



BOARD OF SELECTMEN RECORD OF MEETING
DECEMBER 10, 2019
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

Members Present: Richard H. Gray, Jr., Ronald F. Brann and William Appel, Jr.

Members Absent: Ray Bates and Andrew Ballantyne.

Public Attending: Tom Reed and Sandra Isaac.

Employees Attending: Theresa L. Haskell (*Town Manager*), (Keith Hall (*Road Supervisor*), David Coons (*Transfer Station Attendant*), Joyce Perry (*Cemetery Sexton*) and Kyoko Roderick (*Selectmen Secretary*).

Richard H. Gray, Jr. called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Previous Meeting Minutes:

Ronald F. Brann, made a motion to approve the November 26, 2019 minutes with the correction of changing the word “Selectman” to “Selectmen” in the appropriate areas, seconded by William Appel, Jr. and approved 3-0-0.

Public Works – Keith Hall:

- a) Theresa Haskell discussed the 3 quotes that were received on the furnace for the new garage bay. CB Haskell Fuel, Company Inc. came in at \$4,225.00, Rod’s HPAC Installs, LLC came in at \$4,015.00 and MA Haskell Fuel Company, LLC. came in at \$4,250.00. **William Appel, Jr. made a motion to accept Rod’s HPAC Installs, LLC quote of \$4,015.00, seconded by Ronald F. Brann and approved 3-0-0.**
- b) Keith Hall advised that the new tires and rims have been put on Truck #7 (Ford F-550).
- c) Arthur Strout is requesting a sign to be put up on Remi Lane and Whisper Pine Lane. **Ronald F. Brann made a motion to add signs to Remi Lane and Whisper Pine Lane, seconded by William Appel, Jr and approved 3-0-0.**

Transfer Station – Timothy Coston: Theresa Haskell passed out the monthly report for the Transfer Station and stated that they were up for November 2019 of \$596.05 but still down \$419.30 from last year.

Animal Control Officer – Kim Bolduc-Bartlett: Nothing New

Cemetery Sexton – Joyce Perry:

- a) A Windsor resident wants to put up a monument that is approximately 74 inches in height up at Resthaven South. The Board of Selectmen felt the height is a concern and said “No” to the monument which was followed by much discussion.
- b) Joyce Perry handed out a sheet on Columbariums (memorials with niches in them designed to hold urns) to show an example of what a Windsor resident is asking to have placed in the cemetery. Joyce Perry suggested that if this is approved they could be placed in the Memorial Gardens only. There was discussion of a bench style which the Board of Selectmen said “No” to. The 4 Niche and monument with 2 Niche might be suitable options. Ronald F. Brann asked Joyce Perry to look at other places that supply Columbariums to see what other styles are available before a decision is made. With much discussion following, Joyce Perry agreed to do more research.

Public Comment: Tom Reed commented good job on the roads.

Consideration of Warrants #23 and #24: William Appel, Jr. made a motion to approve Warrants #23 and #24 seconded by Ronald F. Brann and approved 3-0-0.

Town Manager's Items:

- a) Theresa Haskell stated that the Franchise Agreement is still to be continued as there was much discussion as to the complete understanding of the agreement.
- b) The Board of Selectmen was reminded that the next meeting will be held on Monday, December 23, 2019 at 6:00 p.m. instead of Tuesday, December 24, 2019 due to the holiday.
- c) Truck #5, the 2016 Western Star has been paid off and the title was received.
- d) A payroll check that was dated back in June 2019 and over 90 days has not been cashed and will need to be re-issued and mailed out to show attempt of delivery. **Ronald F. Brann made a motion to re-issue the payroll check, seconded by William Appel, Jr. and approved 3-0-0.**

Selectmen's Items: William Appel, Jr. asked if Katie Vickers would be attending a Board of Selectmen meeting to discuss the Repurchase Agreement. Theresa Haskell stated that she would be attending the meeting in January since all Board members were not present at this meeting and the next meeting was moved to Monday instead of our normal Tuesday.

Richard H. Gray, Jr. adjourned the Board of Selectmen Meeting at 7:23 p.m.

These minutes were approved by the Board of Selectmen on **December 23, 2019.**

The next Special Board of Selectmen's Meeting is on Monday, December 23, 2019 at 6:00 p.m. at the Windsor Town Hall.

Respectfully Submitted,

Kyoko Roderick
Board of Selectmen Secretary