



BOARD OF SELECTMEN RECORD OF MEETING
OCTOBER 2, 2018
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard Gray Jr., Ray Bates, William Appel Jr., Ronald Brann and Chris Haiss.

Public Attending: Thomas Reed.

Employees Attending: Theresa Haskell (*Town Manager*), Joyce Perry (*Cemetery Sexton*), Timothy Coston (*Transfer Station Manager*) and David Coons (*Transfer Station Attendant*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Records:

Ray Bates made a motion to approve the September 18, 2018 as presented, seconded by Ronald Brann and approved 4-0-1. Chris Haiss abstained because he was absent.

Public Works:

Ray Bates opened the bids for the Public Works addition. We had two bids:

1. Shawn Raymond Construction - \$28,788.00 with a start date of 12/17/18 and a completion date of 1/31/19.
2. Chase Cahill - \$22,476.00 with a start date of 11/14/18 and a completion date of 11/30/18.

Rick Gray Jr. made a motion to deny all bids because of not enough funding, seconded by Chris Haiss and approved 5-0-0. The Board of Selectmen would like more information.

Tim Coston said they are starting to get trucks ready for winter and make sure everything is good.

Tim Coston said he believes the Weeks Mills Road will be paved by October 19, 2018 and then he will be able to do shoulders.

Transfer Station:

- a) Tim Coston said we have holes in the demo can and it will need to be fixed. Tim will contact Mr. Newcome and have him look at the rollers but the demo can will need to be empty.
- b) Tim said the refrigerators will need to be drained and picked up before winter but it may cost more this year because he doesn't have 50 units.

- c) Tim said he will also need to have the tires removed before winter.
- d) Tim said he will be attending a class on October 22, 2018 with David Coons and Moe Fish.
- e) William Appel asked if we received the check for the metal reimbursement and Theresa said we haven't received it yet. It usually takes over six weeks.

Animal Control Officer: None.

Cemetery Sexton:

- a) Joyce said she has an individual that is asking to use their maiden name instead of using the official name that is on the DD214. The Board of Selectmen said this would be o.k.
- b) Joyce said she has two burials to be done on October 12th, two on October 13th and one on October 20th.
- c) Joyce has been asked to see if the Board of Selectmen would agree to having a bench as a head stone in Resthaven Cemetery. The rules indicate no benches but where this was going to be a headstone she wanted to see what the thoughts of the Board of Selectmen were. There was discussion. **Ronald Brann made a motion to stay with the Cemetery rules which indicates no benches to be used, seconded by Ray Bates and approved 5-0-0.**
- d) Joyce received a quote from the Turf Doctor for dealing with the Resthaven grass that isn't growing and what to do with the weeds that have taken over. This company suggests doing work in the late spring and then again in the fall with a maintenance plan of two treatments of fertilizer per year. The Annual cost on the maintenance is \$1,600.00. If we pay for the Spring/Fall package we would receive a discount of \$292.00 with a total cost due of \$5,538.00. **Ronald Brann made a motion to pay now to have the Turf Doctor come in the Spring 2019 and fall of 2019 for a total cost of \$5,538.00, seconded by Bill Appel and approved 5-0-0.**
- e) Joyce said we have paint at the Connex and wanted to know how to get rid of it. It was suggested to bring to Sherwin Williams and have them dispose of it.
- f) Theresa said we have a Cemetery Lot Conveyance for William Sproul, RHS #73, A-F. **Rick Gray Jr., made a motion to approve the Cemetery Lot Conveyance for William Sproul for RHS #73, six plot lot A-F, seconded by William Appel and approved 5-0-0.**

Public Comment: None

Consideration of Warrants # 15 and # 16: **Ronald Brann made a motion to approve Warrants # 15 and # 16 seconded by Chris Haiss and approved 5-0-0.**

Town Manager's Items:

- a) Theresa Haskell handed out the 2018/2019 – 3 Month Budget. Theresa said the budget should be at 25% but is actually at 30.39%. Theresa said we have paid 66.80% of the Major Road Construction and if you bring this to 25% then we will have been 16.93% for the quarter.
- b) Theresa said we have a letter from our Assessor's Agent. **Chris Haiss made a motion to suspend as Board of Selectmen at 7:26 p.m. and convene as Board of Assessors, seconded by Ronald Brann and approved 4-0-0.** Theresa said we have three abatements and one tree growth penalty supplement. **Ronald Brann made a motion to approve the three abatements in the amount of \$1,221.63, seconded by**

Rick Gray and approved 5-0-0. Ronald Brann made a motion to approve the Tree Growth Penalty Supplemental of \$12,900.00, seconded by Chris Haiss and approved 5-0-0. Chris Haiss made a motion to adjourn as Board of Assessors and reconvene as Board of Selectmen at 7:40 p.m., seconded by William Appel and approved 5-0-0.

- c) Theresa said we will need to appoint the new principal at Windsor School, Heather Wilson onto the Windsor Educational Foundation and Reed Fund as the school member. **Richard Gray Jr. made a motion to appoint Heather Wilson as the Windsor Educational Foundation and Reed Fund member, seconded by Chris Haiss and approved 4-0-1.** Ronald Brann abstained because he is on this committee.
- d) Theresa has prepared the renewal of the Snow Plow Contract for Steve McGee Construction for the 2018/2019 season with the same price as last year. **Ronald Brann made a motion to approve and sign the Snow Plow Contract for the 2018/2019 season to Steve McGee Construction, seconded by William Appel and approved 5-0-0.**
- e) Theresa has provided to the Board of Selectmen a proposed vote that will need to be approved regarding the General Obligation Bond for the purchase of the new 2018 JCB Backhoe/Loader in the amount of \$30,600.00. **William Appel made a motion to approve the proposed vote as presented, (1-7), seconded by Richard Gray Jr., and approved 5-0-0.** Theresa then said we will need to write a check in the amount of \$63,300.00 which \$45,000.00 will be out of the Backhoe/Loader reserve fund and the \$18,300.00 will be from the Capital Expenditure line. **William Appel made a motion to have Theresa Haskell, Treasurer, do a manual check in the amount of \$63,300.00 to Northland JCB for the 2018 backhoe that is to be delivered on Friday, October 12, 2018, seconded by Chris Haiss and approved 5-0-0.**

Selectmen's Items:

- a) Ray Bates asked if Arthur has had a chance to look at a possible junkyard on the Jones Road. Theresa said Arthur is working on this.

Ray Bates adjourned at 7:51 p.m.

These minutes were approved by the Board of Selectmen on October 16, 2018.

The next Regular Board of Selectmen's Meeting on Tuesday, October 16, 2018 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Theresa L. Haskell, Town Manager