



BOARD OF SELECTMEN RECORD OF MEETING
June 13, 2017
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members present: Richard Gray Jr., Ray Bates, Dan Gordon, Ronald Brann, and Chris Haiss.

Public Attending: Cory Nutting, Seth Hagar, Tim Willett, Jamie Ward, Eric Martin, Peter Callahan, and Jerry Nault.

Employees Attending: Theresa Haskell (*Town Manager*), Keith Hall (*Road Supervisor*), Joyce Perry (*Cemetery Sexton*), and Angela Hinds (*Town Clerk*).

Richard Gray Jr. called the meeting to order at 6:00 p.m.

Previous Meeting Records: None.

2017-2018 Paving Bids – Opening Bids.

- a) Theresa said we received six paving bids. They were from: All States Asphalt, Inc., Hagar Enterprises, Inc., Pike Industries, Inc., State Paving Inc., The Lane Construction Corp., and Wellman Paving, Inc.
- b) There was much discussion.
- c) **Ray Bates made a motion to accept Hagar Enterprises, Inc. in the amount of \$290,322.64 to do the Town of Windsor's 2017/2018 Major Road Construction Paving, seconded by Chris Haiss and approved 5-0-0, pending Town Meeting approval on June 14, 2017.**
- d) Seth from Hagar Enterprises, Inc. did say that working with other towns, Theresa's bid package was well put together, and made his job easy, so kudos to her.

Public Works:

- a) Keith said they have been working on the Pinkham Road. They had to replace six pipes, one more than expected. In some areas of the road there wasn't a 18 foot road so they had to extend the shoulders.
- b) Keith received a call from Kristin Gustafson, a resident on the Pinkham Road, saying that her phone was out. Keith looked into it, and was there when the phone company showed up to see if it was possibly them who may have cut the line while doing work. It was not Public Works; the phone company is going to run a new line with a ditch witch for her.
- c) Keith said that they will be replacing three pipes on Greeley Road as soon as they are finished on the Pinkham Road.
- d) Keith said that they received a new compressor June 13, to replace the old one they had.
- e) Keith said that there is a leak on the backhoe; he thinks it may be the seals, and he is getting Cole Hayes from D.R. Baker Forestry & Supply LLC. to work on it this week.
- f) There was much discussion on the Wingood Road. (See May 20, 2017 meeting minutes for more information.)

- g) Theresa received a bill from Aggressive Cuts, LLC for \$1,680 for the first Roadside Mowing, which the contract says to be done in June. Our budget would be overspent by \$1,120 in that line item if we pay them in this year's budget, so she requested to pay it so we will be on track from now on. (June/September) **Ronnie Brann made a motion to authorize Theresa to pay \$1680 to Aggressive Cuts, LLC from the current budget, seconded by Dan Gordon and approved 5-0-0.**
- h) Theresa said that the Transfer Station needs to rent a bucket loader to paint the beams at the recycling station, so we have the chance to paint the flag pole at Oak Hill Cemetery at the same time, and replace the pulley at the top. Keith will look into it to see if that is feasible.

Transfer Station:

- a) Theresa handed out the monthly Transfer Station Report. As of May we are up by \$2,137.30 from last year at this time.

Cemetery Sexton:

- a) Joyce has a Cemetery Lot Conveyance Deed for a 3 plot lot to Dennis and Marina Chase of Windsor, at Resthaven Cemetery South Lot 93 ABC. **Ronnie Brann made a motion to approve the sale of the lots, seconded by Chris Haiss, and approved 5-0-0.**
- b) Joyce mentioned that the grass is still pretty yellow from the hack weed, even after she spent all her time spreading lime. She was given a unanimous "give it more time" from the board members.

Public Comment:

- a) Jerry Nault handed out information on the per pupil costs for RSU 12 as compared to the State-wide Average costs for all School Administrative Units. There was much discussion.

Consideration of Warrants # 53 and # 54: Ray Bates made a motion to approve Warrants # 53 and # 54 seconded by Chris Haiss and approved 5-0-0.

Town Manager's Items:

- a) Theresa said that the Animal Control Officer position had only one applicant, whom has part-time availability only. What do we do? Ray said we need someone full time. Theresa has gotten a couple of ACO calls. A goose was loose on South Belfast Road, and she had a phone call over the weekend that an individual left a dog in the vehicle in the heat. Law enforcement could not get the door open because it was blocked. He called Lincoln County ACO to take care of this issue. She is trying to get Kennebec County to take on Animal Control, and has been in touch with Ken Mason. Much discussion.
- b) Theresa said that the Kennebec Journal gave us \$184.52 credit on the ad we placed for the Animal Control Officer position, since they made the mistake of not running it on time. She would like to run the ad again, since we essentially didn't pay for the ad. Theresa may try to negotiate with Lincoln County Sheriff's department before the ad goes out.
- c) Theresa said the Town received a MMA Plaque, for the Town of Windsor's continuous membership with Workers Compensation Fund for 38 years, and Property and Casualty Pool for 28 years of service. Theresa will appear in the next Maine Townsman.
- d) Theresa said that the Town Report savings is approximately \$1,800.00 by putting the reports online, and so far there have not been any complaints.
- e) Theresa received the Burgess Technology Services computer contract for renewal. **Ray Bates made a motion to authorize Theresa Haskell to sign the renewal contract between the Town of Windsor and Burgess Technology Services, seconded by Dan Gordon, and approved 5-0-0.**

- f) Theresa received the Lincoln County Recycling contract for renewal. **Ray Bates made a motion to authorize Theresa Haskell to sign the renewal contract between the Town of Windsor and Lincoln County Recycling, seconded by Dan Gordon and approved 5-0-0.**
- g) Theresa gave the following updates on improvements at Town Hall:
 - 1) Paving should be done at the Town Hall parking lot on June 21, 2017.
 - 2) The porch roof should be finished June 14, 2017. The porch is expected to be finished by the end of June.

Selectmen's Items: None.

Rick Gray, Jr. declared this meeting adjourned at 8:09 p.m.

These minutes were approved by the Board of Selectmen on **June 27, 2017**

The next Regular Board of Selectmen's Meeting will be on Tuesday, June 27, 2017 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Angela Hinds
Town Clerk