



BOARD OF SELECTMEN RECORD OF MEETING
AUGUST 21, 2018
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard H. Gray, Jr., Ray Bates, William Appel, Jr., Christopher Haiss and Ronald F. Brann.

Members Absent: None.

Public Attending: Tom Reed, Steve McGee, David Coons and Jerry Nault.

Employees Attending: Theresa Haskell (*Town Manager*), Keith Hall (*Public Works Supervisor*), Tim Coston (*Transfer Station Manager*), Vern Ziegler (*Tax Assessors' Agent*) and Debbie French (*Selectmen Secretary*).

Richard H. Gray, Jr. called the meeting to order at 5:59 p.m. with the Pledge of Allegiance.

Previous Meeting Records: Ray Bates made a motion to approve the August 7, 2018 minutes as read seconded by William Appel, Jr. and approved 4-0-1 with Christopher Haiss abstaining as he was not at that meeting.

Opening of Bids on Weeks Mills Road Culvert:

| Name of Company/Bidder | Amount of Bid | Beginning Date/End Date |
|------------------------|---------------|-------------------------|
| McGee Construction | \$84,356.00 | 9/17-9/30 |
| Jason Tyler - CLT | \$68,435.00 | 9/4-9/30 |

Ray Bates made a motion to accept the bid in the amount of \$68,435.00 from Comprehensive Land Technologies (CLT) seconded by Christopher Haiss and approved 4-0-1 with Ronald F. Brann abstaining due to the fact that he does work for both companies.

Public Works – Keith Hall:

- Keith said he called Dave Allen from the Department of Transportation (D.O.T.) about signs for the Weeks Mills Road culvert project.
- The Public Works Crew cut brush on Greeley Road and also did some ditching on the Greeley Road as well as the Wingood Road.
- Keith said the new backhoe should be here next week. Theresa said that she will need the vin number and information from them so she can get the loan started.

Transfer Station:

- Tim said he's all good. He was on vacation at the time of the last meeting and was updated that there is a groundhog at Resthaven that needs to be taken care of.

Animal Control Officer – Kim Bolduc-Bartlett: None.

Cemetery Sexton – Joyce Perry:

- Joyce Perry is on vacation and Theresa Haskell and Tom Reed are covering the Cemetery Sexton duties.
- Tom Reed said that there will be a graveside service at Resthaven on Saturday at 11:00 a.m. Tom told the Board that Joyce did a wonderful job on having everything prepared.
- Tom said that we need to put down material to help the grass at Resthaven.

Public Comment: None.

Consideration of Warrants # 8, and # 9:

Ray Bates made a motion to approve Warrants # 8 and # 9 seconded by Christopher Haiss and approved 5-0-0.

Town Manager's Items:

- a) Tax Assessors' Agent, Vern Ziegler, is in the meeting for the Commitment of FY2019 Taxes. **Christopher Haiss made a motion at 6:17 to suspend as Board of Selectmen and to convene as Board of Assessors seconded by Ray Bates and approved 5-0-0.** Vern explained how the tax commitment process works to new Board Member William Appel, Jr. Vern went over the 2018 Municipal Tax Rate Calculation Standard Form with the Board. Vern and Theresa are recommending a mil rate of 0.012900.
Ray Bates made a motion to approve the mil rate of 0.012900 as recommended by Tax Assessors' Agent, Vern Ziegler and Town Manager, Theresa L. Haskell, seconded by William Appel, Jr. and approved 5-0-0.
Christopher Haiss made a motion to suspend as Board of Assessors at 6:29 and to reconvene as Board of Selectmen seconded by Ray Bates and approved 5-0-0.
- b) Theresa passed out the inserts that Joyce created to go in the tax bills regarding the Veterans Memorial names needed for the Board to look over.
- c) Theresa said that Debbie Gray called her and said that she is doing a raffle for the Food Bank and would like to have it put on the webpage and sell the tickets here at the office. **Ray Bates made a motion to approve the Food Bank Raffle going on the Town Webpage and to have the tickets available at the Town Office seconded by Ronald F. Brann and approved 4-0-1 with Rick abstaining for personal reasons.**
- d) Theresa asked if the Board did their homework on the 911 Ordinance and said that Adventure Advertising did the signs for the Town of Hope at a cost of \$15 - \$20. Theresa received information from the Town of Hope regarding this and it will be discussed at a later date.

Selectmen's Items:

- a) Christopher Haiss said that he has been thinking that any selectmen who does not want to be paid could give his year's salary to, in this case, the Veteran's Memorial Fund. Jerry Nault said the only way this can be done is for the selectman to sign over his check to the fund. Christopher said how about turning the salary from \$30.00 per meeting to a yearly stipend. Much discussion.
- b) Vote for Chairman of the Board: Ray Bates will be the new chairman beginning at the next meeting. Ray received 3 votes, William Appel, Jr received 1 vote and Richard H. Gray, Jr. received 1 vote.
- e) Ray Bates said the Chelsea Board of Selectmen are wanting to get out of the RSU and would like to meet with our Board.

Continuation of Commitment of Taxes:

Christopher Haiss made a motion at 7:39 p.m. to suspend as Board of Selectmen and to reconvene as Board of Assessors seconded by Ray Bates and approved 5-0-0.

Vern came back into the meeting with the completed mil rate paperwork for the board to sign.

Ray Bates made a motion to accept and sign the Assessor's Certification Assessment, 2018-2019 Municipal Tax Assessment Warrant, Certificate of Commitment and the Certificate of Assessment to be returned to the Municipal Treasurer as presented seconded by Christopher Haiss and approved 5-0-0.

Christopher Haiss made a motion to adjourn as Board of Assessors at 7:47 p.m. and to reconvene as Board of Selectmen seconded by Ray Bates and approved 5-0-0.

David Coons, Transfer Station Attendant, asked about the sensor at the Transfer Station and Ronald F. Brann said that he purchased the last one at Harbor Freight. Tim Coston said that he will get one there.

Richard H. Gray, Jr. adjourned the Board of Selectmen Meeting at 7:48 p.m.

These minutes were approved by the Board of Selectmen on **September 4, 2018 with the correction of Rest Haven to Resthaven.**

The next Regular Board of Selectmen's Meeting on Tuesday, September 4, 2018 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Debbie French
Board of Selectmen Secretary