



BOARD OF SELECTMEN RECORD OF MEETING
APRIL 2, 2019
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard H. Gray, Jr., Ray Bates, Christopher Haiss, William Appel, Jr., and Ronald F. Brann.

Members Absent: None.

Public Attending: Tom Reed.

Employees Attending: Theresa Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Timothy Coston (*Transfer Station Supervisor*), David Coons (*Transfer Station Attendant*) and Debbie French (*Selectmen Secretary*).

Ray Bates called the meeting to order at 6:01 p.m. with the Pledge of Allegiance.

Previous Meeting Records:

William Appel, Jr. made a motion to approve the March 19, 2019 minutes as read seconded by Christopher Haiss and approved 5-0-0.

Public Works – Keith Hall:

- a) Keith said they are trying to get a truck stripped to take care shoulders on Greeley Road, Windsor Neck Road and Weeks Mills Road.
- b) Have not gone over budget yet on salt but still need to order more for the shed.
- c) Keith said they are having a hard time getting gravel, so they are using stone & mixing in some sand with it.
- d) Richard H. Gray, Jr. said there is a bad spot on Choate Road near Route 32.
- e) Keith said that the Reed Road is a mess and he will have Marvin go by and scrape it to get by for now.
- f) Also, Keith said parts of the Wingood Road are quite bad, have settled and will need to be checked before we overlay. Shuman Road also has a bad spot.
- g) Theresa and the Public Works crew have a class to go to all day Thursday in Waterville.

Transfer Station – Timothy Coston:

- a) The Transfer Station Report shows that we are down from last March by \$708.60 and for the yearly comparison we are down by \$1,238.34. Theresa said we are still waiting for a check for metal that was hauled a couple of weeks ago, so when that comes in it should help.
- b) Tim said they burned the woodpile.

Animal Control Officer – Kim Bolduc-Bartlett:

- a) Nothing.

Cemetery Sexton – Joyce Perry:

- a) Joyce was not able to attend the meeting due to illness, but Keith said that there are a few broken and tipped over stones at Resthaven. Theresa said Riverside Drive Memorials will be coming out at some point and we will have them look at these.

Public Comment:

- a) Nothing.

Consideration of Warrants #43 and # 44:

Christopher Haiss made a motion to approve Warrants #43 and # 44 seconded by Ronald F. Brann and approved 5-0-0.

Town Manager's Items:

- a) Theresa showed the BOS the article from the Kennebec Journal that told about Augusta & Hallowell needing to look for a new service provider for dispatching. Theresa said she spoke with Cliff Wells and was told that he will have to negotiate new contract prices to see about including them.
- b) Theresa received the new PSAP Contract for Windsor in the amount of \$25,916.00 for July 1, 2019 – June 30, 2020 and then to \$26,785.00 from July 1, 2020 to June 30, 2021. There was much discussion. **Richard H. Gray, Jr. made a motion to authorize Theresa to sign the 2-year contract seconded by William Appel, Jr. and approved 5-0-0.**
- c) Spectrum Franchise Agreement: Theresa said she had the legal department at MMA look over our last agreement in 2012 and should she do that again for this agreement – there was much discussion. **Richard H. Gray, Jr. made a motion to have Town Manager, Theresa Haskell sign the proposed Franchise Agreement seconded by William Appel, Jr. and approved 5-0-0.**
- d) Theresa Haskell presented a Waiver of Foreclosure Form that she is proposing the Board of Selectmen sign so the Town of Windsor can avoid acquiring this property that may become burdensome on the town. This will need to be approved and signed before the 45-30-day notice is sent and this will stop the treasurer to send and this will stop the treasurer from sending that notice out. Once signed, this form will be recorded at the Kennebec County Registry of Deeds. **Richard H. Gray made a motion to sign the Waiver of Foreclosure Form on this property seconded by Ronald F. Brann and approved 5-0-0.**
- e) Town Clerk, Kelly McGlothlin is asking to have a dog license reminder in with the Tax bills and Theresa would also like to put in information about the pavers for the Windsor Veterans Memorial and the Board agreed.
- f) Theresa said she had a meeting with CMP here today regarding the Windsor to Washington upgrade. They would be replacing the 45' poles with new 70'-75' poles. There was much discussion.
- g) A claim specialist called Theresa regarding a quitclaim deed that the Town made out to the wrong person in 1988. They would like the town to fix this with a confirmatory deed. (*A confirmatory deed is used to correct one or more "defects" in a property owner's title. Should a real estate sale or other transfer of ownership occur and a defect in the current or previous title appear, a confirmatory deed can correct the prior problem as well as the present issue.*) Theresa will send this out to MMA legal.
- h) The Board of Selectmen & the Budget Committee have completed going through the budget and there are 3 possible petitions coming in also. April 12th is the deadline for all petitions to be turned in.
- i) April 11th is the annual Fire Department Awards/Business Supper at Aunt Gin's.

Selectmen's Items:

Ray Bates adjourned the Board of Selectmen Meeting at 7:21 p.m.

These minutes were approved by the Board of Selectmen on **April 16, 2019.**

The next Regular Board of Selectmen's Meeting on Tuesday, April 16, 2019 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Debbie French
Board of Selectmen Secretary