term in her place at the last meeting held. **Ray Bates made a motion to appoint Bonnie Squiers as the Windsor Educational Foundation and Reed Fund Member until June 30, 2020, seconded by Dan Gordon and approved 3-0-1.** Ronnie Brann abstained due to being a member of the committee.

Selectmen's Items:

a) Ronnie said that the culvert needs to be cleaned on the Coopers Mills Road across from the Erskine Road.

b) Ray said that the Reed Road looks great since the tree trimming has been done. Ronnie asked if we could possibly pave the road to the old Gould Farm. There was some discussion.

c) Ronnie asked Theresa about the status of the front porch. Theresa said that they should be working on it this weekend.

Rick Gray, Jr. declared this meeting adjourned at 8:25 p.m.

These minutes were approved by the Board of Selectmen on **October 31, 2017**

The next Regular Board of Selectmen's Meeting will be on Tuesday, October 31, 2017 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Angela Hinds
Town Clerk