



BOARD OF SELECTMEN RECORD OF MEETING
OCTOBER 1, 2019
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members Present: Richard H. Gray, Jr., Ray Bates, Ronald F. Brann, William Appel, Jr. and Andrew Ballantyne.

Members Absent: None.

Public Attending: Tom Reed, Carol Chavarie, Cody Steward, Richard DeVries, Justin Crummett, Antoinette Turner and Ken Chubbuck.

Employees Attending: Theresa L. Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), David Coons (*Transfer Station Attendant*), Tim Coston (*Transfer Station Supervisor*), Joyce Perry (*Cemetery Sexton*) and Debbie French (*Selectmen Secretary*).

Ray Bates called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Ray Bates opened the Public Hearing on General Assistance 2019-2020 Appendices & Adoption at 6:00 p.m.

Ray Bates closed the Public Hearing on General Assistance 2019-2020 Appendices & Adoption at 6:02 p.m.

Richard H. Gray, Jr. made a motion to approve the General Assistance Ordinance and General Assistance Appendices A-F and Appendix H for the period of Oct. 1, 2019 – September 30, 2020 seconded by William Appel, Jr. and approved 5-0-0.

Previous Meeting Minutes:

William Appel, Jr. made a motion to approve the September 17, 2019 minutes as read seconded by Ronald F. Brann and approved 5-0-0.

Public Works – Keith Hall:

a) Bids for electrical work at garage:

Name	Bid Amount	Starting Date	Completion Date	Special Comments
Steward Electric	\$9,348		10/31/2019	Still works job & is just starting his own business so would need evening & weekend access.
JNM Electric	\$3,390	10/21/19	10/31/2019	
Finley's Electric	\$2,985	10/4/19	10/31/2019	

Richard H. Gray, Jr. made a motion to accept the bid from Finley's Electric in the amount of \$2,985.00 seconded by Ronald F. Brann and approved 5-0-0.

- b) Our paver has had a holdup on paving due to a fire at the Windsor plant where he buys his product. He is planning on getting the paving done on Monday, Tuesday & Wednesday next week. Ronald F. Brann suggested giving him 2 weeks to finish the paving, so he must be done by Oct 11th and if not done he needs to visit the Board Meeting to explain why he's not.
- c) The one ton is at HP Fairfield getting the sander put in. Keith thinks it should be done by the end of the week.
- d) Keith asked if we are still able to purchase studded tires for the one-ton. Ronald F. Brann said we can re-visit this when everything else is done on this truck as we are already over budget on it.
- e) Richard H. Gray, Jr. asked about the shoulders on Choate Rd/Ridge Road and Keith said he will be getting them done.

Transfer Station – Timothy Coston:

- a) Tim said everything is going pretty well.
- b) The Transfer Station Committee Meeting is next Tuesday night at 6:00 p.m.

Animal Control Officer – Kim Bolduc-Bartlett:

- a) Nothing new.

Cemetery Sexton – Joyce Perry:

- a) Joyce said she had a purchase of a cemetery lot today. She has a burial on 24th & 28th which are cremations.
- b) Joyce is almost done taking pictures of veterans' stones/graves.
- c) Joyce will be painting the fence on the Route 32 side of Rest Haven this month.
- d) Joyce will be meeting with Eric from Riverside Memorials to check out stones tomorrow.
- e) Pat Phar from Lakeside will be checking out the landscaping for the Veterans Memorial site.
- f) Joyce had a meeting with someone on the landscaping quote for the Veterans Memorial site that did not go well. She said that she also has another company she is expecting a quote from.
- g) Joyce said that we have a new form for cremains - family members & Town must sign per DHHS within 7 working days.
- h) Cemetery Lot Conveyance: Robert Holt purchased 1-cremation lot with 2 cremains. **Richard H. Gray, Jr. made a motion to approve the cemetery lot conveyance to Robert Holt seconded by Ronald F. Brann and approved 5-0-0.**

Public Comment:

- a) Antoinette Turner said that she will have her closing on the Resurrection building on October 10th. She said that she will have a Farmers' Market, Farm to Table Gluten Free Restaurant, Gluten Free Bakery, Wellness Center and Events Center all within that building. She asked about a Community development block grant and a break on property taxes. The Board had much discussion regarding this but said that it would not be practical for the Town.
- b) Richard DeVries said that the Public Utilities Regulations should be in place by the end of October. They have no destination for the solar panels right now.
- c) Tom Reed said that he has inherited an astounding amount of paperwork regarding the history of Windsor Residents who served in the military many years ago and many, many events that were taking place back in the early 1920's.

Consideration of Warrants # 13 and # 14:

Ronald F. Brann made a motion to approve Warrants # 13 and # 14 seconded by Andrew Ballantyne and approved 5-0-0.

Town Manager's Items:

- a) Motor Vehicle Agent fee has increased from \$3.00 to \$5.00.
- b) Theresa also mentioned the presentation that CMP will be doing on October 9th at 1:00 p.m. We have 6 people who are planning on going and Ken Chubbuck also said that he would like to attend.

Selectmen's Items: None currently.

Ray Bates adjourned the Board of Selectmen Meeting at 7:41 p.m.

These minutes were approved as written by the Board of Selectmen on **October 15, 2019.**

The next Regular Board of Selectmen's Meeting on Tuesday, October 15, 2019 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Debbie French
Board of Selectmen Secretary