



BOARD OF SELECTMEN RECORD OF MEETING
MARCH 19, 2019
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard H. Gray, Jr., Ray Bates, Christopher Haiss, William Appel, Jr., and Ronald F. Brann.

Members Absent: None.

Public Attending: Tom Reed and Ben Brann.

Employees Attending: Theresa Haskell (*Town Manager*), Timothy Coston (*Transfer Station Supervisor*), Joyce Perry (*Cemetery Sexton*), David Coons (*Transfer Station Attendant*) and Debbie French (*Selectmen Secretary*).

Ray Bates called the meeting to order at 6:03 p.m. with the Pledge of Allegiance.

Previous Meeting Records:

Richard H. Gray, Jr. made a motion to approve the February 19, 2019 minutes and March 5, 2019 as read seconded by Ronald F. Brann and approved 5-0-0.

Public Works – Keith Hall:

- a) Weeks Mills Road Culvert Replacement: Ben Brann from Comprehensive Land Technologies was here and said the hold up on the culvert is the salesperson that promised the company that he could get it now says that they can't at this point. There was much discussion. At the end of the discussion the consensus was to have Ben continue to get the 30" pipe and wait up until August for it to arrive.

Transfer Station – Timothy Coston:

- a) Tim said we should be getting a check for Grimmel since metal was picked up today.
- b) Waste Management was called yesterday to pick up our solid waste.
- c) The big scales were tested and didn't pass because of snow & ice buildup. The inspector will be coming back in 14 days to test again. Theresa said there is enough money in the Transfer Station line to buy a space heater to take care of this.

Animal Control Officer – Kim Bolduc-Bartlett:

- a) Nothing.

Cemetery Sexton – Joyce Perry:

- a) Joyce had one cemetery lot sale: **Richard H. Gray, Jr. made a motion to approve the cemetery lot sale to Helena Benzinger for Oak Hill Cemetery lot #K5 seconded by Ronald F. Brann and approved 5-0-0.**
- b) Richard H. Gray, Jr. has a scout who will become an Eagle Scout in April and he is interested in changing out the fence at Resthaven Cemetery to a chain link fence down as far as the Hussey Lot. We will just need to purchase connectors for the existing posts. **William Appel, Jr. made a motion to have this done as an Eagle Scout Project seconded by Christopher Haiss and approved 4-0-1 with Richard H. Gray, Jr. abstaining as he is a Boy Scout Committee Member.**
- c) Theresa said that she received a \$500.00 donation towards the Veterans Memorial.

Public Comment:

- a) None

Consideration of Warrants #41 and # 42:

Christopher Haiss made a motion to approve Warrants #41 and # 42 seconded by Richard H. Gray, Jr. and approved 5-0-0.

Town Manager's Items:

- a) Traffic Ordinance: Must be in accordance with State law. **Richard H. Gray made a motion to approve the updates in the Traffic Ordinance seconded by Christopher Haiss and approved 5-0-0.**
- b) E-911 Ordinance: **Richard H. Gray, Jr. made a motion to verify and sign the E-911 Ordinance as the certification of original E-911 Ordinance seconded by Christopher Haiss and approved 5-0-0.**
- c) PACE (Property Assessed Clean Energy) Ordinance: The Board is not interested in this at this time.
- d) Theresa said that the PW garage line is overspent and would like to know if the garage improvements within the sand/salt shed should be charged to Public Works and Transfer Station. The Board agrees that the charges should be 75% Public Works and 25% Transfer Station.
- e) LD1Limit: Vern did a quick assessment on it and we are under the limit which is good.
- f) PSAP: Theresa still has not seen a contract yet but at this point we are looking to stay with the Department of Public Safety.
- g) Theresa received a letter from Community Concepts looking for a letter of support through their 523 Self-Help Homeownership Program. The Board of Selectmen is not interested at this time.
- h) Food Bank: The Food Bank would like to have their own 501c. There was much discussion.
- i) April 11th the Windsor Volunteer Fire Department Awards Supper will be held Aunt Gin's at 6:00 p.m.

Selectmen's Items:

- a) Ray Bates read the Nominations for Town Manager Awards information to the Board and would like to know if they would like to nominate Theresa for one of the awards. Much discussion.

Ray Bates adjourned the Board of Selectmen Meeting at 7:40 p.m.

These minutes were approved by the Board of Selectmen as written on **April 2, 2019.**

The next Regular Board of Selectmen's Meeting on Tuesday, April 2, 2019 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Debbie French
Board of Selectmen Secretary