



BOARD OF SELECTMEN RECORD OF MEETING  
**MARCH 5, 2019**  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members present:** Richard H. Gray, Jr., Ray Bates and William Appel, Jr., Ronald F. Brann arrived at 6:41 p.m. Chris Haiss was absent.

**Public Attending:** Kevin Ready, Dennis Strout, Monique Crummett, Tom Reed, Richard Cote, Tom McNaughton, Richard DeVries and Howie Tuttle. Jerry Nault arrived around 7:00 p.m.

**Employees Attending:** Theresa Haskell (*Town Manager*), Tim Coston (*Transfer Station Manager*), and Arthur Strout (*Code Enforcement Officer*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

**Previous Meeting Records:** None at this time, will be at the next meeting.

**Public Works:** We had to replace a break can in Truck #5 and had to replace some hoses.

**Transfer Station:** Theresa handed out the monthly report and it is down \$231.10 from last year and down \$529.74 overall from last year.

**Animal Control Officer:** Theresa said Kim will be going to a class for her certification.

**Cemetery Sexton:** Theresa handed out a Cemetery Lot Conveyance for Karolyn & Ralph Rideout for RHS #21 D, E, and F. **William Appel, Jr. made a motion to approve the Cemetery Lot Conveyance as presented, seconded by Ray Bates and approved 3-0-0.** Theresa asked if someone could lower the flag to half-mast on Sunday at the Veteran Memorial because of the Fire Chief from Berwick that lost his life during a fire. Joyce is unable to. Kevin Ready said that the Governor is asking from now until Sunday. Richard H. Gray Jr. offered to lower the flag.

**Public Comment:**

- a) Dennis Strout said he would need the check for the Forestry Truck by Friday, March 15, 2019 and the Fire Department will have their \$4,000.00 payment plus a check for an additional added item. Theresa said she should have everything by then.
- b) Howie Tuttle, Superintendent of RSU #12 presented the 2019/2020 Preliminary Draft Budget. This budget is up \$709,119.88 (3.51%) from last year. Windsor's Local Share is up \$139,067.66 (4.7%) from last year. The change in student count from FY 19 (Two Year Average) for Windsor was 16 students. The RSU #12 District Budget Meeting is scheduled for Thursday, May 16, 2019 at 6:30 p.m. at Chelsea Elementary School. The RSU #12 Budget Referendum Vote is on Tuesday, June 11, 2019.
- c) Theresa has been asked to see how we would make sure Windsor is being charged only for Windsor students. Howie said that she could meet with Leslie to go over all of the Windsor students who are being charged to Windsor. He said Alna also does this and they even send out letters on a yearly basis to residents asking if anything has changed.

Consideration of Warrants # 39 and # 40:

Ronald F. Brann made a motion to approve Warrants # 39 and # 40 seconded by Richard H. Gray Jr. and approved 4-0-0.

Town Manager's Items:

- a) Theresa said she has an appointment for Arthur Strout as the Building Official. Richard H. Gray Jr. made a motion to appoint Arthur Strout as the Building Official, seconded by Ronald F. Brann and approved 4-0-0.
- b) Theresa said she will need a vote on the purchase of the Forestry Truck. Ronald Brann made a motion for the following:

PROPOSED VOTE

VOTED by the Select Board for the Town of Windsor, Maine as follows:

VOTED: (1) That under and pursuant to Title 30-A, Section 5772 of the Maine Revised Statutes, as amended and supplemented, there be and hereby is authorized the issuance of a General Obligation Bond of the Town to finance the purchase of a new Forestry Truck as approved by Town Meeting vote on June 13, 2018.

(2) That said Bond shall be dated March 11, 2019, shall be payable in four, equal principal installments payable on March 11 of each of the next four years and shall be signed by the Treasurer and countersigned by the Chair of the Select Board and otherwise be in such form and bear such details as the signers may determine.

(3) That the Town Treasurer and Chair of the Select Board are hereby authorized to issue the aforementioned General Obligation Bond in an aggregate principal amount not to exceed Fifty-Seven Thousand Five Hundred Dollars (\$57,500).

(4) That the Select Board hereby confirms its determination that the term of the Bond does not exceed 120% of the economic life of the acquisition.

(5) That said Bond is hereby sold and awarded to Kennebec Savings Bank at an interest rate of 3.79%.

(6) That said Bond is hereby designated qualified tax-exempt obligation of the Town for the 2019 calendar year pursuant to the Internal Revenue Code of 1986.

(7) That all things heretofore done and all action heretofore taken by the Town, its municipal officers and agents in the authorization of said Bond are hereby ratified, approved and confirmed, and the Treasurer and Chair are each hereby authorized to take any and all action necessary or convenient to carry out the provisions of this voting, including delivering said Bond against payment therefor.

seconded by William Appel Jr. and approved 4-0-0.

- c) Theresa said she will need to have approval to write a check for the \$17,500.00 from the Capital Expenditures and Long-Term Debt that was budgeted in this year's budget which will be used as a down payment which means we will be only borrowing \$57,500.00 for the next four years. Theresa said she will also need to take out \$8,237.00 from the Fire Safety Capital Reserve which was approved at the Town

Meeting. **Richard Gray Jr. made a motion to have Theresa Haskell write a check for \$17,500.00 from the Capital Expenditures and Long-Term Debt and to take \$8,237.00 from the Fire Safety Capital Reserve towards the purchase of the Forestry Truck, seconded by William Appel Jr. and approved 4-0-0.**

**Selectmen's Items:** None.

**Ray Bates adjourned the Board of Selectmen Meeting at 8:42 p.m.**

These minutes were approved by the Board of Selectmen on **March 19, 2019 as read.**

**The next Regular Board of Selectmen's Meeting on Tuesday, March 26, 2019 at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Theresa L. Haskell  
Town Manager