



BOARD OF SELECTMEN RECORD OF MEETING  
**JUNE 25, 2019**  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members Present:** Richard H. Gray, Jr., Ray Bates, William Appel, Jr., Ronald F. Brann and Andrew Ballantyne.

**Members Absent:** None.

**Public Attending:** Tom Reed, Sandra Isaac, Jerry Nault and Gina Turcotte.

**Employees Attending:** Keith Hall (*Road Supervisor*), David Coons (*Transfer Station Attendant*), Tim Coston (*Transfer Station Supervisor*) Joyce Perry (*Cemetery Sexton*) and Debbie French (*Selectmen Secretary*). Town Manager, Theresa L. Haskell was away on vacation.

Ray Bates called the meeting to order at 6:01 p.m. with the Pledge of Allegiance.

**Previous Meeting Minutes:**

**William Appel, Jr. made a motion to approve the June 18, 2019 minutes as read seconded by Ronald F. Brann and approved 5-0-0.**

**Public Works – Keith Hall:**

- a) Keith wants to know if we are going to pick up the plow next week and the Board gave the go ahead to do that. Keith said the 2018 Ford truck that they have been looking into meets the needs that we have. Ronald F. Brann will call and confirm the truck.
- b) Concrete blocks are coming from Gagne & Sons on Thursday (3,600 pounds each).
- c) Keith said that they have been chipping today and did shoulders on Monday.
- d) Brownies Landscaping took trees down on the Choate Road today and will take trees down on the Shuman Road tomorrow.

**Transfer Station – Timothy Coston:**

- a) Tim said that there hasn't been much going on except for the metal can being picked up last Thursday.

**Animal Control Officer – Kim Bolduc-Bartlett:**

- a) Nothing.

**Cemetery Sexton – Joyce Perry:**

- a) Joyce said she had 4 burials last week, 1 today and there are 2 scheduled for next week.
- b) Joyce called the Turf Doctor and was told the he should be here in a couple of weeks. He will call Joyce before the work starts and once the work is done the mower needs to stay off the grass for at least 24 hours.
- c) Riverside Drive Memorials is almost done with the stones & added \$200.00 to his bill to cover 2 more stones that needed attention.
- d) Tom said that the chain for the cemetery fencing will be here tomorrow and then we will need clips to hook the chains to. Public Works will be picking them up. We will also need caps for the posts.

**Public Comment:**

- a) Barking Dog Ordinance: Gina Turcotte came to the meeting to officially lodge a complaint about dogs that she says bark all the time at 13 Caswell Road. She said she has been 2-years dealing with these dogs. Gina said that both the Sheriff's Department and Windsor's Animal Control Officer have been called there regarding this issue and they cannot act on the complaints because we have no ordinance for barking dogs. She said that the owner allows the dogs to bark 3-4 hours consistently. Ray Bates said that Theresa will contact our legal department to see about the ordinance when she is back from vacation. The Board wants the ACO to be here for the next meeting.
- b) Jerry Nault came with an update on the marijuana issue. He said that Governor Mills has signed the approval for adult use marijuana. There was much discussion. All 5 selectmen choose to opt out.

**Consideration of Warrants # 56 and # 57:**

**Ronald F. Brann made a motion to approve Warrants # 56 and # 57 seconded by Richard H. Gray, Jr. and approved 5-0-0.**

**Town Manager's Items:**

- a) The Windsor Neck Cemetery Fence has been ordered by Keith and the cost is \$246.45.
- b) Cemetery Lot Conveyance: **Richard H. Gray, Jr made a motion to approve a cemetery lot conveyance to Martha Brann and Claude Earl Smith seconded by Ronald F. Brann and approved 5-0-0.**

**Selectmen's Items:**

- a) Certificate of Appointments:
  - **Ronald F. Brann made a motion to appoint Kim Bolduc-Bartlett as Animal Control Office seconded by William Appel, Jr. and approved 5-0-0.**
  - **Richard H. Gray, Jr. made a motion to appoint Bonnie Squiers as a Cemetery Committee Member seconded by William Appel, Jr. and approved 5-0-0.**
  - **Andrew Ballantyne made a motion to appoint Arthur Strout as Emergency Management Manager seconded by William Appel, Jr. and approved 5-0-0.**
  - **Ronald F. Brann made a motion to nominate Theresa Haskell as Emergency Management Manager seconded by William Appel, Jr. and approved 5-0-0.**
  - **Richard H. Gray, Jr. made a motion to appoint Theresa L. Haskell as Local Health Officer seconded by Andrew Ballantyne and approved 5-0-0.**
  - **Richard H. Gray, Jr. made a motion to appoint Theresa L. Haskell as General Assistance Manager seconded by William Appel, Jr. and approved 5-0-0.**
  - **Richard H. Gray, Jr. made a motion to appoint Kelly McGlothlin as MOSES Licensing Agent seconded by William Appel, Jr. and approved 5-0-0.**
  - **Richard H. Gray, Jr. made a motion to appoint Kelly McGlothlin as MOSES Registration Agent seconded by William Appel, Jr. and approved 5-0-0.**
  - **Richard H. Gray, Jr. made a motion to appoint Carol Chavarie as Planning Board Member seconded by William Appel, Jr. and approved 5-0-0.**
  - **Richard H. Gray, Jr. made a motion to appoint Theresa L. Haskell as Windsor Educational Foundation and Reed Fund Member seconded by William Appel, Jr. and approved 5-0-0.**
  - **Richard H. Gray, Jr. made a motion to appoint Raymond Chavarie, Jr. as Windsor Educational Foundation and Reed Fund Member seconded by William Appel, Jr. and approved 5-0-0.**
  - **Richard H. Gray, Jr. made a motion to appoint Kelly McGlothlin as BMV Municipal Agent seconded by William Appel, Jr. and approved 5-0-0.**
  - **Richard H. Gray, Jr. made a motion to appoint Jeffrey Frankel as Appeals Board Member seconded by William Appel, Jr. and approved 5-0-0.**
  - **Richard H. Gray, Jr. made a motion to appoint Joyce Perry as Cemetery Sexton seconded by William Appel, Jr. and approved 5-0-0.**

- b) Write-Off Accounts: **Ronald F. Brann made a motion to write off the amount of \$5,106.09 on the Personal Property Account # 51 of David Choate, Inc. seconded by Richard H. Gray, Jr. and approved 4-0-0** (Andrew had to leave at 7:04 pm)

**Ray Bates adjourned the Board of Selectmen Meeting at 7:19 p.m.**

These minutes were approved by the Board of Selectmen on **July 9, 2019 as read.**

**The next Regular Board of Selectmen's Meeting on Tuesday, July 9, 2019 at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Debbie French  
Board of Selectmen Secretary