



BOARD OF SELECTMEN RECORD OF MEETING  
**FEBRUARY 5, 2019**  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members present:** Richard H. Gray, Jr., Ray Bates, Christopher Haiss, William Appel, Jr., and Ronald F. Brann.

**Members Absent:** None.

**Public Attending:** Tom Reed

**Employees Attending:** Theresa Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Timothy Coston (*Transfer Station Supervisor*), David Coons (*Transfer Station Attendant*) and Debbie French (*Selectmen Secretary*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

**Previous Meeting Records:** Richard H. Gray, Jr. made a motion to approve the January 22, 2019 minutes as read seconded by William Appel, Jr. and approved 4-0-1 with Christopher Haiss abstaining as he was not present at that meeting.

**Public Works – Keith Hall:**

- a) Keith said truck #2 is back but has many wiring issues and if it breaks down again, we will just park it.
- b) Keith told the Board that we are going through a lot of salt and that the roads are taking a beating again this year.
- c) There needs to be a lot of work done on Reed Road after the terrible rain that we had.
- d) The first service on the new backhoe will be around \$500.00 but we need to do it for the warranty. Keith said that the windshield on the new backhoe has leaked from day one. The company sealed it, but it still leaks and Keith said they will need to replace it.
- e) Keith said we need to get gravel for shoulders but it is hard to get gravel right now.
- f) Richard H. Gray, Jr. asked about the culvert on the Weeks Mills Road as he thought it should have been done by now. Keith said it will probably be spring now before they can get to it.
- g) Theresa had prices from three (3) vendors, Shawn Raymond Construction \$750.00, Coons Construction \$1,980.00 and G.J. Heath Builders \$5,610.00 on framing in the PW garage door and went over them with the Board. Ronald F. Brann made a motion to accept the bid from Shawn Raymond Construction in the amount of \$750.00 seconded by William Appel, Jr. and approved 5-0-0.
- h) Keith said BPS would charge \$5,200.00 for removing two (2) trees on the Piper Road and to elevate trees on the Weeks Mills Road.
- i) Keith will check with CMP about the huge tree on Greeley Road that really needs to come down, to see if there is anything that they can do.

**Transfer Station – Timothy Coston:**

- a) Theresa said they have changed up Tim's hours between Public Works and the Transfer Station. He is now scheduled for 30 hours at Public Works and 10 hours at the Transfer Station.
- b) The Transfer Station January Report shows that we are down \$358.34 compared to last January and down a total of \$298.64 for the year.

**Animal Control Officer – Kim Bolduc-Bartlett:**

- a) Theresa said we still have 44 unlicensed dogs.

**Cemetery Sexton – Joyce Perry:**

- a) Nothing happening at this time.

**Public Comment:**

- a) None.

**Consideration of Warrants #35 and # 36:**

**Ronald F. Brann made a motion to approve Warrants #35 and # 36 seconded by Christopher Haiss and approved 5-0-0.**

**Town Manager's Items:**

- a) 6-Month Budget (2018-2019): Theresa went over this budget with the Board which shows we are currently at 55.08% of a 50% budget. If you only use 50% of the Major Road Construction, then this would be 44.21% of a 50% budget.
- b) Theresa and Arthur attended a PSAP meeting today and there was much discussion.
- c) Snowmobile Refunds: Theresa said she has received the Snowmobile Reimbursement in the amount of \$933.42 and if the Board agrees then 75% of this will go to the WJW Snowmobile Club and the remaining 25% will be divided equally between the Windsor Boy Scouts, Windsor Brownie Troop and Windsor Youth Association.  
**Ronald F. Brann made a motion to give the WJW Snowmobile Club \$700.08, Windsor Boy Scouts \$77.78, Windsor Brownie Troop \$77.78 and Windsor Youth Association \$77.78, seconded by William Appel, Jr. and approved 4-0-1 with Richard H. Gray Jr. abstaining as he is a Boy Scout Leader.**
- d) General Assistance Review: Theresa received our review which says that we are in compliance.
- e) The Board of Selectmen Budget Meetings will be on February 12, 2019 (with the Fire Department & Rescue presenting their requests) and February 26, 2019.
- f) Budget Committee Meetings will be on March 12, 2019 and March 26, 2019.
- g) Spirit of America: It's that time of year again to appoint someone and/or some business for the Spirit of America Award. Bruce Flaherty likes these to be presented at the Town Meetings with him attending. The Board will be thinking on who the award should be presented to.

**Selectmen's Items:** None.

**Ray Bates adjourned the Board of Selectmen Meeting at 7:58 p.m.**

These minutes were approved as read by the Board of Selectmen on **February 19, 2019.**

**The next Regular Board of Selectmen's Meeting on Tuesday, February 19, 2019 at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Debbie French  
Board of Selectmen Secretary