



BOARD OF SELECTMEN RECORD OF MEETING  
**JUNE 11, 2019**  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members present:** Richard H. Gray, Jr., Ray Bates, William Appel, Jr., Christopher Haiss and Ronald F. Brann.

**Members Absent:** None

**Public Attending:** Andrew Ballantyne.

**Employees Attending:** Theresa Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), and David Coons (*Transfer Station Attendant*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

**Previous Meeting Records:** Richard H. Gray, Jr. made a motion to approve the May 28, 2019 minutes as read seconded by Ronald Brann and approved 4-0-1. Christopher Haiss abstained as he was absent.

**Public Works – Keith Hall:**

- a) All the sand is in and the shed is full.
- b) Truck #4 (2007 International) is way over budget and will wait to bring it down next week to have more work done.
- c) Keith talked about having an above ground fuel tank for when Jon Moody retires in December 2019. After that date, we will not longer be able to get fuel after hours. Jon Moody walked through the meeting to go and vote upstairs and the Board of Selectmen thanked him for all the years he helped the Town after hours.
- d) We are still looking for the new Public Works Truck price by email.
- e) Richard H. Gray Jr. said there was a tree half the way across the Choate Road near his neighbors and he removed it from the road.

**Transfer Station – Timothy Coston:**

- a) Monthly Figures for May 2019 were handed out. We were up for the month of May by \$1.70 but still down for the year by -\$1,849.54.

**Animal Control Officer – Kim Bolduc-Bartlett:** None

**Cemetery Sexton – Joyce Perry:**

- a) Richard H. Gray Jr. said he needs 2 more markers and 2 more flags for the cemeteries.

**Public Comment:** None

**Consideration of Warrants # 54 and # 55:**

Ronald Brann made a motion to approve Warrants # 54 and # 55 seconded by Christopher Haiss and approved 5-0-0.

**Town Manager's Items:**

- a) Christopher Haiss made a motion to suspend as Board of Selectmen and convene as Board of Assessors at 6:29 p.m., seconded by Richard H. Gray Jr and approved 5-0-0. Christopher Haiss made a motion to approve the Tree Growth Penalty for Richmond, Timothy and David Brown in the amount of \$441.09,

**seconded by Richard H. Gray Jr. and approved 5-0-0. Christopher Haiss made a motion to adjourn as Board of Assessors and reconvene as Board of Selectmen at 6:43 p.m., seconded by Richard H. Gray Jr. and approved 5-0-0.**

- b) Arthur Strout said Wendy Watkins received a letter from CMP regarding cutting down a tree and having above ground or having underground power to her new neighbor and had questions.
- c) **Richard H. Gray Jr. made a motion to approve the “Games of Chance” for the Windsor Fair Association during the Windsor Fair, seconded by William Appel Jr. and approved 5-0-0.**
- d) Theresa said we need to discuss the outside spicket that everyone uses and the other day she watched someone fill 2 – 55 gallon drums and that person wasn’t a Windsor resident. Theresa is asking what we can do and if we want to do anything at all. The Board asked Theresa to look into having a spring loaded spicket and also one that you can’t hook a hose up to it. This may deter someone to do this.

**Selectmen’s Items:**

- a) Ray Bates said he received information asking the Town of Windsor if we were interested in paying for a bus route to Cony. The Board of Selectmen is not interested at this time.
- b) Theresa said the Transfer Station Committee will be meeting on July 11, 2019 at 6:00 p.m.
- c) Theresa asked about having July 5<sup>th</sup> off as a Paid Time Off for the Town Office. We currently have 2 office staff members on vacation. Theresa said other Town’s are taking the day off and using Paid Time Off and sometimes the Governor will declare it a Holiday but hasn’t at this time. If we close the office does this also mean we close the Transfer Station? **Richard H. Gray Jr. made a motion to leave this up to the Town Manager’s discretion, seconded by Christopher Haiss and approved 5-0-0.** Theresa said the office will be closed on July 5<sup>th</sup>.

**Ray Bates adjourned the Board of Selectmen Meeting at 7:30 p.m.**

These minutes were approved by the Board of Selectmen on \_\_\_\_\_

**The next Regular Board of Selectmen’s Meeting on Tuesday, June 25, 2019 at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Theresa L. Haskell  
Town Manager