



BOARD OF SELECTMEN RECORD OF MEETING  
**JULY 10, 2018**  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members present:** Richard Gray Jr., Ray Bates, William Appel Jr. and Ronald Brann. Chris Haiss was absent.

**Public Attending:** Thomas Reed, Richard Loabe from Northland JCB, Allison Whynot, John Dupont, Fernand LaRochelle and Rae Ann French.

**Employees Attending:** Theresa Haskell (*Town Manager*), Joyce Perry (*Cemetery Sexton*), Keith Hall (*Road Supervisor*), Timothy Coston (*Transfer Station Manager*) and David Coons (*Transfer Station Attendant*).

**Richard Gray Jr. called the meeting to order at 6:04 p.m. with the Pledge of Allegiance.**

**Previous Meeting Records:**

**Ray Bates made a motion to approve the June 12, 2018 and the June 26, 2018 as presented, seconded by Ronald Brann and approved 4-0-0.**

**Public Works:**

- a) Keith said he has been off for a week.
- b) They have done shim work on the Weeks Mills Road. Maxcy's Mill Road and Coopers Mills Road are done. Tomorrow they will be working on the Greeley Road and Pinkham Road.
- c) Keith will be working on shoulders next week.
- d) Keith said Brownie's landscaping is working on the Legion Park Road and will be getting the high limbs with buckets. They are hopefully getting the two partially dead maple trees soon.
- e) Tom Hawksley will be done on the Hunt's Meadow Road tomorrow.
- f) He has put gravel on the Wingood Road and Piper Road. They will need to fine grade it, roll and compact it before paving.
- g) Theresa handed out quotes on a backhoe/loader which was approved to purchase at the Town Meeting. They were as follows;
  1. **Northland JCB – 3CX 15HFCE Total \$102,400.00 less Trade-In of (\$17,500.00) with a 48" Hydraulic Angle Bucket and Hydraulic Thumb of \$9,000.00 = \$93,900.00.**

2. **Northland JCB – 4CX 14HFCE** Total \$119,300.00 less Trade-In of (\$17,500.00) with a 48” Hydraulic Angle Bucket and Hydraulic Thumb of \$9,000.00 = **\$110,800.00**.
3. **John Deere - 410L Backhoe/Loader** Total \$130,500.00 less Trade-In of (\$23,000.00) = **\$107,500.00**.
4. **Milton CAT – 420F2 IT** Total **\$129,900.00**.
5. **Milton CAT – 430F2 IT** Total **\$141,170.00**.

There was much discussion. **Ronald Brann made a motion to purchase the 3CX 15HFCE as presented above in the amount of \$93,900.00 which includes the trade-in and the Hydraulic Angle Bucket and Hydraulic Thumb, seconded by Ray Bates and approved 4-0-0. Ray Bates made a motion to have the Treasurer and Chairman of the Board execute the purchase necessary to purchase this 3CX 15HFCE as described in the Town Meeting Warrant dated Tuesday, June 12, 2018 and Wednesday, June 13, 2018 which was approved by the townspeople, seconded by Ronald Brann and approved 4-0-0.**

**Transfer Station:**

- a) Theresa handed out the yearly figures and we were up for the year by \$5,173.50 from last year.
- b) Tim said the sandblasting of the hopper, doors and small scale looks like brand new.
- c) Tim said he will put reflective stickers on the gate.

**Animal Control Officer:** None.

**Cemetery Sexton:**

- a) Joyce said she spoke with Dwight Tibbetts and the Kennebec Journal in hopes they would put an article which would promote the upcoming events. July 12, 2018 is the informational meeting regarding the Windsor Veterans Memorial monument. July 13, 2018 is the pie auction that will be held during intermission of the “Take It Or Leave It Game”. July 20, 2018 is the benefit concert that Dwight and Ben Tibbetts will be doing and the proceeds will be going to the Windsor Veterans Memorial Monument.
- b) Joyce asked Ronnie to call the fence people to see when they are coming back and he agreed to call. She said that dig safe did come and mark out the area. Ronnie said the fence people are talking there will be a \$550.00 additional payment that will need to be made to finish. Joyce said they have nine more poles to finish. Ronnie said lets just get the job done.
- c) Joyce talked about the shrubs that need to be cut in the cemetery and will mark them so the Public Works employees can cut them.

**Public Comment:**

Rae Ann French came in to discuss her property on the Wingood Road. She feels that the Town has encroached onto her property while preparing the road for paving. There was much discussion.

**Consideration of Warrants # 1 and # 2: Ray Bates made a motion to approve Warrants # 1 and # 2 seconded by William Appel Jr. and approved 4-0-0.**

**Town Manager's Items:**

- a) **Ray Bates made a motion to approve the three Certificate of Appointments as presented. (Theresa L. Haskell as the Emergency Management Manager, Richard H. Gray, Jr. as a Cemetery Committee Member and Thomas G. Reed as a Cemetery Committee Member), seconded by Richard H. Gray, Jr and approved 4-0-0.**
- b) Theresa said we need to name two official representatives to serve on the KVCOG General Assembly. **Ray Bates made a motion to have Theresa Haskell and Richard Gray Jr, serve on the KVCOG General Assembly, seconded by Ronald Brann and approved 4-0-0,**
- c) Theresa handed out a draft Employee Manual which would reflect the Town's match on retirement that was approved at the Annual Town Meeting with definitions on how this works. **Ray Bates made a motion to approve the July 10, 2018 revisions as proposed, seconded by William Appel Jr. and approved 4-0-0.**
- d) Theresa said she was contacted about adding B & B Paving out of Hermon, Maine to our paving contracts for next year. The board said to add them.
- e) Theresa handed out a quick reference on paving prices per ton over the past 10 years and who was the contractor.
- f) Theresa said we received a Notice of Opportunity to Intervene letter from the Department of Environmental Protection regarding Central Maine Power if we would like to do this. The board said we are all set at this time.

**Selectmen's Items:**

- a) Vote for chairman. The Board members agreed to hold off until we have all five members attending.

**Rick Gray adjourned at 9:24 p.m.**

These minutes were approved by the Board of Selectmen on \_\_\_\_\_.

**The next Regular Board of Selectmen's Meeting on Tuesday, July 24, 2018 at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Theresa L. Haskell  
Town Manager