



BOARD OF SELECTMEN RECORD OF MEETING  
**August 22, 2017**  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members present:** Richard H. Gray Jr., Ray Bates, Chris Haiss, Ronald Brann and Dan Gordon.

**Public Attending:** Elwin Hussey, Kristin Ballantyne, Roxanne Hussey, Jay Hussey, Jonathan Adams, Venie Adams, James Adams, Jerry Nault, Vern Ziegler, Tom Reed, David Coons, Ryan Carver, and Brian Casey.

**Employees Attending:** Theresa Haskell (*Town Manager*), Keith Hall (*Public Works Supervisor*), Tim Coston (*Transfer Station Manager*), and Angela Hinds (*Town Clerk*).

**Richard Gray Jr. called the meeting to order at 6:03 p.m.**

Rick started the meeting by presenting a Spirit of America Award to Elwin Hussey.

**Previous Meeting Minutes: Ray Bates made a motion to approve the minutes dated July 25, 2017, seconded by Chris Haiss and approved 5-0-0. Ray Bates made a motion to approve the minutes dated August 8, 2017, seconded by Chris Haiss and approved 4-0-1. Ronald Brann abstained due to not being at that meeting.**

**Tax Sale Bids:** The Town received two bids for Map 09 Lot 029. James Adams, of Windsor bid \$4,000. Brian Kelly II, of Chelsea bid \$8,500. James Adams said this property was owned by his parents and was originally put in a will to be given to his brother and has been in probate for years. His brother has gone through some hard times and the probate has not been finalized. He would appreciate the Board vote to keep it in the family. There was some discussion. **Ronald Brann made a motion to accept the \$4,000 bid from James Adams seconded by Ray Bates, and approved 4-0-1. Dan Gordon abstained for personal reasons.**

**Public Works:**

- a) Theresa asked Keith about the signs that were requested at a previous meeting, for hidden driveways on the Coopers Mills Road. He will look into it.
- b) Keith said that springs needed to be put on truck #4, and that Cole Hayes will be putting them on.
- c) Hagar will be doing the Doyle Road this Thursday or Friday and will reclaim after the Windsor Fair.
- d) Bryce Demerchant said he could ditch the end of the Wingood Road for about \$1,000 - \$3,000 and it would take 1 to 2 days.
- e) The Tyler Road is all done with the shim and will just need to be overlaid.
- f) Maxcy's Mills Road will need a 2' and 4' paved shoulder where they put the rock in for the ditch area so it won't wash out.
- g) Keith will be doing shoulders on the Windsor Neck Road.
- h) Keith said he will be doing the Legion Park Road culvert sometime in September.

**Transfer Station:** None.

**Assessors' Agent: 2018 Commitment of Taxes:**

- a) Chris Haiss made a motion to suspend as Board of Selectmen and convene as Board of Assessors at 7:04 p.m. seconded by Ray Bates and approved 5-0-0.
- b) Vern Ziegler presented the board with the 2018 Commitment papers. The Homestead Exemption increased from \$16,500 to \$20,000. There was some discussion. Ray Bates made a motion to set the mil rate at 12.8 and accept the commitment papers as prepared by the assessors agent seconded by Ronald Brann and approved 5-0-0.
- c) Vern said that Ruel and Roxanne Malley would like to withdraw their land, account 1137, Map 5, Lot 15 from Farmland. The withdrawal penalty for this is \$3,242.83. Ronnie Brann made a motion authorizing Ruel and Roxanne Malley to withdraw their property on Map 5, Lot 15 from Farmland, charging the penalty fee of \$3,242.83, seconded by Ray Bates, and approved 5-0-0.

Ray Bates moved to adjourn as Board of Assessors and reconvene as Board of Selectmen at 7:10 p.m., seconded by Chris Haiss, and approved 5-0-0.

**Animal Control Officer:**

- a) Theresa has potentially hired an animal control officer, pending appointment in Town Manager's items.

**Cemetery Sexton:**

- a) Joyce would like to table everything until next meeting.

**Public Comment:**

- a) Jerry Nault said that the kids are back at school on Monday, there will still be an early release on Wednesday, and closed on Friday.
- b) Brian Casey asked to receive a waiver for his family lot in Dyer Hill Cemetery, Lot 98 allowing him to put four cremains in two of the three plots. Tom Reed said that he and Joyce pinned it out, and that Joyce didn't seem to mind. Ray Bates made a motion to allow Brian Casey a waiver for his Dyer Hill Cemetery Lot #98 to allow four cremations in two plots, seconded by Dan Gordon and approved 5-0-0.

Consideration of Warrants # 7, # 8: Ray Bates made a motion to approve Warrants # 7 and # 8 seconded by Dan Gordon and approved 5-0-0.

**Town Manager's Items:**

- a) Theresa said her and Arthur have sent a letter to 232 Wingood Road, regarding violations of the Littering Ordinance. Theresa has spoken with the owner; he had unusual circumstances to which he hasn't been able to comply within the allotted time. She would like to extend the date by one week, instead of charging \$100 per day because he is trying to get things picked up with due diligence. The selectmen agreed.
- b) Theresa said that she will need two names for the Town's Kennebec Valley Council of Governments (KVCOG) members. Ray Bates made a motion to appoint Theresa Haskell and Richard H. Gray, Jr. to be the Town's KVCOG General Assembly Members, seconded by Dan Gordon, and approved 4-0-1. Richard Gray abstained due to being the one appointed.
- c) Theresa said that she sent a certified letter to the owner of a Town-owned property, on Barton Road because the Town has not received and payments. He did come in to the office to explain that there have been family issues, and that he would like to start making payments in September, for the next five months. There was some discussion. Ray Bates made a motion to extend the agreement beginning in September for the next five months, seconded by Dan Gordon, and approved 5-0-0.

d) Theresa presented a Certificate of Appointment for Kim Bolduc-Bartlett to be appointed as the Town of Windsor Animal Control Officer until June 30, 2018. **Ray Bates made a motion to appoint Kim Bolduc-Bartlett as Animal Control Officer until June 30, 2018, seconded by Dan Gordon and approved 5-0-0.**

e) Theresa presented the board with a Warranty Bill of Sale to the Sheepscot Valley Regional School Unit #12 for the generator located the Windsor Elementary School. **Chris Haiss made a motion to sign the Warranty Bill of Sale as written, seconded by Dan Gordon, and approved 4-0-1. Ray Bates abstained for personal reasons.**

f) Theresa said that Central Maine Power is going to be having a meeting on Tuesday, September 5, 2017 on the New England Clean Energy Connect Proposed Project at the Windsor Volunteer Fire Department. Theresa proposed having the Board of Selectmen's meeting after the CMP meeting. **Ray Bates made a motion to start the next Board of Selectmen Meeting on September 5, 2017 at 7:30 p.m. seconded by Dan Gordon and approved 5-0-0.**

g) Theresa received a letter from the Department of Transportation on the Windsor Highway Improvements of the intersection at Routes 17 and 32, including a site location map. DOT asked if the Town was aware of any historical property in that area and if the Town knows of someone who may be interested in being on the consulting party? There was much discussion.

**Selectmen's Items:**

a) Chris asked about having a fundraiser 5K Race for the Windsor Fellowship Church. Theresa will look into it.

**Rick Gray, Jr. declared this meeting adjourned at 8:11 p.m.**

These minutes were approved by the Board of Selectmen on **September 19, 2017**

**The next Regular Board of Selectmen's Meeting will be on Tuesday, September 5, 2017 at 7:30 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Angela Hinds  
Town Clerk