



BOARD OF SELECTMEN RECORD OF MEETING
JULY 9, 2019
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members Present: Richard H. Gray, Jr., Ray Bates, William Appel, Jr., Ronald F. Brann and Andrew Ballantyne.

Members Absent: None.

Public Attending: Tom Reed and Sandra Isaac.

Employees Attending: Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), David Coons (*Transfer Station Attendant*), Kim Bolduc-Bartlett (*Animal Control Officer*), Tim Coston (*Transfer Station Supervisor*), Joyce Perry (*Cemetery Sexton*) and Debbie French (*Selectmen Secretary*).

Ray Bates called the meeting to order at 6:02 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes:

William Appel, Jr. made a motion to approve the June 25, 2019 minutes as read seconded by Richard H. Gray, Jr. and approved 5-0-0.

Public Works – Keith Hall:

- a) Keith said a driveway culvert on the Choate Road has been repaired and ditching has been done.
- b) Marvin will be back next week to work on more ditching and culverts.
- c) Brownies Landscaping has not been back to finish trees yet.
- d) Lucas Striping did more painting of lines on the Weeks Mills Road and the Tyler Road.
- e) The Windsor Neck Road cemetery chain fence has been installed.
- f) They will be boring for the big pipe going in on the Weeks Mills Road September 3rd through September 5th.
- g) Keith said the retaining wall at the Publics Works is done and looks good.
- h) There was much discussion regarding a fuel tank at PW garage. The Windsor Fair Association was contacted regarding this possibility since we lease the land from them, and they have no problem with that.
- i) Roland said that he will be swinging by this way and will fix the Transfer Station can where their truck ran into it during a winter storm.
- j) We didn't have the paperwork/information needed to write the check for the 2018 Ford Super Duty Truck before the warrant was done but we have it now, so Theresa requested permission to cut a manual check in the amount of \$54,799.10. **Richard H. Gray, Jr. made a motion to approve a manual check in the amount of \$54,799.10 to buy the 2018 Ford Super Duty Truck seconded by Ray Bates and approved 5-0-0.** The truck should be ready by next week sometime. There was discussion about who will drive to Massachusetts to pick it up.
- k) The plow has been purchased for the new truck and was \$300.00 less than estimated.

Transfer Station – Timothy Coston:

- a) Tim was asked about the cemetery repairs and he said they are done.
- b) Tim said that everything is good and that the Transfer Station cap has been mowed.
- c) Ray asked him how the scale building is holding up and Tim said it is good.
- d) A suggestion was made to put on a rubber flap to keep snow down on scales. Another suggestion was to have a kerosene heater to help with it.

- e) Theresa said that July 11th is the 1st Transfer Station Committee Meeting at 6:00 p.m.

Animal Control Officer – Kim Bolduc-Bartlett:

- a) Ray said a woman, Gina, was here at the last meeting about barking dogs in her neighborhood causing a nuisance. Theresa followed up as asked by the Board and sent an email to MMA Legal about how to deal with this type of situation – to amend the current Noise Ordinance or have new barking dog ordinance, etc. and how much that would entail. Ray Bates said he is not in favor of a barking dog ordinance. William Appel, Jr. suggested a special dog whistle to blow when the dogs are constantly barking as the neighbors would not be bothered with that sound. Gina was not here for this meeting, but it was suggested that she be informed about the sharp whistle technology.

Cemetery Sexton – Joyce Perry:

- a) Joyce said she wants to thank Tom Reed for all the information on the materials needed for the cemeteries. She also thanked Tim, Theresa and Keith for all their help.
- b) When working on the fencing at the Windsor Neck Cemetery Keith discovered that rods had been driven in stones and are now a safety hazard and he would like to remove them. He will need permission from Rodney Haskell to go on his land to remove them and from Carleton Haskell, Sr. as they go onto his land also. Ronald F. Brann said he thinks we should trust the Public Works Crew’s judgement on this.
- c) Joyce said she called the Turf Doctor on July 2nd to see why they had not been here as expected and she was told that we somehow got overlooked. The Turf Doctor told her that he will be here on the 11th and that we need to make sure that the public doesn’t go on the treated area for at least 48 hours. Rope with ribbon can be put up or caution tape to warn people. Joyce spoke with Maurice, who does the mowing of the cemeteries, and he said that he will wait to mow till next week.
- d) Joyce said that there will be two cremations coming up, but no firm dates have been set yet.
- e) Debbie Gray is organizing a pie auction at the Fairgrounds during the Take it or Leave it game and Tom will pass out flyers regarding the pavers with about 150 applications.
- f) The Downeast Brass Band will be performing a benefit concert for the Windsor Veterans Memorial Fund on July 25th at 7 p.m. upstairs here at the Windsor Town Hall.
- g) There will be a Windsor Veterans Memorial Committee Meeting on July 15th at 6 p.m. before the Cemetery Committee Meeting.
- h) On July 22nd there will be a Fundraising Committee Meeting at 6:00 p.m. to discuss upcoming events.
- i) There will be a Silent Auction Fund Raising Event by the Windsor Historical Society at the Windsor Fairgrounds on August 10th & 11th. They will give us one table and we will need to purchase the other table for \$20.00. Theresa asked the Board if they could give \$5.00 each along with her \$5.00 to fund this and they did! The \$20.00 table was paid and the remaining \$10.00 went as a donation to the Windsor Veterans Memorial Fund.

Public Comment:

- a) None.

Consideration of Warrants # 1 and # 2:

William Appel, Jr. made a motion to approve Warrants # 1 and # 2 seconded by Andrew Ballantyne and approved 5-0-0.

Town Manager’s Items:

- a) Theresa has a CMP Pole Permit request on Wingood Road. Arthur said he is fine with it. **Ronald F. Brann made a motion to approve the Wingood Road CMP Pole Permit seconded by William Appel and approved 5-0-0.**
- b) Vern said he would like a meeting with the Board of Selectmen before we commit taxes on August 13th if possible and the Board agreed.

Selectmen's Items:

- a) Vote for chairman: Ray Bates received 3 votes – William Appel, Jr. received 2 votes. Ray Bates remains as chairman of the Board.

Ray Bates adjourned the Board of Selectmen Meeting at 7:37 p.m.

These minutes were approved by the Board of Selectmen on **July 23, 2019 as read.**

The next Regular Board of Selectmen's Meeting on Tuesday, July 23, 2019 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Debbie French
Board of Selectmen Secretary