



BOARD OF SELECTMEN RECORD OF MEETING  
AUGUST 7, 2018  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members present:** Richard Gray, Jr., Ray Bates, William Appel, Jr. and Ronald Brann.

**Members Absent:** Christopher Haiss.

**Public Attending:** Tom Reed, Carol Chavarie, Jerry Nault, David Coons and Dan Gordon.

**Employees Attending:** Theresa Haskell (*Town Manager*), Keith Hall (*Public Works Supervisor*), Joyce Perry (*Cemetery Sexton*), Vern Ziegler (*Tax Assessors' Agent*) and Debbie French (*Selectmen Secretary*).

Richard Gray, Jr. called the meeting to order at 6:01 p.m. with the Pledge of Allegiance.

**Previous Meeting Records:** **William Appel, Jr. made a motion to approve the July 24, 2018 minutes as read seconded by Ray Bates and approved 3-0-1 with Richard Gray, Jr. abstaining as he was not at the previous meeting.**

**Public Works – Keith Hall:**

- a) Keith said that truck # 4 had to have a new turbo and oil pan.
- b) The Terrastar needs a new ram again - this will be the third one. They gave Keith an estimate of \$1,600.00 but he is trying to find a "kit" to fix it.
- c) The shoulder machine is back & working well. Keith said he was able to get two plates for it in the amount of \$415.00 which is a great deal as he had been given a price of \$600.00 for only one plate.
- d) Keith said that the Maxcys Mill Road shoulders are completed and that they should have the Greeley Road shoulders done by tomorrow. He is also hoping to have the Maxcys Mill Road shoulders done by the end of next week.
- e) Theresa gave the Board paperwork on the replacement of the huge culvert for Weeks Mills Road. The road would need to be closed for 4-5 days and this would have to be advertised in advance. Much discussion. Packets will be sent out this week.
- f) The Weeks Mills Road will need to be paved over the culvert after it has been replaced.

**Transfer Station – Tim Coston:**

- a) Transfer Station July 2018 Financial Report shows we are down for July by \$340.15 from last year.

**Animal Control Officer – Kim Bolduc-Bartlett:** None.

**Cemetery Sexton – Joyce Perry:**

- a) Joyce said that the fencing at Rest Haven Cemetery is still not finished. Ronald Brann said that he has contacted them twice since the last meeting.
- b) Tim went to Dyer Hill Cemetery and found that there were porcupines, skunks & turkeys doing the damage at the Isbister grave.
- c) Joyce got a call from Roger Cunningham about a huge groundhog on the south end of Rest Haven Cemetery that should be taken care of.
- d) Joyce said that the Wescott burial was completed.

**Public Comment:**

- a) Proposed revisions to the existing Enhanced 911 Ordinance were passed out to the Board which the Planning Board has been working on. The Board looked over the changes and after much discussion decided to take the paperwork home to look it over more. Theresa asked Debbie to check with Todd Fenwick who is the 9-1-1 GIS Coordinator as to where the designations should be posted, i.e. 523 Ridge Road.

**Consideration of Warrants # 5, # 6 and Special Warrant # 7:**

**Ray Bates made a motion to approve Warrants # 5, # 6 and # Special Warrant #7 seconded by Ronald Brann and approved 4-0-0.**

**Town Manager's Items:**

- a) FEMA Update: Theresa has everything sent in and there are 4 more steps to go through. There was much discussion.
- b) A bill from Pike was received and it is under what they had given us for a bid quote. The Board feels that the bill should be paid as is right now and then they can bill us the remaining amount after the Weeks Mills Road section where the culvert will be replaced is completed. **Ronald Brann made a motion to give Debbie permission to create a new warrant tonight and pay the Pike bill as is seconded by Ray Bates and approved 4-0-0.** Theresa said that she needs to define what each individual road total is from that bill and that it would take too long tonight. She said that the Board may want to amend that motion to approving a manual check to pay the bill and then it will be on the next meeting warrant. **Ray Bates made a motion to amend the previous motion to giving Debbie permission to write a manual check tomorrow to pay the Pike Bill seconded by Ronald Brann and approved 4-0-0.**
- c) MMA Annual Election: **Ray Bates made a motion to designate Theresa as the one to vote for the Town of Windsor seconded by William Appel, Jr. and approved 4-0-0.**
- d) **Ray Bates made a motion to suspend as Board of Selectmen and to convene as Board of Assessors seconded by William Appel at 7:10 p.m. and approved 4-0-0.** Assessors' Agent, Vern Ziegler had a packet for the Board to go over regarding tax assessment for CMP. There was much discussion. **Ray Bates made a motion to adjourn at 8:07 p.m. as Board of Assessors and to re-convene as Board of Selectmen seconded by William Appel and approved 4-0-0.**

**Selectmen's Items:** None.

**Richard Gray, Jr. adjourned the Board of Selectmen Meeting at 8:10 p.m.**

These minutes were approved as read by the Board of Selectmen on **August 21, 2018.**

**The next Regular Board of Selectmen's Meeting on Tuesday, August 21, 2018 at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Debbie French  
Board of Selectmen Secretary