



BOARD OF SELECTMEN RECORD OF MEETING  
**NOVEMBER 12, 2019**  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members Present:** Richard H. Gray, Jr., Ray Bates, Ronald F. Brann, William Appel, Jr. and Andrew Ballantyne.

**Members Absent:** None.

**Public Attending:** Sandra Isaac.

**Employees Attending:** Theresa L. Haskell (*Town Manager*), David Coons (*Transfer Station Attendant*), Tim Coston (*Transfer Station Supervisor*) and Debbie French (*Selectmen Secretary*).

Ray Bates called the meeting to order at 6:01 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes:

**Richard H. Gray, Jr. made a motion to approve the October 29, 2019 minutes as read seconded by Andrew Ballantyne and approved 5-0-0.**

**Public Works – Keith Hall:**

- a) Ray Bates asked about the on-road diesel fuel tank situation which went into much discussion. Theresa said that we will be moving forward with this.

**Transfer Station – Timothy Coston:**

- a) The monthly report shows that the Transfer Station is down by (\$1,635.90) for the month of October compared to October 2018 and that it is down by (\$1,015.35) for July through October compared to last year.
- b) Tim said that they are coming Friday to drain Freon.
- c) Tim also said that we need to make an appointment to get tires hauled off.

**Animal Control Officer – Kim Bolduc-Bartlett:**

- a) Nothing.

**Cemetery Sexton – Joyce Perry:**

- a) No report.

**Public Comment:**

- a) None.

**Consideration of Warrants # 19 and # 20:**

**William Appel, Jr. made a motion to approve Warrants # 19 and # 20 seconded by Andrew Ballantyne and approved 5-0-0.**

**Town Manager's Items:**

- a) Theresa had a resignation letter from Carolyn Perry resigning from the Planning Board which she has served on for many years. **Richard H. Gray, Jr. made a motion to accept her resignation seconded by Ronald F. Brann and approved 5-0-0.** The Board wants to thank her for all her years of service.
- b) The Board went into a continuation of the Time Warner Franchise Agreement – there was much discussion and it was tabled again.

- c) Theresa said that she had some good news that the cost of the health benefits only went up 3% and she said that she had budgeted a 6% increase so this will be a help. There was no change on the dental insurance.
- d) There is a recall on the 2018 Ford F-550 regarding possible door freezing but to take no action unless this should happen, then we can make an appointment and it will be fixed at no cost to us.
- e) We have an opportunity to purchase 6 snow tires with rims for the new Ford F-550 with rims for approximately \$2,000.00.
- f) Theresa said that Christmas is on a Wednesday this year and suggested that the Board of Selectmen meeting should be on Monday, December 23<sup>rd</sup> instead of the of the 24<sup>th</sup>. **Andrew Ballantyne made a motion to hold the Board of Selectmen meeting on Monday, December 23, 2019 at 6:00 p.m. seconded by Richard H. Gray, Jr. and approved 5-0-0.**
- g) **Andrew Ballantyne made a motion to close the office on Christmas Eve at 12:30 p.m. seconded by William Appel, Jr and approved 5-0-0.**
- h) **William Appel, Jr. made a motion to close the office at 5:00 p.m. on New Year's Eve seconded by Ronald F. Brann and approved 5-0-0.**

**Selectmen's Items:**

- a) None.

**Ray Bates adjourned the Board of Selectmen Meeting at 8:13 p.m.**

These minutes were approved by the Board of Selectmen with an addition to Public Works a) regarding the on-road diesel tank on **November 26, 2019.**

**The next Regular Board of Selectmen's Meeting on Tuesday, November 26, 2019 at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Debbie French  
Board of Selectmen Secretary