



BOARD OF SELECTMEN RECORD OF MEETING
AUGUST 6, 2019
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members Present: Richard H. Gray, Jr., Ray Bates, William Appel, Jr., Ronald F. Brann and Andrew Ballantyne.

Members Absent: None.

Public Attending: Tom Reed and Sandra Isaac.

Employees Attending: Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), David Coons (*Transfer Station Attendant*), Tim Coston (*Transfer Station Supervisor*), Joyce Perry (*Cemetery Sexton*) and Debbie French (*Selectmen Secretary*).

Ray Bates called the meeting to order at 6:01 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes:

Ronald F. Brann made a motion to approve the July 23, 2019 minutes as read seconded by William Appel, Jr. and approved 5-0-0

Public Works – Keith Hall:

- a) Keith said that they have been working on the Reed Road and it is looking pretty good.
- b) Keith may be looking into an electric sander to go on the new truck.
- c) The crew got most of the bamboo off from the Transfer Station.
- d) Truck # 4 came back today from being repaired and they will be able to start using it again tomorrow.
- e) Theresa wants ideas on what to price out the 2003 International. The Board feels that the best way to go is to put it out to bid. Will need an ad put in the paper for Friday, Saturday & Sunday. It was decided that we will put both trucks in ad 2003 & 2010. Tom suggested advertising on Market Place on Facebook. Bids will be due on September 3rd by 5:00 p.m. They should be put out as separate bids and not a package deal.
- f) Bids have been sent out for the Public Works fuel tank since Moody's will no longer be in business after the fall. Jon Moody has always opened in the middle of the night for our plowing crew.

Transfer Station – Timothy Coston:

- a) The July 2019 Monthly Figures Report shows that we are down from last year currently by -\$925.45 which is also the yearly difference as this is the 1st month of our fiscal year. Tim noticed that there are no quantities on the report, so Theresa is going to have that get corrected by the next meeting.
- b) Theresa said that we did receive a check in the amount of \$820.00 for metal from Grimmel.

Animal Control Officer – Kim Bolduc-Bartlett:

- a) Nothing.

Cemetery Sexton – Joyce Perry:

- a) Joyce said there is a Cemetery Conveyance for a 6-plot lot.
- b) Still waiting on the 2 burials.

- c) Joyce had a call from Scarborough for 9/24/19 burial for Mr. Shaw.
- d) Joyce said spoke with Wayne, (one of our grave diggers) regarding the General Assistance burial.
- e) Joyce called the Turf Doctor today because she is not very pleased with the way the hack weed doesn't seem to be dying away. He said the procedure they did is still working even though it doesn't look like it ... don't worry!
- f) The concert for the Windsor Veterans Memorial brought in \$230 from about 32 people in attendance. There was also a special donation given which brought us up to 77%.
- g) Joyce said they had a fund-raising meeting and discussed the auction at the fairgrounds during the Windsor Historical Society yard sale. They have all shifts covered for that. The next Windsor Veterans Memorial Meeting August 12th.

Public Comment:

- a) None.

Consideration of Warrants # 5 and # 6:

Ronald F. Brann made a motion to approve Warrants # 5 and # 6 seconded by Richard H. Gray, Jr. and approved 5-0-0.

Town Manager's Items:

- a) **Richard H. Gray, Jr. made a motion to approve a cemetery lot conveyance seconded by William Appel, Jr. and approved 5-0-0.**
- b) Write Off Proposal – Real Estate Account: Theresa said we have a property that has an outstanding tax bill on a trailer that was on someone else's land. The owner passed away and since then the landowner has purchased the trailer, but we have an outstanding tax bill due of \$220.20. Theresa is asking to write-off this uncollected tax bill. **Ronald F. Brann made a motion to write-off Acct. # 677 for the 2018 taxes in the amount of \$220.20 seconded by William Appel, Jr. and approved 5-0-0.**
- c) Appeals Board Vacancies: Theresa said that Thomas McNaughton was interested in the Appeals Board and she had also talked with Christopher Haiss and he said that he may be interested also. **Ronald F. Brann made a motion to appoint Thomas McNaughton as an Appeals Board Member seconded by Richard H. Gray, Jr. and approved 5-0-0. Richard H. Gray, Jr. made a motion to appoint Christopher Haiss as an Appeals Board Member seconded by Ronald F. Brann and approved 5-0-0.**
 We also received a decline for re-appointment to the Appeals Board from Jeffrey Frankel. He has been on this board for over 20 years. The Board of Selectmen accepted this and wanted to thank Jeffrey for his dedication and his time served to the Town of Windsor.
- d) Safety Enhancement Proposal: Theresa said she is interested in sending in for an Ed McDonald Safety Enhancement Grant Application for a truck radio for the new 2018 Ford F550 truck in the amount of \$694.14. The Board agreed and Chairman Ray Bates signed the form.
- e) We received a quote for the Transfer Station stickers which is just not worth buying again.
- f) We received a Press Release from Maine Municipal indicating the Town of Windsor has received a \$1,417.00 dividend check as a result of its good loss experience and loss prevention programs. Theresa went over some history of this with the Board.
- g) Building Use policy has 2 changes if the Board approves which are highlighted in yellow. Chairman of the Board, Ray Bates phone number 592-0773 has been added as another contact for any problems that arise while space is being used. We do have a special sheet that we handout to the person using the upstairs. **William Appel, Jr. made a motion to approve the changes seconded by Richard H. Gray, Jr. and approved 5-0-0.**

Selectmen's Items:

- a) Markers are needed for the sharp outside corner on the Coopers Mills Road between Erskine Road and Maxcys Mill Road.

Ray Bates adjourned the Board of Selectmen Meeting at 7:39 p.m.

These minutes were approved as read by the Board of Selectmen on **August 20, 2-19.**

The next Regular Board of Selectmen's Meeting on Tuesday, August 20, 2019 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Debbie French
Board of Selectmen Secretary